

## I. DENOMINATION OF THE EVENT

**Venue:** Neumünster

**Date:** 26/10/2017 - 29/10/2017 **NF:** Germany

**Indoor:**  **Outdoor:**

### EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input checked="" type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input checked="" type="checkbox"/>	
CSIOPI <input type="checkbox"/>		CSIYH1* <input checked="" type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship  Games

## II. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1 January 2009, updates effective 1 January 2017
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1 January 2016, updates effective 1 January 2017
- **The Jumping Rules and its Annexes, 25<sup>th</sup> edition, updates effective 1 January 2017**
- **CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2016**  
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- **CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2017**
- **CSI/CSIO Prize Money requirements 2017**  
[http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017\\_0.pdf](http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017_0.pdf)
- **Longines Rankings – Groups Categories 2017**  
[http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017\\_0.pdf](http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017_0.pdf)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 06.09.2017.

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

**TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF THE EVENT .....</b>	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS .....</b>	<b>1</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE .....</b>	<b>4</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>5</b>
1.	ORGANISER .....	5
2.	ORGANISING COMMITTEE .....	5
3.	EVENT DIRECTOR .....	5
4.	STABLE MANAGER .....	6
<b>V.</b>	<b>OFFICIALS .....</b>	<b>7</b>
<b>VI.</b>	<b>INVITATIONS .....</b>	<b>8</b>
1.	GENERAL.....	FEHLER! TEXTMARKE NICHT DEFINIERT.
1.1.	CSI'S: .....	FEHLER! TEXTMARKE NICHT DEFINIERT.
1.2.	CSI AM A+B .....	FEHLER! TEXTMARKE NICHT DEFINIERT.
<b>VII.</b>	<b>ENTRIES .....</b>	<b>9</b>
1.	ENTRY DATES AND ENTRY FEES .....	9
2.	NO-SHOWS/LATE WITHDRAWALS .....	10
3.	ADDITIONAL FEES/CHARGES BY THE ORGANISER .....	10
<b>VIII.</b>	<b>TIMETABLE.....</b>	<b>11</b>
<b>IX.</b>	<b>COMPETITION DETAIL.....</b>	<b>13</b>
1.	.....	FEHLER! TEXTMARKE NICHT DEFINIERT.
2.	.....	FEHLER! TEXTMARKE NICHT DEFINIERT.
3.	.....	FEHLER! TEXTMARKE NICHT DEFINIERT.
<b>X.</b>	<b>FACILITIES OFFERED.....</b>	<b>21</b>
1.	ATHLETES .....	21
2.	GROOMS.....	21
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION .....</b>	<b>21</b>
1.	DRAW .....	21
2.	COMPETITION ARENA(S) .....	21
3.	PRACTICE ARENA(S) .....	21
4.	STABLES .....	22
5.	SAFETY CUPS.....	22
6.	TIMING DEVICE .....	22
7.	SCORING/TIMING PROVIDER.....	22
8.	PRIZE GIVING CEREMONY .....	22
9.	ADVERTISING ON ATHLETES AND HORSES .....	22
10.	TICKETING.....	23
11.	BETTING .....	23
12.	TRANSPORT REIMBURSEMENT HORSES / PONIES .....	23
13.	WELCOME.....	23
14.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS .....	23
15.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	23
<b>XII.</b>	<b>VETERINARY MATTERS.....</b>	<b>24</b>
1.	CUSTOMS FORMALITIES .....	24
2.	HEALTH REQUIREMENTS .....	24
3.	NATIONAL REQUIREMENTS .....	25
4.	PONIES .....	25
5.	INJURY SURVEILLANCE.....	25
6.	TRANSPORT OF HORSES.....	25
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	26

---

8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI .....	27
<b>XIII.</b>	<b>HUMAN ANTI-DOPING .....</b>	<b>27</b>
<b>XIV.</b>	<b>ADDITIONAL INFORMATION .....</b>	<b>28</b>
1.	INSURANCES AND NATIONAL REQUIREMENTS.....	28
2.	PROTESTS/APPEALS.....	29
3.	SCHOOLING DURING COMPETITIONS.....	29
4.	STEWARDING.....	29
5.	DISPUTES .....	30
6.	MODIFICATION TO SCHEDULE .....	30
7.	ADDITIONAL INFORMATION FROM THE OC.....	30
8.	PRIZE MONEY DISTRIBUTION.....	32
<b>XV.</b>	<b>ANNEXES.....</b>	<b>34</b>

---

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: RuFV Husberg u. Umg  
in cooperation with  
Name: SHS Holstein International GbR  
Address: Busdorfer Weg 2, 24536 Tasdorf  
Telephone: +49.4321-31764  
Mobil: +49.172-4103477  
Email: stall-sievers@t-online.de  
Website: www.shs-holstein-international.de

#### Contact Details Show Ground:

Address: Holstenhalle Neumünster, Justus-von-Liebig-Straße 2-4,  
24537 Neumünster  
Telephone: +49.4321-910 ext. 0  
GPS Coordinates: Latitude: 54.0614, Longitude: 9.9982

#### ACCESSIBILITY DETAILS:

Arrival by road: motorway A7, exit Neumünster Nord, in direction of Bad  
Segeberg/Neumünster, after about 6 km on the left side  
"Holstenhallenbetriebe Neumünster".  
Arrival by train: train station Neumünster (2,7 km)  
Arrival by plane: airport Hamburg (65,4 km)

### **2. ORGANISING COMMITTEE**

President: Harm Sievers  
Show Secretary: Merve Henningsen  
Telephone: +49.171-273 273 9  
Email: merve.henningsen@t-online.de  
Press Officer: Martina Brüske  
Email: martina.brueske@comtainment.de

### **3. EVENT DIRECTOR**

Name: Harm Sievers  
Address: Busdorfer Weg 2, 24536 Tasdorf  
Mobile: +491724103477  
Email: stall-sievers@t-online.de

### **4. SPORTS DIRECTION**

Name: Harm Sievers  
Address: Busdorfer Weg 2, 24536 Tasdorf  
Telephone: +491724103477  
Email: stall-sievers@t-online.de

### **5. MARKETING DIRECTION**

Name: Claudia Klemens  
Address: Busdorfer Weg 2  
Telephone: +494321/31764 o. +49170 76 17 836  
Email: claudia.klemens@gmx.de

**6. TECHNICAL DIRECTION**

Name: Christian Schlicht  
Address: Mühlenweg 8, 23669 Timmendorfer Strand  
Mobile: +4915117431611  
Email: biocina@t-online.de

**7. STABLE MANAGER**

Name: Philipp Linzmeier  
Mobile: +4915782110479  
Email: p.linzmeier@gmx.net

**8. ANNOUNCER**

Name: Kerstin Schneider  
Mobile: +491707808520  
Email: kerstindieschneiderin@web.de

**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10056291	Peter Jürgen Nissen	GER	3	peter.j.nissen@t-online.de +49.171-2727130
		Ground Jury Member	10056188	Christian Schlicht	GER	2	
		Ground Jury Member		Werner Peters	GER	national	
2	Foreign Judge	Foreign Judge	10052073	Nils Meincke	DEN	3	ekcniem@gmail.com +45.97452040
3	Foreign Technical Delegate	Foreign Technical Delegate		./.			
4	Course Designer	Course Designer CSI1*	10056175	Ralf Stehr	GER	2	ralf.stehr@t-online.de +49.171-3873643
		Course Designer CSIP	10132651	Otmar Schmid	GER	2	otmar.schmid@versanet.de +49.172-4121659
		Assistant Course Designer	10132650	Horst Millahn	GER	2	
		Assistant Course Designer		Jörg Griese	GER	national	
5	Appeal Committee	Appeal Committee President		./.			
6	Chief Steward	Chief Steward	10051282	Franz-Peter Bockholt	GER	2	franzpeterbockholt@gmx.net +49.171-4133588
7	Assistants Stewards	Assistant Steward	10052618	Britta Bando	GER	1	
		Assistant Steward	10049913	Detlef Peper	GER	2	peper@psvh.de +49.173-6200554
		Assistant Steward	10050249	Dieter Stut	GER	2	
		Assistant Steward	10052997	Karsten-Thomas Theise	GER	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10052201	Michael Köhler	GER		webmaster@Koehler-michael.de +491723016702
9	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager FEI Permitted Treating Veterinarian	10053055	Dr. Patricia Bremer	GER		patriciabremer@aol.com +49.173-6553905
10	Medical Doctor/ Medical Service	Medical Doctor/ Medical Service		Dr. Edgar Hinkelthein	GER		+49.171-8353286
11	Farrier	Farrier		Ulrich Ahlmann	GER		+49.177-7965120
12	Delegate NF GER	Delegate NF GER		Peter Jürgen Nissen	GER		

## **VI. INVITATIONS**

### **1. GENERAL**

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

### **1. GENERAL**

#### **1.1. CSI1\*/CSIYH1\*:**

NF's invited:	all NFs affiliated to the FEI
Total number of athletes:	approx. 100
Number of home athletes:	approx. 75 (acc. to a special handicap agreed upon with NF GER)
Number of foreign athletes:	approx. 25
Number of horses per athlete:	CSI1*: 3 (6 years and older) CSIYH1*: 2 (6 and 7 year old horses)

#### **1.2. CSIP:**

NF's invited:	all NFs affiliated to the FEI
Total number of athletes:	approx. 50
Number of home athletes:	approx. 25 (acc. to a special handicap agreed upon with NF GER)
Number of foreign athletes:	approx. 25
Number of ponies per athlete:	3 (6 years and older)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.



## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn!  
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25<sup>th</sup> edition, updates effective 1 January 2017.

#### **Deadlines for Entries:**

Definite Entries: 02/10/2017

Last date for substitutions: 26/10/2017, one hour prior to the begin of the horse inspection

Entry fee per horse/pony (including stabling fee):

CSI1\*: € 350,00

CSIYH1\*: € 250,00

CSIP: € 350,00

#### **VAT (19 %)**

CSI1\*/CSIP: € 66,50

CSIYH1\*: € 47,50

#### **Total fee per horse/pony:**

**CSI1\*: € 416,50**

**CSIYH1\*: € 297,50**

**CSIP: € 416,50**

For details on the maximum entry fee that may be charged please refer to Jumping Rules Annex VI: CSI Requirements for Europe and North America / CSIO Requirements Worldwide.

Entry fee, fee for power supply (if ordered) of German Athletes will be subject to direct debit through the German online system NeOn.

Foreign Athletes are asked to transfer entry fee and fee for power supply (if ordered) by closing date of entries to the following account:

Account holder: SHS Holstein International GbR

Bank: Kieler Volksbank

IBAN: DE68 210 900 07 003 428 670 5

BIC: GENODEF1KIL

EADCMP fee, manure disposal , costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Contact details:

Name: Merve Henningsen  
Address: Rastorfer Bahnhof 3, 24211 Rastorf  
Telephone: +494342/889315  
Mobile: +491712732739  
Fax: +494342/889316  
Email: merve.henningsen@t-online.de

**2. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged per horse/pony:**

**CSI1\*:** € 416,50

**CSIYH1\*:** € 297,50

**CSIP:** € 416,50

**3. ADDITIONAL FEES/CHARGES BY THE ORGANISER**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:

Included in entry fee

Not included in entry fee

CSI1\*/CSIYH1\*: CHF 18,00 per horse

CSIP: CHF 25,00 per pony

Additional box: € 165,00 per box

Tack box: € 165,00 per box

Electricity (upon request): € 100,00 per charge

Manure disposal: € 40,00 per box

Hay: € 10,00 per bale

Straw: € 10,00 per bale

Shavings: € 15,00 per bale

Payment by credit card: 5,5 % on top of the total amount to be paid

**All aforementioned amounts are including VAT**

VAT ID number: DE302212404

VAT number of the organiser: 2428401658

**VIII. TIMETABLE**

	Day	Date	Time
• Opening of stables	Wednesday	25/10/2017	14:00 h
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>			
CSI1* (Medium and Big Tour)/CSIYH1*	Wednesday	25/10/2017	17:00 – 19.00 h
CSI1* (Small Tour)	Thursday	26/10/2017	15:00 – 16.00 h
CSIP	Friday	27/10/2017	16:00 – 17.00 h
• Horse Re-Inspection			
CSI1* (Medium and Big Tour)/CSIYH1*	Thursday	26/10/2017	08.00 h
CSI1* (Small Tour)	Thursday	26/10/2017	17:00 h
CSIP	Friday	27/10/2017	19.15 h

Competitions CSI1*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters close					
Competition 1	Thursday	26/10/2017	16.00 h	////////////////	////////////////
All further competitions	the previous evening of the respective competitions		18:00 h	////////////////	////////////////
<b>Small Tour</b>					
• Competition 1 – penalties and time	Thursday	26/10/2017	18:15 h	238.2.1	500,00
• Competition 2 – accumulator	Friday	27/10/2017	16:45 h	269.1,2,3,5	750,00
• Competition 3 – with jump-off	Sunday	29/10/2017	11:45 h	238.2.2	1.000,00
<b>Medium Tour</b>					
• Competition 4 – penalties and time	Thursday	26/10/2017	11:45 h	238.2.1	750,00
• Competition 5 – penalties and time	Friday	27/10/2017	10:30 h	238.2.1	1.000,00
• Competition 6 – with jump-off	Saturday	28/10/2017	15:00 h	238.2.2	4.000,00
<b>Big Tour</b>					
• Competition 7 – penalties and time	Thursday	26/10/2017	15:30 h	238.2.1	1.500,00
• Competition 8 – penalties and time	Friday	27/10/2017	14:00 h	238.2.1	3.000,00
• Competition 9 – with jump-off	Saturday	28/10/2017	18:00 h	238.2.2	8.000,00
<b>Medium and Big Tour</b>					
• Competition 10 – accumulator	Saturday	28/10/2017	20:45 h	269.1,2,3,5	1.000,00
• Total Prize Money	21.500,00				
• Prizes in Kind	./.				

Competitions CSIYH1* (6 / 7 years old):	Day	Date	Time	Art	Prize Money
• Declaration of Starters close	the previous evening of the respective competitions		18:00 h	////////////////	////////////////
• Competition 11 – penalties and time	Thursday	26/10/2017	09:00 h	238.2.1	500,00
• Competition 12 – penalties and time	Friday	27/10/2017	08:00 h	238.2.1	750,00
• Competition 13 – in two phases	Saturday	28/10/2017	10:30 h	274.5.3	1.000,00
• Total Prize Money	2.250,00				
• Prizes in Kind	./.				

Competitions CSIP:	Day	Date	Time	Art	Prize Money
• Declaration of Starters close					
Competition 14 and 17	Friday	26/10/2017	17.00 h	////////////////	////////////////
All further competitions	the previous evening of the respective competitions		18:00 h	////////////////	////////////////
<b>Small Tour</b>					
• Competition 14 – penalties and time	Friday	27/10/2017	20:15 h	238.2.1	350,00
• Competition 15 – accumulator	Saturday	28/10/2017	08:00 h	269.1,2,3,5	350,00
• Competition 16 – in two phases	Sunday	29/10/2017	09:00 h	274.5.3	750,00
<b>Big Tour</b>					
• Competition 17 – penalties and time	Friday	27/10/2017	21:15 h	238.2.1	500,00
• Competition 18 – penalties and time	Saturday	28/10/2017	09:30 h	238.2.1	500,00
• Competition 19 – with jump-off	Sunday	29/10/2017	10:00 h	238.2.2	1.500,00
• Total Prize Money	3.950,00				
• Prizes in Kind	./.				

<b>OVERALL PRIZE MONEY</b>	27.700,00
<b>OVERALL PRIZES IN KIND</b>	./.

**Applicable government tax to be deducted from Prize Money (see XIV.8).**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award - ./.  
Best foreign athlete - ./.  
Best home athlete - ./.  
Team awards - ./.

**PRIZE – CLASSIFICATION:**

./.

## **IX. COMPETITION DETAIL**

### **1. CSI1\*/CSIYH1\***

Each horse may be started once per day. In total each horse may be started max. three times during the event.

Horses being started in the Medium and/or Big Tour may not be started in the Small Tour!

**FIRST DAY – THURSDAY**

**DATE: 26/10/2017**

### **COMPETITION NO. 11 – CSIYH1\***

**Time: approx. 09:00 h**

#### **Jumping Competition acc. to Penalties and Time - international Youngster Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Tempo: 350 m / min.  
Obstacles - height: 6 y.o.: 1,25 m, 7 y.o.: 1,30 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 500  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

### **COMPETITION NO. 4 – CSI1\***

**Time: approx. 11:45 h**

#### **Jumping Competition acc. to Penalties and Time - international Medium Tour 1<sup>st</sup> Qualifier for Competition 6 (Final Medium Tour)**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Tempo: 350 m / min.  
Obstacles - height: 1,30 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 750  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

### **COMPETITION NO. 7 – CSI1\***

**Time: approx. 15:30 h**

#### **Jumping Competition acc. to Penalties and Time - international 1<sup>st</sup> Qualifier for Competition 9 (Grand Prix) Big Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Tempo: 350 m / min.  
Obstacles - height: 1,40 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 1500  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**COMPETITION NO. 1 – CSI1\***

**Time: approx. 18:15 h**

**Jumping Competition acc. to Penalties and Time - international  
Small Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Tempo: 350 m / min.  
Obstacles - height: 1,20 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 500  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**SECOND DAY – FRIDAY**

**DATE: 27/10/2017**

**COMPETITION NO. 12 – CSIYH1\***

**Time: approx. 08:00 h**

**Jumping Competition acc. to Penalties and Time - international  
Youngster Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Tempo: 350 m / min.  
Obstacles - height: 6 y.o.: 1,25 m, 7 y.o.: 1,30 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 750  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**COMPETITION NO. 5 – CSI1\***

**Time: approx. 10:30 h**

**Jumping Competition acc. to Penalties and Time - international  
Medium Tour  
2<sup>nd</sup> Qualifier for Competition 6 (Final Medium Tour)**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Tempo: 350 m / min.  
Obstacles - height: 1,35 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 1.000  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**COMPETITION NO. 8 – CSI1\***

**Time: approx. 14:00 h**

**Jumping Competition acc. to Penalties and Time - international  
2<sup>nd</sup> Qualifier for Competition 9 (Grand Prix)  
Big Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Tempo: 350 m / min.  
Obstacles - height: 1,40 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 3.000  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 15.

\* \* \* \* \*

**COMPETITION NO. 2 – CSI1\***

**Time: approx. 16:45 h**

**Accumulator Jumping Competition with Joker - international  
Small Tour**

Table: A acc. to Article 269.1,2,3,5 with one joker, directly against the clock. No jump-off. The Joker carries double points, if the Joker is knocked down, these double points must be deducted from the total points obtained so far by the Athlete.  
Speed: 350 m / min.  
Obstacles - height: 1,25 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 750  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**THIRD DAY – SATURDAY**

**DATE: 28/10/2017**

**COMPETITION NO. 13 – CSIYH1\***

**Time: approx. 10:30 h**

**Jumping Competition in Two Phases - international  
Youngster Tour**

Table: A acc. to Article 274.5.3 (both phases against the clock)  
Tempo: 350 m / min.  
Obstacles - height: 6 y.o.: 1,30 m, 7 y.o.: 1,35 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 1.000  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**COMPETITION NO. 6 – CSI1\***

**Time: approx. 15:00 h**

**Jumping Competition with Jump-Off - international  
Final Medium Tour**

Open to: the best 60 athletes from competition 4 and 5 (plus those ex aequo on the 60<sup>th</sup> place) acc. to the following point system:  
winner: number of athletes in comp. 4 + 1 point runner-up:  
number of athletes in comp. 4 - 1 point third: number of athletes in comp. 4 - 2 points etc.  
If an athlete has started two horses in a qualifying competition, only the better horse per competition will count for the qualification.  
If an athlete withdraws the next best athlete moves up.

Admitted horses: Athletes may start a horse of their choice, that has not been started in competition 9, however, that has been started at least once in comp. 4 or 5

Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1<sup>st</sup> place)

Speed: 350 m / min.  
Obstacles - height: 1,35 m  
Number of horses per athlete: 1  
Maximum number of starters: 60 (plus those ex aequo on the 60<sup>th</sup> place)  
Total prize money: € 4000  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 20.

\* \* \* \* \*

**COMPETITION NO. 9 – CSI1\***

**Time: approx. 18:00 h**

**Jumping Competition with Jump-Off- international  
Grand Prix**



Admitted athletes: - all individual medal winners of the last Olympic and Pan American Games  
 - all individual medal winners of the last World Championships  
 - all individual medal winners of the last Continental Championships (seniors)  
 - the winner of the FEI World Cup™ Final 2017  
 - the winner of the last German Championships (seniors)  
 - the winner of the Grand Prix of Neumünster (Oct. 2017)  
 as well as  
 - up to a total number of 50 the best athletes from competition 7 and 8 (plus those ex aequo on the 50<sup>th</sup> place) acc. to the following point system: winner: number of athletes in comp. 7 + 1 point runner-up: number of athletes in comp. 7 - 1 point third: number of athletes in comp. 7 - 2 points  
 If an athlete has started two horses in a qualifying competition, only the better horse per competition will count for the qualification.  
 If an athletes withdraws the next best athlete moves up.

Admitted horses: The athletes may start with a horse of their own choice, that must have completed the initial round of at least one CSI1\* competition of this event (see FEI RG Art. 261.4.4) and that has not been started in competition 6.

Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1<sup>st</sup> place)

Tempo: 350 m / min.

Obstacles - height: 1<sup>st</sup> round: 1,40 m, jump-off: 1,45 m

Number of horses per athlete: 1

Maximum number of starters: 50 (plus those ex aequo on the 50<sup>th</sup> place)

Total prize money: € 8.000

Chart to be used: Chart 1 (25%)   
 Chart 2 (33%)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 40.

\* \* \* \* \*

**COMPETITION NO. 10 – CSI1\***

**Time: approx. 20:45 h**

**Accumulator Jumping Competition with Joker - international  
Last Chance Medium and Big Tour**

Table: A acc. to Article 269.1,2,3,5 with one joker, directly against the clock. No jump-off. The Joker carries double points, if the Joker is knocked down, these double points must be deducted from the total points obtained so far by the Athlete.

Speed: 350 m / min.

Obstacles - height: 1,35 m

Number of horses per athlete: 2, not being started in competition 6 or 9

Maximum number of starters: if more than 100, the class will be divided \*)

Total prize money: € 1.000

Chart to be used: Chart 1 (25%)   
 Chart 2 (33%)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**FOURTH DAY - SUNDAY**

**DATE: 29/10/2017**

**COMPETITION NO. 3 – CSI1\***

**Time: approx. 11:45 h**

**Jumping Competition with Jump-Off - international  
Small Tour**

Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1<sup>st</sup> place)  
Speed: 350 m / min.  
Obstacles - height: 1,25 m  
Number of horses per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: 1000 EUR  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

**CSIP**

Each pony may be started once per day. In total each pony may be started max. three time during the event.

**SECOND DAY – FRIDAY**

**DATE: 27/10/2017**

**COMPETITION NO. 14**

**Time: approx. 20:15 h**

**Jumping Competition acc. to Penalties and Time - international  
Small Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350 m / min.  
Obstacles - height: 1,15 m  
Number of ponies per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 350  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 7.

\* \* \* \* \*

**COMPETITION NO. 17**

**Time: approx. 21:15 h**

**Jumping Competition acc. to Penalties and Time - international  
Small Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350 m / min.  
Obstacles - height: 1,20 m

Number of ponies per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 500  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.  
\* \* \* \* \*

**THIRD DAY – SATURDAY**

**DATE: 28/10/2017**

**COMPETITION NO. 15**

**Time: approx. 08:00 h**

**Accumulator Jumping Competition with Joker - international  
Small Tour**

Table: A acc. to Article 269.1,2,3,5 with one joker, directly against the clock. No jump-off. The Joker carries double points, if the Joker is knocked down, these double points must be deducted from the total points obtained so far by the Athlete.  
Speed: 350 m / min.  
Obstacles - height: 1,15 m  
Number of ponies per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 350  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 7.  
\* \* \* \* \*

**COMPETITION NO. 18**

**Time: approx. 09:30 h**

**Jumping Competition acc. to Penalties and Time - international  
Big Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350 m / min.  
Obstacles - height: 1,25 m  
Number of ponies per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 500  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.  
\* \* \* \* \*

**FOURTH DAY - SUNDAY**

**DATE: 29/10/2017**

**COMPETITION NO. 16**

**Time: approx. 09:00 h**

**Jumping Competition in Two Phases - international  
Small Tour**

Table: A acc. to Article 274.5.3 (both phases against the clock)

# FEI APPROVED SCHEDULE JUMPING 2017



Speed: 350 m / min.  
Obstacles - height: 1,20 m  
Number of ponies per athlete: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 750  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

## COMPETITION NO. 19

**Time: approx. 10:00 h**

### Jumping Competition with Jump-Off- international Big Tour

Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1<sup>st</sup> place)  
Speed: 350 m / min.  
Obstacles - height: 1,30 m  
Number of ponies per athlete: 1, if there are less than 50 athletes: 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Total prize money: € 1.500  
Chart to be used: Chart 1 (25%)   
Chart 2 (33%)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: € 10.

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Best Western Hotel Prisma, Max-Johannsen-Brücke 1, 24537 Neumünster  
Telephone: +49 4321 9040, Email: info@hotel-prisma.bestwestern.de

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be available from 26/10/2017 to 29/10/2017 in the Holstenhallen, the costs will be at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation**

Accommodation will be at the Athletes' expense.

#### **Meals**

Meals will be available from 26/10/2017 to 29/10/2017 in the Holstenhallen, the costs will be at the Athletes' expense.

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws:

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:

The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

### **2. COMPETITION ARENA(S)**

Dimensions: 30 x 70 m

Type of Footing: sand

### **3. PRACTICE ARENA(S)**

Dimensions: 20x60 m

Type of Footing: sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

#### **4. STABLES**

Size of boxes      3 m x 3 m +20% 3m x 4m

Horses/ponies will be stabled (incl. 1st bedding - straw) on the show grounds from 25/10/2017 to 29/10/2017. Stabling fee is included in the entry fee. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse/pony entered. Only the assigned stables may be used. Forage, hay and straw can be bought on site from the stable manager.  
Electricity has to be ordered and paid for with the entries.

#### **5. SAFETY CUPS**

Name of Manufacturer: Beck + Heun GmbH, Steinstr. 4, D-35793 Mengerskirchen

#### **6. TIMING DEVICE**

Name of Manufacturer: Timer: ALGE / Photocells: Alge / Wireless transmitter: ALGE  
Model:                      Timer: TIMY PXE / Photocells: RLS 1n /  
Wireless transmitter: TED-TX10/RX10  
FEI Report number:      Timer: 22020008A / Photocells: 22020010B /  
Wireless transmitter: 22020013C

#### **7. SCORING/TIMING PROVIDER**

Name of the company: BioCina UG & Co KG  
Name contact person: Caroline Schlicht  
Contact email:              biocina@t-online.de

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### **8. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

#### **9. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**10. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

**11. BETTING**

Betting will be authorised by the Organiser: Yes  No

**12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the Athlete.

**13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

There will be no shuttle service.

**15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

**16. SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:"

<http://inside.fei.org/fei/your-role/organisers/handbook>.

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH  
Address: Hagenort 6, D-33803 Steinhagen  
Telephone: +495204/890111  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: will be published in the show office

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.



### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in CSIP or in CSIch Cat. A in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

##### **1.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **4. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of the host NF delegate and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **7. ADDITIONAL INFORMATION FROM THE OC**

### **7.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **7.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **7.3 FEI-PASSPORTS**

Horses entered in CIMs (CSI1\*/CSI2\*/CSIJ A+B/CSIY A+B/CSIch A+B/CSIU25 A+B/CSIV A+B/CSIAm A+B) as well as in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **7.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

# FEI APPROVED SCHEDULE JUMPING 2017



## Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

**8. PRIZE MONEY DISTRIBUTION**

**Standardised prize money distribution**

**Chart 1:** Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p><b>5 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (7%). The prize for 6<sup>th</sup> (5.5%) is then given to the winner, the prize for 7<sup>th</sup> (4%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (3%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (3%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2.5%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (2.5%) is then given to the 1<sup>st</sup> place athlete and the prize for 12<sup>th</sup> (2.5%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and 11<sup>th</sup> (2.5%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>					

**Chart 2:** Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p><b>5 athletes:</b> winner gets the prize for 1<sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (6%). The prize for 6<sup>th</sup> (4.5%) is then given to the winner, the prize for 7<sup>th</sup> (3%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (2.5%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (2%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (1%) is then given to the 1<sup>st</sup> placed athlete and the prize for 12<sup>th</sup> (1%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (33%) and 11<sup>th</sup> (1%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>					

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.



**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**IMPORTANT**

\*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

*The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.*

OR

*The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

*In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.*

---

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10100562  
**Name\*:** Henningsen  
**First Name\*:** Merve  
**E-Mail\*:** merve.henningsen@t-online.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI1\*/CSIYH1\*/CSIP

---

**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

---

**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

---

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**