



# Riesenbeck

## INTERNATIONAL

CSI\*\* | CDI-U25 | CAI\*\*\*\*\*

22. – 25. June 2017

**I. DENOMINATION OF EVENT**

VENUE: Riesenbeck  
DATE: 22/06/2017 - 25/06/2017  
NF: Germany  
Indoor:  Outdoor:   
 CDI1\*  CDI2\*  CDI3\*  CDI4\*  CDI5\*  
 CDI-W  
 CDIO2\*  CDIO3\*  CDIO4\*  CDIO5\*  
 CDIJ  CDIY  CDIP  CDIU25  CDICH  
 CDIOJ  CDIOY  CDIOP  CDIOU25  CDIOCh  
 CDIAm  
 Young Horses  
 Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29<sup>th</sup> April 2014.
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2017
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2017
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, updates 1<sup>st</sup> January 2017), and if applicable the the FEI World Cup™ Dressage Rules and FEI Nations Cup™ Dressage Rules**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI  
Signature :

Lausanne, on 23.02.2017.

Bettina De Rham  
FEI Director  
Dressage & Para-Equestrian Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Zucht-, Reit- und Fahrverein Riesenbeck e. V. in  
Cooperation with Riesenbeck International GmbH  
Address: Surenburg 20, D-48477 Riesenbeck-Hörstel  
Telephone: +49 (0) 5454 – 90 589 700  
Fax: +49 (0) 5454 – 90 589 717  
Email: showoffice@riesenbeck-international.com  
Website: www.riesenbeck-international.com

#### Contact Details Show Ground:

Address: Surenburg 20, D-48477 Riesenbeck-Hörstel  
Telephone: +49 (0) 5454 – 90 589 700  
GPS Coordinates: Latitude: 52.17078 / Longitude: 7.35509  
Accessibility Details (directions by road / nearest airport / train station):  
Arrival by road: taking motorway A30, exit Hörstel-Riesenbeck or  
taking motorway A1, exit Greven  
Arrival by train: main station Rheine  
Arrival by plane: Airport Münster-Osnabrück (FMO – approx.. 15 km)

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Dr. Philipp Freiherr Heereman, Ludger Beerbaum  
Show Secretary: Gunda Reimers, Editha Ludewig  
Press Officer: Susanne Strübel

### **3. EVENT DIRECTOR**

Name: Karsten Lütteken  
Address: Riesenbeck International GmbH  
Surenburg 20, D-48477 Hörstel  
Telephone: +49 (0) 5454 90 589 700  
Mobile: ./.  
Fax: +49 (0) 5454 90 589 717  
Email: luetteken@riesenbeck-international.com

4. STABLE MANAGER

**FEI APPROVED DRESSAGE SCHEDULE  
RIESENBECK (GER) 22-25 June 2017**

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Name: Waltraud Schellenberg  
Mobile: +49 (0) 160 478 2184  
Email: [stable@riesenbeck-international.com](mailto:stable@riesenbeck-international.com)

# CHECKLIST FOR DRAFT SCHEDULE DRESSAGE 2017



## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10051974	Elke Ebert	GER	4*	ebert.e@berlin.de
		Ground Jury Member	10052562	Ulrike Nivelle	GER	4*	ulrike.nivelle@web.de
2	Foreign Judge	Foreign Judge	10049296	Mariette Sanders-van Gansewinkel	NED	5*	mariette@sangan.demon.nl
3	Foreign Technical Delegate	Foreign Technical Delegate		./.			
4	Appeal Committee	Appeal Committee		./.			
5	Chief Steward	Chief Steward	10049516	Karl-Heinz Streng	GER	2	kallistreng@gmx.de
6	Assistant Stewards	Assistant Steward	10102857	Barbara Szymczak	POL	2	Szymbarkwp@wp.pl
		Assistant Steward	10050806	Dr. Christina Wallenhorst	GER	2	tswallen@t-online.de
		Assistant Steward	10093350	Carsten Lenz	GER	1	lenz@westfalenpferde.de
7	FEI Veterinary Delegate	Veterinary Delegate	10082292	Dr. Bernadette Unkruer	GER		unkruer@tierklinik-telgte.com
8	VSM Veterinary Services Manager / Treating Veterinarian / 24h VSM	Veterinary Services Manager/ Treating Veterinarian	10117990	Dr. Nadja Merdian	GER		merdian@tierklinik-telgte.com
9	Doctor/Medical Service	Doctor/Medical Service		Deutsches Rotes Kreuz, Ortsverein Riesenbeck			info@drk-riesenbeck.de
10	Farrier	Farrier		Lisa Hansen			lisa@familyhansen.de
11	NF Delegate	NF Delegate	10051974	Elke Ebert	GER		ebert.e@berlin.de



## **VI. INVITATIONS**

Number of NFs invited :	10
State which NFs are invited:	AUT/DEN/ESP/FRA/GER/ITA/LUX/NED/SWE/SUI
Reserve NFs:	BEL/NOR
Total Number of athletes:	approx. 35
Number of home athletes:	max. 15 (acc. to a special handicap agreed upon with NF GER)
Number of athletes per NF:	5
Number of horses per athlete:	2

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

## **VII. ENTRIES**

### **IMPORTANT**

- You must use the FEI Entry System for all categories of this Event:  
<https://entry.fei.org>
- You will find additional documentation on:  
<http://inside.fei.org/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

CDIU25 (16 - 25 years old)

It is compulsory for Athletes to start in both competitions 13 and 14. Horses being started in the CDIU25 may not be started in the CDN of this event.

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Definite Entries: 06/06/2017

Last date for substitutions: 22/06/2017

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

# FEI APPROVED DRESSAGE SCHEDULE RIESENBECK (GER) 22-25 June 2017



**Entry fee per horse:** 120,00 € (VAT excluded)  
Stabling fee per horse: 130,00 €

## VAT:

Entry fee (7 %) 8,40 €  
Stabling fee (19 %) 24,70 €

**Total fee per horse:** 283,10 €

Entry fee and infrastructural costs

- of German Athletes will be subject to direct credit through the German online system NeOn.
- of Foreign Athletes will be due on site at the latest.

EADCMP fee, manure disposal, costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Contact details:

Name: EL Veranstaltungsservice, Editha Ludewig  
Telephone: +49 (0) 170 5320746  
Email: eddyelwaf@gmx.de

## 2.NO-SHOWS/LATE WITHDRAWALS:

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 250,00 € per horse

## 3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in entry fee  Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

## **FEI APPROVED DRESSAGE SCHEDULE RIESENBECK (GER) 22-25 June 2017**



Electricity (upon request): The service will be provided by the OC and will be charged to each athlete unless the OC is informed at the time of definite entries that the athlete does not wish to avail of all or any one of these services. Electricity (80,- EURO), athletes not wishing to avail of this must inform the OC at the time of definite entries.

Manure disposal: 40,00 € per horse

Hay: 8,00 € per bale

Straw: The service will be provided by the OC and will be charged to each athlete unless the OC is informed at the time of definite entries that the athlete does not wish to avail of all or any one of these services. A flat-fee for straw (20,- EURO) athletes not wishing to avail of this must inform the OC at the time of definite entries

Shavings: 14,00 € per bale

Other (please specify):

Extra box/tack box: 150,00 € per box

Parking site: The service will be provided by the OC and will be charged to each athlete unless the OC is informed at the time of definite entries that the athlete does not wish to avail of all or any one of these services. Parking (30,- EURO), athletes not wishing to avail of this must inform the OC at the time of definite entries.

Health papers: 50,00 per document issued

EADCMP fee: 18,00 CHF per horse

### **All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE306801037

**VIII. TIMETABLE**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables:</u>	Wednesday	21/06/2017	3.00 p.m.
• <u>Horse Inspection:</u>	Thursday	22/06/2017	6.00 p.m.
• <u>Declaration of Starters</u>			
• Competition No. 13	Thursday	22/06/2017	6.00 p.m.
• Competition No. 14	Friday	23/06/2017	5.00 p.m.
• Competition No. 15	Saturday	24/06/2017	3.00 p.m.
• <u>Draw:</u>			
Competition No. 13	Thursday	22/06/2017	8.00 p.m.
Competition No. 14	Friday	23/06/2017	7.00 p.m.
Competition No. 15	Saturday	24/06/2017	5.00 p.m.

Competitions CDIU25:	Day	Date	Time	Prize Money
Competition No. 13 – Intermediate II	Friday	23/06/17	1.00 p.m.	2000 €
Competition No. 14 – Grand Prix U25	Saturday	24/06/17	10.00 a.m.	2500 €
Competition No. 15 – Grand Prix Freestyle	Sunday	25/06/17	10.00 a.m.	2500 €
<b>Total Prize Money</b>				7000 €
<b>Prizes in Kind</b>				./.

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	./.
Best foreign athlete –	./.
Best home athlete –	./.
Team awards –	./.

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Friday**

**DATE: 23/06/2017**

**COMPETITION No 13 – CDIU25  
FEI Intermediate II**

Test: FEI Intermediate II (Edition 2014) update 2017, to be ridden from memory  
Number of horses per Athlete: 2  
Open to: all athletes entered  
Starting order: draw acc. to Art. 425.2  
Total prize money: 2.000 €  
Breakdown of prize money: 500/400/300/250/200/150/100/100  
\*\*\*\*\*

**SECOND DAY: Saturday**

**DATE: 24/06/2017**

**COMPETITION No 14 – CDIU25  
FEI Grand Prix (16-25)**

Test: FEI Grand Prix 16-25 (Edition 2009) update 2016, to be ridden from memory  
Number of horses per Athlete: 2  
Open to: all athletes who previously started in the Intermediate II.  
Starting order: draw acc. to Art. 425.1.a  
Total prize money: 2.500 €  
Breakdown of prize money: 600/500/400/300/250/200/150/100  
\*\*\*\*\*

**THIRD DAY: Sunday**

**DATE: 25/06/2017**

**COMPETITION No 15 – CDIU25  
Grand Prix Freestyle**

Test: FEI Grand Prix Freestyle (Edition 1999, revision 2009 - updated 2017)  
Music (2 CDs) has to be handed in at declaration of starters in the show office.  
Number of horses per Athlete: 1  
Open to and compulsory: for the 15 best athlete/horse combinations from comp. 14. If an athlete is unable to start, the next best moves up.  
Starting order: by draw in groups of 5 acc. to Art. 425.5  
Total prize money: 2.500 €  
Breakdown of prize money: 575/450/350/250/150/130/100/75/75/60/60/60/55/55/55

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotels:

Hotel Haus Leugermann\*\*\*\* (approx: about 12,3 km)

Osnabrücker Str. 33, D-49477 Ibbenbüren, Tel.: +49 (0) 5451 9350,

Email: info@leugermann.de, Internet: www.hotel-leugermann.de

Mutter Bahr\*\*\*S (approx: about 12,3 km)

Nordbahnstr. 39, D-49479 Ibbenbüren-Uffeln, Tel.: +49 (0) 5459 80360,

Email: hotel@mutter-bahr.de, Internet: www.mutter-bahr.de

Ringhotel Teutoburger Wald\*\*\*\* (approx: about 14,8 km)

Im Bocketal 2, D-49545 Tecklenburg-Brochterbeck, Tel.: +49 (0) 5455 93000

Hotel-Restaurant Stegemann\*\*\* (approx. about 12 km)

Westladbergen 71, D-48369 Saerbeck

Email: info@hotel-stegemann.de, Internet: www.hotel-stegemann.de

More Hotels on the website [www.riesenbeck-international.com](http://www.riesenbeck-international.com).

Accommodation of Athletes will be on their own account. Reservation has to be done by the athletes themselves. The organizer does not book any rooms. Settlement will also be done directly with the hotel.

#### **Meals**

During the event meals will be available on the show grounds at the Athlete's own account.

### **2. GROOMS**

#### **Accommodation**

Accommodation has to be organised by the athletes themselves. Sites for Caravans or similar have to be ordered when handing in the entries.

#### **Meals**

Meals will be available on the show grounds at the Athletes' expense, except breakfast will be offered free of charge for all grooms from 22/06/2017 to 25/06/2017.

**N.B. Organisers must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: The draw will take place in the show office.

### **2.COMPETITION ARENA(S)**

Total dimensions : 40 x 80 m (indoor)

Type of Footing: sand

(Competition arena - dimensions: 20 x 60 m)

### **3.PRACTICE ARENA(S)**

Dimensions : 25 x 65 m (indoor)

Type of Footing: sand

(Competition arena - dimensions: 20 x 60 m)

### **4.STABLES**

Size of boxes 3 m x 3 m + 20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 21/06/2017 to 25/06/2017. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used. Forage, hay, shavings and straw may be bought on site.

### **5.SCORING/TIMING PROVIDER**

Name of the company: hippo data

Name contact person: Jens Feth

Contact email: jf@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **6.AVERAGE SCORE and OPEN SCORING**

Average Score and Open Scoring: Yes  No

### **7.PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6

### **8.ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised  not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

**9. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: ./.

Web address to buy ticket: ./.

**10. BETTING**

Betting will be authorised by the Organiser. Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the athletes.

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Shuttle service will not be available

**14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1023 VI.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI Passport

**15. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH  
Internationale Pferdetransporte  
Address: Hagenort 6, D-33803 Steinhagen  
Telephone: +49 (0) 5204-890111  
Fax: +49 (0) 5204-890222  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: will be published in the show office

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3.NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4.PONIES**

FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

**8.1 SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1.1. INSURANCES AND NATIONAL REQUIREMENTS**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

#### **1.1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2.PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3.DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4.MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5.ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 German Show Rules**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIJ/CDIY/CDICh/CDIP/CDIU25/CDIAm) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.4 DOGS**

Dogs are not allowed in the riding halls and have to be kept on the leash on the whole show grounds (including stable area and marathon course).

**Age of Athletes and Horses according to the Event's Category:**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B</b>	As of 16 <sup>th</sup> year	Min 8 y.o.
<b>Prix St. Georges/Intermediate I/ Intermediate I Freestyle</b>	As of 16 <sup>th</sup> year	Min. 7 y.o.
<b>CH-Y/CDIY/CDIOY</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J/CDIJ/CDIOJ</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CH-P/CDIP/CDIOP</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Ch/CDICh/CDIOCh</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CH-U25/CDIU25/CDIOU25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
<b>CDIAm</b>	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
<b>CDIYH</b>	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
<b>CH-M-YH-D</b>	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.



## **XV. ANNEXES**

### **1.FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10095965  
**Name\*:** Ludewig  
**First Name\*:** Editha  
**E-Mail\*:** eddyelwaf@gmx.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CDIU25

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- 4) Leave the field blank if the user deals with the entries of all events in the show.
- \*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO  
OTHERS UPON REQUEST**