

I. DENOMINATION OF THE EVENT

Venue: Münster

Date: 28.-29.04.2018

NF: Germany

EVENT CATEGORIES:

Long	Short	Long	Short
CCI4* <input type="checkbox"/>	CIC(O)1* <input checked="" type="checkbox"/>	CCIYR2* <input type="checkbox"/>	CICYR2* <input type="checkbox"/>
CCI(O)3* <input type="checkbox"/>	CIC(O)2* <input checked="" type="checkbox"/>	CCIJ1* <input type="checkbox"/>	CICJ1* <input type="checkbox"/>
CCI(O)2* <input type="checkbox"/>	CIC(O)3* <input type="checkbox"/>	CCYH1* <input type="checkbox"/>	CICYH1* <input type="checkbox"/>
CCI(O)1* <input type="checkbox"/>		CCYH2* <input type="checkbox"/>	CICYH2* <input type="checkbox"/>

CCI Intro / New Introductory level

CCI(O)P1*

CCI(O)P2*

CCI1* reserved for ponies

CIC1* reserved for ponies

CHAMPIONSHIP CATEGORIES:

Championship 3* Championship 2* Championship 1*

Senior Young Rider Junior Pony Young Horses

Championship official title: (as per contract)

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29th April 2015
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2018
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018
- FEI Eventing Rules and its Annexes, 25th Edition, updates effective 1st January 2018
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 31 January 2018

Catrin Norinder
FEI Director Eventing and Olympic

Draft schedules are to be sent by e-mail to eventingschedules@fei.org

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Westfälische Reit- und Fahrschule e.V.
Address: Havichhorster Mühle 100a
48157 Münster
Telephone: +49 251 390033-0
Fax: +49 251 390033-14
Email: info@wrfs.de
Website: www.wrfs.de

Contact Details Show Ground:

Address: Westfälische Reit- und Fahrschule e.V.
Havichhorster Mühle 100a
48157 Münster
Telephone: + 49 251 390033-0
GPS Coordinates: Latitude: 52.00512/ Longitude: 7.687599

Accessibility Details:

Arrival by road: From North / South motorway A1, Exit "Greven", direction to Münster, after about 9 km turn left into "Havichhorster Mühle"; from East: about 3 km before Münster turn right direction to Handorf, through Handorf, at T-junction turn right, after about 500 m turn right into "Havichhorster Mühle"; from West: take B 51 direction to Bielefeld, about 3 km after Münster turn left to Handorf, then follow directions from the East.

Westfälische Reit- und Fahrschule is located adjacent to the address:
48157 Münster, Schiffahrter Damm 424

Arrival by train: Münster Main Station (about 20 min. by bus or car)

Arrival by plane: Münster / Osnabrück (FMO) (about 20 min. by car)

2. ORGANISING COMMITTEE

Honorary President: ./.
President of the Event: Jörg Jacobs
Show Secretary: Karin Scholten
+49 163 7823180
karin@rechenstelle.de
Press Officer: Susanne Müller

3. EVENT DIRECTOR

Name: Jörg Jacobs
Address: Westfälische Reit- und Fahrschule
Havichhorster Mühle 100a
48157 Münster
Telephone: +49 251 390033-11
Mobile: +49 172 8465 117
Fax: +49 251390033-14
Email: Jacobs@wrfs.de

4. STABLE MANAGER

Name: Team WRFS
Mobile: +49 171 2353447

5. PATRON OF THE EVENT

Name: Christina Schulze-Föcking

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V. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level	Contact details
1	Ground Jury 1 st Competition	CIC1* 1 st section	Ground Jury President	10051258	Anne-Mette Binder	DEN	3	Binder-struck@privat.dk
			Ground Jury Member	10051830	Tonius Lehmkuhl	GER	Nat.	+49 175 8565201 helene.lehmkuhl@online.de
		CIC1* 2 nd section	Ground Jury President 2 nd section	10019424	Dr. Ernst Topp	GER	3	topp.dr.ernst@t-online.de +49.172-4123038
			Ground Jury Member	10100900	Dr. Hans-Peter Karp	GER	Nat.	+49 171 3122866 hans-peter.karp@agravis.de
	Jumping test Judge	CIC1*	Jumping test Judge	10002608	Renate Wassing-Schumann	GER	Nat.	+49.177-2055025
	Ground Jury 2 nd Competition	CIC2* 1 st section	Ground Jury President	10019424	Dr. Ernst Topp	GER	3	topp.dr.ernst@t-online.de +49.172-4123038
			Ground Jury Member	10100900	Dr. Hans Peter Karp	GER	Nat.	+49 171 3122866 hans-peter.karp@agravis.de
		CIC2* 2 st section	Ground Jury President	10051258	Anne-Mette Binder	DEN	3	
			Ground Jury Member	10051830	Tonius Lehmkuhl	GER	Nat.	+49 175 8565201 helene.lehmkuhl@online.de
	Jumping test Judge	CIC2*	Jumping test Judge	10002608	Renate Wassing-Schumann	GER	Nat.	+49.177-2055025
2	Technical Delegate		Technical Delegate	10052434	Christian Struck	DEN	2	+45 24478312 Binder-struck@privat.dk
3	Course Designer	CIC1*	Course Designer Cross Country & Jumping	10049956	Michael Gola	GER	nat.	+49 175 4429508 michaelgola@versanet.de
			Assistant Course Designer	10049956	Martin Plewa	GER	2	+49 171 2196650 mail@martin-plewa.de
		CIC2*	Course Designer Cross Country & Jumping	10049956	Martin Plewa	GER	2	
			Assistant Course Designer	10049956	Michael Gola	GER	nat.	
4	Chief Steward	CIC1*/ CIC2*	Chief Steward	10120984	Iris Schless	GER	1	Iris.schless@top-eventers.com +49 171 2605153
5	Assistant Stewards		Assistant Steward	10153240	Lina-Sophie Otto	GER	1	
			Assistant Steward	10120984	Iris Schless	GER	1	
			Assistant Steward	10021517	Leonie Suess	GER	1	
6	Appeal Committee		Appeal Committee		./.			
7	FEI Veterinary Delegate		FEI Veterinary Delegate	10088119	Dr. Matthias Niederhofer	GER		+49 2504 93320 niederhofer@tierklinik-telgte.de
8	Veterinary Service Manager (VSM) / (VR Art 1103) Treating Veterinarian (VR Art 1105)		Veterinary Service ManagerFEI Permitted Treating Vet	10117993	Dr. Stefan Krümpel			+49 2504 93320 kruempel@tierklinik-telgte.com
			Chief Medical Officer		Dr. Bettina Jonas	GER		b.jonas@online.de +49 170 2203181

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	Medical services		Medical Services		Deutsches Rotes Kreuz, Telgte	GER		info@drk-telgte.de
10	Farrier		Farrier		Lehrschmiede Niemerg	GER		+49 251 29 32 65
11	NF Delegate		NF Delegate		Martin Plewa	GER		

VI. INVITATIONS

1. GENERAL

Number of NFs invited	all NFs affiliated to the FEI
Number of Athletes from the host nation	CIC1*: 90 / CIC2*:90
Number of Athletes per NF	unlimited
Number of Horses per Athlete	3 per competition
Ballot procedure in case of excessive entries. <i>Must be specified</i>	see below

Ballot procedure in case of excessive entries:

Number of Athletes per foreign NF: 5

Number of horses per Athlete: 2

Foreign Athletes:

Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements of Athletes & Horses" (see Eventing Rules Art. 516 – 522).

German Athletes:

Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements of Athletes & Horses" (see Eventing Rules Art. 516 – 522) have to be adhered to.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Free Entrance!

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-eventing>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn!
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.509 of the FEI Eventing Rules, 25th edition, updates effective 1 January 2018.

Deadlines for Entries:

Closing date for Definite Entries: 03/04/2018
Last date for substitutions: 27/04/2018

FEES FOR HORSES

Entry fee per horse:	CIC1*: € 120 (incl. VAT) CIC2*: € 140 (incl. VAT)
Stabling fee per horse:	€ 120 per box (incl. VAT)
TOTAL fee per horse	<u>without box</u> CIC1*: € 120 (incl. VAT) CIC2*: € 140 (incl. VAT) <u>with box</u> CIC1*: € 240 (incl. VAT) CIC2*: € 260 (incl. VAT)
EADCMP fee Lower Level Events (CIC1*/CIC2*) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI GR)	CHF 18,00
Included in entry fee <input type="checkbox"/> Not included in entry fee <input checked="" type="checkbox"/>	
Details entry procedure fee / Payment:	see below

For late entries (after 03/04/2018) the OC reserves the right to charge a fee acc. to the rules for late entries of NF GER – this rule applies to both German and foreign Athletes.

Entry fee, fee for power supply (if ordered) of German Athletes will be subject to direct debit through the German online system NeOn.

Foreign Athletes are asked to transfer entry fee and fee for power supply (if ordered) by closing date of entries to the following account:

Account holder: Westfälische Reit- und Fahrschule e.V.
Bank: Sparkasse Münsterland Ost
IBAN: DE29400501500000346700

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BIC: WELADED1MST

EADCMP fee and "other fees" (see below) will be invoiced on site.

Contact details:

Name: Karin Scholten

Mobile: +49 163 7823180

Email: karin@rechenstelle.de

2. OTHER FEES

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Health/customs-related documents

for Horses if applicable: € 30,00 per document issued

Hay: € 18,00 per 100kg

Straw: € 12,00 per 100kg

Shavings: € 8,00 per bale

Box: € 120,00 per box

Lorry/ Caravan area

Parking: ; price: ./.

Power supply: provided by the OC ; price: € 50,00 per charge

Water supply: provided by the OC ; price: ./.

All aforementioned amounts include VAT

VAT number of the Organiser: 336/5828/0863

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows, the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged and refund procedure:

CIC1*: 120 €, CIC2*: 140,00 €, per horse, plus possible stabling fee.

4. QUALIFICATION

Entries have to be in accordance with Art.520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2018.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

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VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

Short format competition

Competition CIC1*	Day	Date	Time
• Opening of stables:	Friday	27/04/2018	14:00h
/ Vet examination on arrival:			
• Official Course Inspection:	Friday	27/04/2018	17:00h
• 1 st Horse Inspection:	Sunday	29/04/2018	before Dressage test
• Declaration of Starters:	Friday	27/04/2018	18:00h
• 1st Start – Dressage:	Sunday	29/04/2018	08:00h
• 1st Start – Jumping:	Sunday	29/04/2018	08:30h
• 1st Start – Cross-Country:	Sunday	29/04/2018	14:00h
• Prize-giving:	Sunday	29/04/2018	18:00h

Competition CIC2*	Day	Date	Time
• Opening of stables:	Friday	27/04/2018	14:00h
/ Vet examination on arrival:			
• Official Course Inspection:	Friday	27/04/2018	17:00h
• 1 st Horse Inspection:	Saturday	28/04/2018	before Dressage test
• Declaration of Starters:	Friday	27/04/2018	18:00h
• 1st Start – Dressage:	Saturday	28/04/2018	08:00h
• 1st Start – Jumping:	Saturday	28/04/2018	08:30h
• 1st Start – Cross-Country:	Saturday	28/04/2018	14:00h
• Prize-giving:	Saturday	28/04/2018	18:00h

IX. COMPETITION DETAIL

COMPETITION 1

Format : CIC

Level: 1*

This competition will be in accordance with Rules for Eventing, 25th Edition, updated 1 January 2018

Technical Conditions

DRESSAGE TEST

The Dressage test FEI 2015 1* A (update 2016) has to be ridden from memory.

CROSS-COUNTRY

Event	Length	approx. 3.000 m
	Speed	520 m/min.
	Number of efforts	25-30

JUMPING

Event	Distance	max. 600 m
	Speed:	350 m/min.
	Number of efforts:	13
	Number of obstacles:	10 - 11

PRIZE – CLASSIFICATION

Total amount of prize money	€ 1.500 per section
Breakdown per category / placing (1 prize per 4 athletes)	300/230/200/170/150/130 320,- € are to split among the remaining placed athletes (however, the last athlete placed will receive at least 15 .- €, maximum 130 € - in case of little number of entries, the breakdown of prize-money will be recalculated)

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COMPETITION 2

Format : CIC

Level: 2*

This competition will be in accordance with Rules for Eventing, 25th Edition, updated 1 January 2018

Technical Conditions

DRESSAGE TEST

The Dressage test FEI 2015 2* A has to be ridden from memory.

CROSS-COUNTRY

Event	Length	approx. 3.400 m
	Speed	550 m/min.
	Number of efforts	27-32

JUMPING

Event	Distance	max. 600 m
	Speed:	350 m/min.
	Number of efforts:	14
	Number of obstacles:	10 - 11

PRIZE – CLASSIFICATION

Total amount of prize money	€ 2.000 per section
Breakdown per category / placing (1 prize per 4 athletes)	400/300/270/220/200/160 450,- € are to split among the remaining placed athletes (however, the last athlete placed will receive at least 20 .- €, maximum 160 € - in case of little number of entries, the breakdown of prize-money will be recalculated)

PRIZEMONEY SUMMARY

Category	Level	Currency	Amount
CIC	1*	€	1.500 per section
CIC	2*	€	2.000 per section
TOTAL		€	7.000

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel list will be made available on request. A limited number of accommodation (single room, double room, triple room incl. breakfast) will be available at the Westf. Reit- und Fahrschule. Accommodation will be at the Athletes own expense.

Meals

Meals will be available on the show grounds at the Athletes' own expense.

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries. Accommodation will be at the Athletes expense.

Meals.

Meals will be available on the show grounds at the Athletes' expense.

Organiser provides proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

CIC acc. to Art. 533.2

1st test – Dressage: by draw

2nd test – Jumping: as Dressage

3rd test – Cross Country: as Dressage

Time, date and location: The draw will take place in the show office approx. 15 minutes after closing time of declaration.

2. COMPETITION ARENA(S)

Dressage:

- Dimensions: 20 x 60 m
- Type of Footing: sand

Cross Country:

- Type of Ground: grass

Jumping:

- Dimensions: 45 x 85 m
- Type of Footing: sand

3. PRACTICE ARENA(S)

Dimensions: 20 x 60m

Type of Footing: sand

Additional practice areas:

4. STABLES

Size of boxes 3,5 m x 3,5 + 20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 27/04/2018 to 29/04/2018. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. Only the assigned stables may be used. Power supply has to be ordered and paid for with the entries.

5. SCORING/TIMING PROVIDER

SCORING PROVIDER

Name of the company: rechenstelle.de

Name contact person: Peter Janssen

Contact email: peter@rechenstelle.de

TIMING PROVIDER

Name of the company:

Name contact person:

Contact email:

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

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6. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is .

Athletes riding their horses: Yes No

7. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

9. BETTING

Betting will be authorised by the Organiser: Yes No

10. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by the Athlete.

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

There will be no shuttle service

13. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables Yes No

14. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Rita Schuwanischew
Address: Havichhorster Mühle 100a
48157 Münster
Telephone: +49 251 3900330
Fax: +49 251 39003314
Email: info@wrfs.de
Opening hours: 08:00 a. m. - 04:00 p.m.

Customs and veterinary fees will not be taken over.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: ./.
Quarantine period: ./.
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see (https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):
www.gesetze-im-internet.de/bundesrecht/tierschrg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):
www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf
- German Animal Health Act (Tiergesundheitsgesetz):
www.gesetze-im-internet.de/tiergesg/TierGesG.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)
www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)
www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf
- etc.

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

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7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI. FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V

8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMP). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. MEDICAL INFORMATION FORM FOR ARMBANDS

Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

** Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

3. PROTESTS/APEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

6.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

6.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

6.3 FEI-PASSPORTS

Horses entered in CIMs (CCI1*/CIC1*/CCI2*/CIC2*/CCIP1/CCIP2) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

6.4 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

6.5 DOGS

Dogs have to be kept on the leash on the whole show grounds, in the stables and on the cross-country course.

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7. MINIMUM AGE LIMITATION

LEVEL	ATHLETES	HORSES
1*	14	6
2*	16	6
3*	18	7
4* + CH3*	18	8

8. PRIZEMONEY DISTRIBUTION

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

A tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10136162
Name*: Scholten
First Name*: Karin
E-Mail*: Karin@rechenstelle.de
Access Rights*: Admin² Consult³
Events⁴: CIC1*/CIC2*

FEI ID¹: 10135806
Name*: Nothofer
First Name*: Theo
E-Mail*: theo@rechenstelle.de
Access Rights*: Admin² Consult³
Events⁴: CIC1*/CIC2*

FEI ID¹: 10098496
Name*: Janssen
First Name*: Peter
E-Mail*: peter@rechenstelle.de
Access Rights*: Admin² Consult³
Events⁴: CIC1*/CIC2*

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to eventingresults@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within four (4) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)