

**I. DENOMINATION OF THE EVENT**

**Venue:** Langenhagen Twenge

**Date:** 08/09/2017 – 10/09/2017 **NF:** Germany

**EVENT CATEGORIES:**

<b>Long</b>		<b>Short</b>		<b>Long</b>		<b>Short</b>	
CCI4*	<input type="checkbox"/>	CIC1*	<input checked="" type="checkbox"/>	CCIYR2*	<input type="checkbox"/>	CICYR2*	<input type="checkbox"/>
CCI(O)3*	<input type="checkbox"/>	CIC2*	<input checked="" type="checkbox"/>	CCIJ1*	<input type="checkbox"/>	CICJ1*	<input type="checkbox"/>
CCI(O)2*	<input type="checkbox"/>	CIC(O)3*	<input type="checkbox"/>	CCIYH1*	<input type="checkbox"/>	CICYH1*	<input type="checkbox"/>
CCI(O)1*	<input type="checkbox"/>			CCIYH2*	<input type="checkbox"/>	CICYH2*	<input type="checkbox"/>

CCI(O)P1\*   
 CCI(O)P2\*   
 CCI1\* reserved for ponies   
 CIC1\* reserved for ponies

**CHAMPIONSHIP CATEGORIES:**

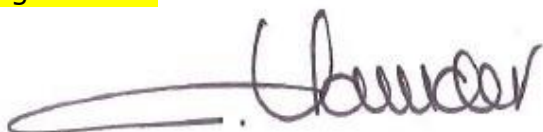
Championship 3\*  Championship 2\*  Championship 1\*   
 Senior  Young Rider  Junior  Pony  Young Horses   
 Championship official title: (as per contract)

**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29<sup>th</sup> April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2017
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2016, updates effective 1 January 2017
- FEI Eventing Rules and its Annexes, 25<sup>th</sup> Edition, updates effective 1<sup>st</sup> January 2017
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 18 July 2017, updated on 2 august 2017, updated on 17 August 2017



Catrin Norinder  
 FEI Director Eventing and Olympic

Draft schedules are to be sent by e-mail to [eventingschedules@fei.org](mailto:eventingschedules@fei.org)

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name	Verein für Vielseitigkeitsreiterei Langenhagen e.V.
Address	Twenge 1, 30855 Langenhagen
Telephone	+49 (172) 4002687
Fax	+49 (511) 732275
Email	mail@vfv-langenhagen.org
Website	www.vfv-langenhagen.org

#### Contact Details Show Ground:

Address	Hof Münkkel, Twenge 1, 30855 Langenhagen
Telephone	+49 (172)4002687
GPS Coordinates	Latitude: 52.48722°N / Longitude: 9.75170°E

#### Accessibility Details:

Arrival by road	Motorway A352, Exit Langenhagen/Kaltenweide
Arrival by train	Langenhagen Kaltenweide
Arrival by plane	HAJ, Hannover Langenhagen

### **2. ORGANISING COMMITTEE**

Honorary President	Marc Dennis Münkkel
President	Fritz Engelke
Show Secretary	Team Janssen-Nothofer ( <a href="http://www.rechenstelle.de">www.rechenstelle.de</a> )

### **3. EVENT DIRECTOR**

Name	Marc Dennis Münkkel
Address	Twenge 1, 30855 Langenhagen
Telephone	+49 (172) 4002687
Fax	+49 (511) 732275
Email	mail@vfv-langenhagen.org

**V. OFFICIALS**

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level	Contact details	
1	Ground Jury 1st Competition	CIC1* 1 <sup>st</sup> section	Ground Jury President	10051833	Peter Reinstorf	GER	national	reinstorf.peter@web.de	
			Ground Jury Member	10050517	Fritz von Blottnitz	GER	national	fritz@blottnitz.de	
		CIC1* 2 <sup>nd</sup> section	Ground Jury President						
			Ground Jury Member						
	Ground Jury 2nd Competition	CIC2* 1 <sup>st</sup> section	Ground Jury President	10008060	Dr. Peter Koeppel	GER	1*/2*		
			Ground Jury Member	10004287	Hans-Friedrich Nagel	GER	national		
		CIC2* 2 <sup>nd</sup> section	Ground Jury President	10059486	Sonja Theiss	GER	1*/2*		
			Ground Jury Member	10076498	Dietmar Hogrefe	GER	1*/2*		
Jumping test Judge	CIC1*/CIC2*	Jumping test Judge	10091394	Uwe Braunroth	GER	national			
2	Technical Delegate	CIC1*/CIC2*	Technical Delegate	10049869	Friedrich Otto-Erley	GER	3*/4*	fotto-erley@fn-dokr.de +49.171-7708928	
3	Course Designer	CIC1*/CIC2*	Course Designer	10050388	Wilfried Thiebes	GER	3*/4*	+49.171-9562003	
		CIC1*/CIC2*	Assistant Course Designer	10057609	Claus Munkel	GER	national		
		CIC1*/CIC2*	Jumping Course Designer	10049853	Bernhard Oppermann	GER	national		
4	Chief Steward	CIC1*/CIC2*	Chief Steward	10007826	Jutta Briel	GER	2	+49.172-5138257	
5	Assistant Stewards	CIC1*/CIC2*	Assistant Steward		Dirk Braun	GER	national		
6	Appeal Committee		Appeal Committee		./.				
7	FEI Veterinary Delegate	CIC1*/CIC2*	FEI Veterinary Delegate	10052760	Kristina von Scheidt	GER	national		
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	CIC1*/CIC2*	Veterinary Service Manager FEI Permitted Treating Vet	10091480	Dr. Britta Karlheim	GER		+49 (0) 5071-912330	
9	Chief Medical Officer	CIC1*/CIC2*	Chief Medical Officer		Dr. Uwe Triechelt	GER		+49 (0) 172-5195021	
	Medical services		Medical Services		Dr. Gaby Aselmann			+49 (0) 1522-9204182	
10	Farrier	CIC1*/CIC2*	Farrier		Johanniter Unfallhilfe e.V.	GER		+49 (0) 162-2119694	
11	NF Delegate	CIC1*/CIC2*	NF Delegate		Peter Friese	GER		+49 (0) 1520-8366559	
					Friedrich Otto-Erley	GER			

## **VI. INVITATIONS**

### **1. GENERAL**

Number of NFs invited	all NFs affiliated to the FEI
Number of Athletes from the host nation	unlimited
Number of Athletes per NF	5
Number of Horses per Athlete	max 3 per competition
Ballot procedure in case of excessive entries.	see below

Ballot procedure in case of excessive entries:

Number of Athletes per foreign NF: 5

Number of horses per Athlete: 2

Foreign Athletes:

Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements of Athletes & Horses" (see Eventing Rules Art. 516 – 522).

German Athletes:

Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements of Athletes & Horses" (see Eventing Rules Art. 516 – 522) have to be adhered to.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

### **2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

## VII. ENTRIES

### IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-eventing>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn!  
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.509 of the FEI Eventing Rules, 25<sup>th</sup> edition, updates effective 1 January 2017.

#### Deadlines for Entries:

Closing date for Definite Entries: **14.08.2017**  
Last date for substitutions: **08.09.2017**

Entry fee per horse (VAT: n/a):	CIC1* 100,00 € / CIC2* 120,00
Stabling fee per horse (VAT: n/a):	120,00 € straw / 140,00 € shavings
TOTAL fee per horse (VAT: n/a)	<u>without box:</u> CIC1* 100,00 € / CIC2* 120,00 <u>with straw box:</u> CIC1* 220,00 € / CIC2* 240,00 <u>with shavings box:</u> CIC1* 240,00 € / CIC2* 260,00
Details entry procedure fee / Payment:	see below

For late entries (after 14.08.2017) the OC reserves the right to charge a fee acc. to the rules for late entries of NF GER – this rule applies to both German and foreign Athletes.

Entry fee, fee for power supply (if ordered) of German Athletes will be subject to direct debit through the German online system NeOn.

Foreign Athletes are asked to transfer entry fee and fee for power supply (if ordered) by closing date of entries to the following account:

Account holder: **Verein für Vielseitigkeitsreiterei Langenhagen e.V.**  
Bank: **Sparkasse Hannover**  
IBAN: **DE 08 2505 0180 0900 4062 40**  
BIC: **SPKHDEXXX**

EADCMP fee, manure disposal, costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Contact details:



Name:	<b>Sabine Neu</b>
Address:	<b>Kirsel 112a, 47589 Uedem</b>
Telephone:	<b>+49 (173) 5305985 (as of 5:00 p.m.)</b>
Email:	<b>sabine@rechenstelle.de</b>

## 2. NO-SHOWS/LATE WITHDRAWALS

**NB:** In the case of withdrawals after the date of definite entries or no-shows, the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

### Amount charged and refund procedure:

The amount to be charged: to the height of the respective entry fee per horse plus possible boxes.
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## 3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee                       Not included in entry fee

EADCMP Fee CIC1\*/CIC2\*: 18,00 € per horse

Electricity (upon request): 20,00 € per charge

Hay: 5,00 € per bale

Straw: 3,00 € per bale

Shavings: 10,00 € per bale

### Lorry/ Caravan:

Power supply:                      provided by the OC X                      Not provided by the OC                       Price: 20,00 €

Water supply:                      provided by the OC X                      Not provided by the OC                       Price: ./.

Sanitary facilities: provided by the OC X                      Not provided by the OC                       Price: ./.

Catering facilities: provided by the OC X                      Not provided by the OC                       Price: see X.1+2

All aforementioned amounts include VAT

VAT number of the Organiser:                      n/a

## 4. QUALIFICATION

Entries have to be in accordance with Art.520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2017.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national,D,C,B,A) (art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

**VIII. TIMETABLE**

**1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)**

Competition CIC1/CIC2*	Day	Date	Time
• Opening of stables:	Thursday	07/09/2017	as of 12:00 noon
• Official Course Inspection:	Friday	08/09/2017	12:00 noon
• 1 <sup>st</sup> Horse Inspection:	Friday Saturday	08/09/2017 09/09/2017	after each dressage test
• Declaration of Starters:	Thursday	07/09/2017	03:00 p.m.
• 1st Start Dressage:	Friday	08/09/2017	12:00 noon
• 1st Start Jumping:	Friday	08/09/2017	12:30 p.m.
• 2 <sup>nd</sup> Start Dressage	Saturday	09/09/2017	08:00 a.m.
• 2 <sup>nd</sup> Start Jumping	Saturday	09/09/2017	08:30 a.m.
• 1st Start Cross-Country CIC1*	Sunday	10/09/2017	09.00 a.m.
• 2 <sup>nd</sup> Start Cross-Country CIC2*	Sunday	10/09/2017	approx. 1:00 p.m.
• Prize-giving CIC1*	Sunday	10/09/2017	approx. 12:00 noon, following the cross country test CIC1*
• Prize-giving CIC2*	Sunday	10/09/2017	approx. 4:00 noon, following the cross country test CIC2*

**IX. COMPETITION DETAIL**

**COMPETITION 1  
Preis des Juwelier Mauck**

**Format : CIC**

**Level: 1\***

**This competition will be in accordance with Rules for Eventing, 25th Edition,  
updated 1 January 2017**

**Technical Conditions**

**DRESSAGE TEST**

The Dressage test FEI 2015 1\* B, update 2016 has to be ridden from memory.

**CROSS-COUNTRY**

<b>Event</b>	Length	2.600 - 3.120 m
	Speed	520 m/min
	Number of efforts	25-30

**JUMPING**

<b>Event</b>	Distance	max. 600 m
	Speed:	350 m/min
	Number of efforts:	<b>13</b>
	Number of obstacles:	<b>10-11</b>

**PRIZE – CLASSIFICATION**

<b>Total amount of prize money</b>	1500,00 €
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	300/190/150/130/100/90/90 € 450 are to split among the remaining placed athletes (however, the last athlete placed will receive at least € 10, maximum € 100; in case of little number of entries, the breakdown of prize-money will be recalculated)

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**COMPETITION 2  
Milford Trophy**

**Format : CIC**

**Level: 2\***

**This competition will be in accordance with Rules for Eventing, 25th Edition,  
updated 1 January 2017**

*The competition will be divided into two sections:*

*1<sup>st</sup> section: all athletes not being rated for the German Amateur Championship*

*2<sup>nd</sup> section: all German athletes being rated for the German Amateur Championship*

**Technical Conditions**

The Dressage test FEI 2015 2\* B has to be ridden from memory.

**CROSS-COUNTRY**

<b>Event</b>	Length	3.025 - 3.575 m
	Speed	550 m/min
	Number of efforts	27 - 32

**JUMPING**

<b>Event</b>	Distance	max. 600 m
	Speed:	350 m/min
	Number of efforts:	14
	Number of Obstacles:	10-11

**PRIZE – CLASSIFICATION**

<b>Total amount of prize money</b>	3000,00 €
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	600/450/420/360/240/210/180 € 540 are to split among the remaining placed athletes (however, the last athlete placed will receive at least € 20, maximum € 180; in case of little number of entries, the breakdown of prize-money will be recalculated)

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**PRIZEMONEY SUMMARY**

Category	Level	Currency	Amount
CIC1*	1*	€	1500,00
CIC2*	2*	€	3000,00
TOTAL		€	4500,00

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be made available on the show grounds at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation.**

Accommodation at the Athletes' expense.

#### **Meals.**

Meals will be made available on the show grounds at the Athletes' expense.

Organiser provides proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

CIC acc. to Art. 533.2

1<sup>st</sup> test – Dressage: by draw

2<sup>nd</sup> test – Jumping: as Dressage

3<sup>rd</sup> test – Cross Country: in reverse order of classification for the best 25 % of athletes after Dressage and Jumping test at the end. For the remaining athletes the starting order will be as in the Dressage test.

Time, date and location: The draw will take place in the show office approx. 15 minutes after closing time of declaration.

### **2. COMPETITION ARENA(S)**

Dressage:

- Dimensions: 20m x 60 m
- Type of Footing: grass

Cross Country:

- Type of Ground sand, grass

Jumping:

- Dimensions: 80 m x 60 m
- Type of Footing: grass

### **3. PRACTICE ARENA(S)**

Dressage:

- Dimensions: 20 m x 60 m
- Type of Footing: sand

Jumping:

- Dimensions: 30 m x 70 m
- Type of Footing: grass

#### 4. STABLES

Size of boxes 3,5 m x 3,5 m

Horses will be stabled (incl. 1st bedding – straw/shavings) on the show grounds from 07.09.2017 to 10.09.2017. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. Only the assigned stables may be used. Power supply has to be ordered and paid for with the entries.

#### 5. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is.

Athletes riding their horses: Yes  No

#### 6. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### 7. TICKETING

Are you selling tickets for spectators to attend your event: Yes  No

#### 8. BETTING

Betting will be authorised by the Organiser: Yes  No

#### 9. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by the Athlete.

#### 10. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### 11. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance X

#### 12. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables Yes  No

**13.SUSTAINABILITY**

“Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:”

<http://inside.fei.org/fei/your-role/organisers/handbook>.

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.



### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. MEDICAL INFORMATION FORM FOR ARMBANDS**

#### Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier\* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

*\* Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

### **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.2. ATHLETES AND OWNERS**

##### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of the host NF delegate and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

## **6. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **6.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **6.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **6.3 FEI-PASSPORTS**

Horses entered in CIMs (CCI1\*/CIC1\*/CCI2\*/CIC2\*/CCIP1/CCIP2) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **6.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

**7. MINIMUM AGE LIMITATION**

<b>LEVEL</b>	<b>ATHLETES</b>	<b>HORSES</b>
<b>1*</b>	14	6
<b>2*</b>	16	6
<b>3*</b>	18	7
<b>4* + CH3*</b>	18	8

**8. PRIZEMONEY DISTRIBUTION**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount.

Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10135821  
**Name\*:** Neu  
**First Name\*:** Sabine  
**E-Mail\*:** sabine@rechenstelle.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CIC1\* / CIC2\*

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**FEI ID<sup>1</sup>:** 10098496  
**Name\*:** Janssen  
**First Name\*:** Peter  
**E-Mail\*:** peter@rechenstelle.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CIC1\* / CIC2\*

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**FEI ID<sup>1</sup>:** 10135806  
**Name\*:** Nothofer  
**First Name\*:** Theo  
**E-Mail\*:** theo@rechenstelle.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CIC1\* / CIC2\*

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [eventingresults@fei.org](mailto:eventingresults@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/eventing/results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within four (4) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## 3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)