I. DENOMINATION OF THE EVENT

Venue: **Herford**

Date: **23/07/2019 - 28/07/2019** **NF**: **Germany**

Indoor: ☐ **Outdoor:** ☒

EVENT CATEGORIES:

CSIO5* ☐	CSI5*-W ☐	CSI5* ☐	CSIU25-A ☐	CSIU25-B ☐
CSIO4* ☐	CSI4*-W ☐	CSI4* ☐	CSIY-A ☐	CSIY-B ☐
CSIO3* ☐	CSI3*-W ☐	CSI3* ☐	CSIJ-A ☐	CSIJ-B ☒
CSIO2* ☐	CSI2*-W ☐	CSI2* ☐	CSICh-A ☐	CSICh-B ☒
CSIO1* ☐	CSI1*-W ☐	CSI1* ☐	CSIV-A ☐	CSIV-B ☐
CSIOY ☐		CSIL1* ☐	CSIAm-A ☐	CSIAm-B ☐
CSIOJ ☐		CSIYH2* ☐	CSIP ☐	
CSIOP ☐		CSIYH1* ☐		
CSIOCh ☐				

☒ on borrowed horses

Championship ☐ Games ☐

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, 1 January 2009, updates effective 1 January 2019
- FEI Veterinary Regulations, 14th edition, 1 January 2018, updates effective 1st January 2019
- The Jumping Rules and its Annexes, 26th edition, effective 1 January 2019
- https://inside.fei.org/fei/regulations/jumping
- CSI/CSIO Prize Money requirements 2019
  https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202019.pdf
- Longines Rankings – Groups Categories 2019
  https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202019.pdf
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1 January 2015, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 15/03/2019.

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.

2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.

3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.

4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: http://inside.fei.org/.

IV. GENERAL INFORMATION

1. ORGANISER

Name:	Förderverein GERMAN FRIENDSHIPS e. V. Lars Meyer zu Bexten
Address:	An den Bexterhöfen 1 32051 Herford
Telephone:	+49.5221/2761500
Fax:	+49.5221/2761509
Email:	info@german-friendships.com
Website:	www.german-friendships.com

CONTACT DETAILS SHOW GROUND

Address:	Reitanlage Lars Meyer zu Bexten An den Bexterhöfen 1, D-32051 Herford
Telephone:	+49.5221/2761500
GPS Coordinates:	Latitude: 52.10545, Longitude: 8.63171

ACCESSIBILITY DETAILS:

Arrival by car:	via motorway A30, exit Hiddenhausen or via motoreay A2, exit Herford
Arrival by train:	station Herford
Arrival by plane:	airport Münster/Osnabrück (FMO) or airport Hannover (HAJ)

2. ORGANISING COMMITTEE

President:	Lars Meyer zu Bexten
Show Secretary:	Falk Schlömer, Sabine Kamp
Press Officer:	Susanne Strübel

3. EVENT DIRECTORS

Name:	Falk Schlömer
Address:	Aabauerschaft 6 D- 48366 Laer
Telephone:	+49.2554/574
Mobil:	+49.172/3710987
Fax:	+49.2554/403
Email:	info@turnierorg.de

4. STABLE MANAGER

Name:	Sandra Gregor
Mobile:	+49.175/3611804

5. ANNOUNCER

Name:	Markus Fuchs
Mobil:	+49.151/29141122
Email:	markus.g.fuchs@outlook.de

V. OFFICIALS

Re.	Panel	Function	FEI ID	Name	NF	Le-vel	E-mail & Mobile
1	**Ground Jury**	Ground Jury President	10048982	Stephan Hellwig	GER	3*	stephan@sthellwig.de +49 172 5325327
		Ground Jury Member		Julia Meyer zu Hartum	GER	nat.	
		Ground Jury Member		Heinrich Pöttner	GER	nat.	
		Ground Jury Member		Matthias Zander	GER	nat.	
2	**Foreign Judge**	Foreign Judge	10050905	Lieselotte Hareb	UAE	3*	mhareb@emirates.net.ae +97 1(43)443180
3	**Foreign Technical Delegate**	Foreign Technical Delegate		N/A			
4	**Course Designer**	Course Designer	10049366	Klaus-Wilhelm Holle	GER	3	kwholle@web.de +49 160 97828444
		Assistant Course Designer		Cord Barkemeier	GER	nat.	Cord.Barkemeier@web.de +49 172 2718646
5	**Appeal Committee**	Appeal Committee		N/A			
6	**Chief Steward**	Chief Steward	10051328	Peter Bort	GER	3	Peter_bort@gmx.de +49.171-9385445
7	**Foreign Steward**	Foreign Steward		N/A			
8	**Assistants Stewards**	Assistant Steward	10048883	Klaus Gosch	GER	2	
		Assistant Steward	10051920	Ulrich Kohaus	GER	1	
		Assistant Steward	10093356	Melanie Pierzina	GER	1	
		Assistant Steward	10052993	Carsten Rotermund	GER	3	
9	**FEI Veterinary Delegate**	FEI Veterinary Delegate	10029428	Sylvia Strasser-Kempter	GER		tierarztpraxis-dreisamtal@web.de
10	**Veterinary Service Manager (VSM) Treating Veterinarian**	Veterinary Service Manager/FEI Permitted Treating Veterinarian	10099303	Dr. Johannes-Wolfgang Otto	GER		info@tierarztpraxis-otto.de +49 171 4648822
11	**Medical Doctor/Medical Service**	Medical Service		Krankentransport Biekra GmbH	GER		mail@biekra.de +49 521 72211
		Medical Doctor		Dr. Hermann Nolting	GER		+49 5733 6055
12	**Farrier**	Farrier		Elmar Anschütz	GER		Anschuetz-H@t-online.de +49 172 539 63 94
13	**Delegate NF GER**	Delegate NF GER		Stephan Hellwig	GER		

VI. INVITATIONS

1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- If the national Event ends at the latest one hour prior to the start of the Horse Inspection of the international Event, Horses may take part in both;
- If the national Event ends later than one hour prior to the start of the Horse Inspection at the international Event, Horses may not take part in national Competitions and international Competitions;
- If the national Event includes Competitions on the day after the international Event ends, Horses having taken part in the international Event may take part in national Competitions on that day only, i.e. following the conclusion of the international Event.

1.1. CSIJ B/CSICH B:

NFs invited:	all NFs affiliated to the FEI
Total number of athletes:	40
Number of home athletes:	approx. 20 (acc. to a special handicap agreed upon with NF GER)
Number of foreign athletes:	approx. 20
Number of horses per athlete:	1

In each category (Children: born 2004-2007, Juniors: born 2001-2004) approx. 20 German and approx. 20 foreign athletes. Foreign athletes are invited by the organiser through their NF.
For the CSICh-B and the CSIJ-B, the following applies: One German and one foreign athlete form a team - allocated by a draw - for the whole duration of the event, and their results are added up. One of the two athletes in each team will ride a horse, which has been unknown to him before.
Each Athlete of the host NF provides two Horses. A draw is held to match foreign Athletes with host Athletes. Another draw takes place to allocate one of the Horses of the host Athlete to the foreign Athlete. The Athletes of the host NF rides the Horse which has not been allocated to the foreign Athlete.
Sufficient reserve horses will be provided for foreign athletes. Horses that are obviously unsuitable for foreign Athletes will be replaced by reserve horses. Such a substitution may only be done with the approval of the Ground Jury.

In addition, an individual rating will be made.

One (1) groom per athlete.

Athletes are invited by the Organiser through their National Federation.

Participation Restrictions:
Each horse may be started once per day.

CSICH-B, CSIJ-B (comp. 1-6)
For the CSICh B and the CSIJ-B the following applies: One German and one foreign athlete form a team - allocated by a draw - for the whole duration of the event, and their results are added up. One of the two athletes in each team rides a horse which has been unknown to him before. In addition, an individual rating will take place. Athletes in comp. 1 – 6 are not allowed to take part in any other competition of the event.

CSICh-B: Competitions 1 - 3
The German and the foreign athlete and their horses form a team for the whole three competitions. They enter the arena together and complete the course one after the other. The starting order among them is decided by the team athletes themselves. For the placing, the results of both athletes are counted together as a team result. If one of the two athletes has been eliminated or has retired, he gets the result of the most penalised athlete in that competition plus 20 points.
Prizes of honour to the 10 best placed teams.

CSIJ-B: Competitions 4 - 6
The German and the foreign athlete and their horses form a team for the whole three competitions. They enter the arena together and complete the course one after the other. The starting order among them is decided by the team athletes themselves. For the placing, the results of both athletes are counted up together as a team result. If one of the two athletes has been eliminated or has retired, he gets the result of the most penalised athlete in that competition plus 20 points.
Prizes of honour to the 10 best placed teams.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (https://entry.fei.org);
- Additional documentation can be found at: http://inside.fei.org/fei/your-role/nfs/entry-system ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

• German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, effective 1 January 2019.

Deadlines for Entries:

Definite Entries: **01/07/2019**

Last date for substitutions: **23/07/2019, one hour prior to the horse inspection**

Entry fee per horse *(per category):*
VAT excluded

Entry fee per athlete	
CSIJ B/CSICh B:	350,00 (VAT included)
Stabling fee per horse:	included in the entry fee
VAT:	**included in the entry fee**
Total fee per athlete:	**400,00**

Entry fee and fee for power supply
- of German Athletes will be subject to direct credit through the German online system NeOn.
- of Foreign Athletes will be due on site at the latest.

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see below) will be invoiced in addition on site.

Contact details:

Name:	FSEVENT Falk Schlömer
Adresse:	Aabauerschaft 6 48366 Laer
Telefon:	+49 2554/574
Fax:	+49 2554/403
Email:	info@turnierorg.de

VAT (in %) **:** **see above**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th Edition effective 1 January 2019, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee ☒ CSICh B/CSIJ B
  Not included in entry fee ☐ -
  Lower Level Events (CIMs) CSICh B/CSIJ B: CHF 18 per horse per event
  Higher Level Events -: CHF 25 per horse per event
  (For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal: included in the entry fee
- Fee for health/customs-related documents for Horses: N/A

All aforementioned amounts are including VAT

Total maximum Compulsory fee per horse: 0

Compulsory fees per athlete:

- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event) 0
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) € 40,00 per hook-up

All aforementioned amounts are including VAT

Total maximum Compulsory fee per Athlete: € 40,00 (incl. one hook-up)

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay:	€ 8,00 per bale
Straw:	€ 5,00 per bale (1st bedding included)
Shavings:	€ 12,00 per bale
Other (please specify):	
Additional box:	€ 160,00 per box
Tack box:	€ 140,00 per box
Meals for grooms (upon request):	€ 120,00 per groom (valid from 23/07/2019 – 28/07/2019)

ATTENTION: In case of payment with credit card a fee of 5,5 % will be added to the total amount which has to be paid.

All aforementioned amounts are including VAT

VAT number of the organiser: DE 234 383 303

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged:

€ 400 per athlete

VIII. TIMETABLE

Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.

As per Jumping Rules Annex VI: combined competitions are not permitted.

The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).

	Day	Date	Time	
• Opening of stables	Tuesday	23/07/2019	09.00 h	
• Horse Inspection *All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"*	Tuesday	23/07/2019	15.00 – 17.00 h	
• Horse Re-Inspection	Tuesday	23/07/2019	18.00 h	
• Opening times of exercise areas	Tuesday	23/07/2019	14.00 – 18.00 h	training acc. to a time-table
	Wednesday	24/07/2019	07.30 – 12.00 h and 13.00 – 17.00 h	training acc. to a time-table
	Thursday	25/07/2019	09.00 – 13.00 h	training acc. to a time-table
	Friday	26/07/2019	as of approx. 8.30 h until end of the last competition	
	Saturday	27/07/2019	as of approx. 9.00 h until end of the last competition	
	Sunday	28/07/2019	as of approx. 8.00 h until end of the last competition	

CSIJ B	Day	Date	Time	Art	Prize Money
• Declaration of Starters close	The evening of the respective competition		18.00 h	///////	//////////
• Competition 4 – penalties and time	Friday	26/07/2019	10.30 h	238.2.1	//////////
• Competition 5 – penalties and time	Saturday	27/07/2019	14.00 h	238.2.1	//////////
• Competition 6 - with winning round	Sunday	28/07/2019	09.00 h	276.2.1 ii.	//////////
• Total Prize Money	./.				
• Prizes in Kind	./.				

CSICH B	Day	Date	Time	Art	Prize Money
• Declaration of Starters close	The evening of the respective competition		18.00 h	//////	//////////
• Competition 1 – penalties and time	Friday	26/07/2019	15.00 h	238.2.1	//////////
• Competition 2 – penalties and time	Saturday	27/07/2019	10.30 h	238.2.1	//////////
• Competition 3 - with winning round	Sunday	28/07/2019	11.00 h	276.2.1 ii.	//////////
• Total Prize Money					
• Prizes in Kind					

OVERALL PRIZE MONEY	./.
OVERALL PRIZES IN KIND	./.

Applicable government tax to be deducted from Prize Money (see XIV.8).

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

The best three teams and the best three individual athletes in the CSICh B and in the CSIJ B will be determined and honoured after a rating that comprises the results of all three days. The allocated points are based on the number of participating teams (team rating) and athletes (individual rating) per competition. The winning athlete or team respectively of each competition receives the basic number of points plus one point, the runner-up less one point, the third-placed less two points, and so on. The competitions are rated differently: the classes on the first day have the multiplying factor 1.0, on the second day 1.5, on the third day 2.0. For the points only the result of the 1st round (acc. to penalties and time) will count.

PRIZE – CLASSIFICATION:
./.

IX. COMPETITION DETAIL

FIRST DAY – FRIDAY — DATE: 26/07/2019

COMPETITION No 1 – CSICh B — Time: approx. 15:00 h

Jumping Competition acc. to Penalties and Time – international

Table:	A acc. to Article 238.2.1 (penalties and time, without jump-off)
Speed:	350m/min
Obstacles height:	1,05 m
Number of horses per Athlete:	1
Maximum number of starters:	40

* * * * * * * * * * *

COMPETITION No 4 – CSIJ B — Time: approx. 10:30 h

Jumping Competition acc. to Penalties and Time – international

Table:	A acc. to Article 238.2.1 (penalties and time, without jump-off)
Speed:	350m/min
Obstacles height:	1,20 m
Number of horses per Athlete:	1
Maximum number of starters:	40

* * * * * * * * * * *

SECOND DAY – SATURDAY — DATE: 27/07/2019

COMPETITION No 2 – CSICh B — Time: approx. 10:30 h

Jumping Competition acc. to Penalties and Time – international

Table:	A acc. to Article 238.2.1 (penalties and time, without jump-off)
Speed:	350m/min
Obstacles height:	1,15 m
Number of horses per Athlete:	1
Maximum number of starters:	40
Starting order:	Rotation by 50 % of comp. 1

* * * * * * * * * * *

COMPETITION No 5 – CSIJ B — Time: approx. 14:00 h

Jumping Competition acc. to Penalties and Time – international

Table:	A acc. to Article 238.2.1 (penalties and time, without jump-off)
Speed:	350m/min
Obstacles height:	1,20 m
Number of horses per Athlete:	1
Maximum number of starters:	40
Starting order:	Rotation by 50 % of comp. 4

* * * * * * * * * * *

THIRD DAY – SUNDAY — DATE: 28/07/2019

COMPETITION No 3 – CSICh B — Time: approx. 11:00 a. m.

Jumping Competition with Winning Round – international

Table:		A acc. to Article 276.2.1 (ii) (1st round and winning round acc. to penalties and time). The best eight teams, in any case all team clear rounds qualify for the winning round. The winning round starts for all qualified teams with zero penalties. The Teams of the winning round will be placed acc. to penalties and time from the winning round. Possible further placements will be acc. to team penalties and time from the 1st round.
Speed:		350m/min
Obstacles	height:	1,15 m
Number of horses per Athlete:		1
Maximum number of starters:		40
Starting order	1st round:	reverse order of qualification from comp. 1 and 2 (see point system: VIII. – General Classification at the end of the competitions)
	winning round:	reverse order of merits from the 1st round

* * * * * * * * * * *

COMPETITION No 6 – CSIJ B — Time: approx. 09:00 h

Jumping Competition with Winning Round – international

Table:		A acc. to Article 276.2.1 (ii) (1st round and winning round acc. to penalties and time). The best eight teams, in any case all team clear rounds qualify for the winning round. The winning round starts for all qualified teams with zero penalties. The Teams of the winning round will be placed acc. to penalties and time from the winning round. Possible further placements will be acc. to team penalties and time from the 1st round.
Speed:		350m/min
Obstacles	height:	1,25m
Number of horses per Athlete:		1
Maximum number of starters:		40
Starting order	1st round:	reverse order of qualification from comp. 4 and 5 (see point system: VIII. – General Classification at the end of the competitions)
	winning round:	reverse order of merits from the 1st round

* * * * * * * * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation:

On request private accommodation can be made available free of charge for all athletes taking part in competition 1-6.
A binding reservation for accommodation has to be send with the entries.
A hotel list can be requested from info@german-friendships.com.

Meals:
During the official programme athletes will receive free meals on the show grounds in the so called "Helfer- und Teilnehmerbereich" (catering area).
Entry rights to the catering area (incl. meals) for further persons or outside the official programme can be bought at a fee of € 30 per person/day from 23/07/2019 – 28/07/2019.

2. GROOMS

Accommodation:
Athletes of competition 1 – 6 have to care for accommodation of their grooms themselves.
A hotel list can be requested from info@german-friendships.com.

Meals:

See "ADDITIONAL FEES/CHARGES BY OC"!

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws:
Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:
The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

2. COMPETITION ARENA(S)

Dimensions:	80x90m
Type of Footing :	grass
Dimensions:	85x45 m
Type of Footing:	sand

3. PRACTICE ARENA(S)

Dimensions :	30x50 m
Type of Footing :	grass
Dimensions:	30x70 m
Type of Footing:	sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m +20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) from 23/07/2019 to 28/07/2019. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used. Forage, hay and straw can be bought from the stable manager. Electricity has to be ordered with the entries.

5. SAFETY CUPS

Name of Manufacturer: CARO Cardinali & Rothenberger GmbH, Liebermannstr. 18, 32257 Bünde

6. TIMING DEVICE

Name of Manufacturer:	TagHeuer
Model:	CP540
FEI Report number:	22010028A

7. SCORING/TIMING PROVIDER

Name of the company:	FSEVENT Falk Schlömer
Name contact person:	Falk Schlömer
Contact email:	info@turnierorg.de

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is all placed athletes/teams.

9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling tickets for spectators to attend your event: Yes ☐ No ☒

11. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

12. TRANSPORT REIMBURSMENT HORSES / PONIES

Transport expenses to be paid by the Athlete.

13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Transport expenses to be paid by the Athlete.

15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1
Partner: -
Groom: 1
Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: http://inside.fei.org/fei/your-role/organisers/handbook

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: ./.

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: ./.
Quarantine period: ./.
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:
a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE) of the currently valid version will be necessary.
b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see (https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html) of the decision of the commission 92/260/EG of the currently valid version will be necessary.
A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.
The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.
In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.
Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. NATIONAL REQUIREMENTS

If applicable please provide:

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:
• German Animal Welfare Act (Tierschutzgesetz):
www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
• German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):
www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf
• German Animal Health Act (Tiergesundheitsgesetz):
www.gesetze-im-internet.de/tiergesg/TierGesG.pdf
• German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)
www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf
• German Regulation regarding Livestock Transport (Viehverkehrsverordnung)
www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf
• etc.

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.
NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1st Vaccination: day 0 2nd Vaccination: day 21-92	May compete 7 days after the 2nd Vaccination
First Booster	Within 7 months of the 2nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	**MINIMUM:** within one year of previous booster vaccination **IF COMPETING:** must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to https://inside.fei.org/fei/cleansport/horses for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at http://inside.fei.org/content/anti-doping-rules.

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

N/A

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.
Protest and appeal forms are available on the FEI website:
Protests: http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf
Appeals: http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

7. ADDITIONAL INFORMATION FROM THE OC

7.1 GERMAN SHOW RULES
The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

7.2 TIMETABLE
The times stated under "VIII. TIMETABLE" are subject to alterations.

7.3 FEI-PASSPORTS
Horses entered in CIMs (CSI1*/CSI2*/CSIJ A+B/CSIY A+B/CSICh A+B/CSIU25 A+B/CSIV A+B/CSIAm A+B) as well as in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

7.4 GERMAN ANIMAL WELFARE ACT
According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

7.5 OPTING OUT OF LORRY PARKING AND/OR HOOK-UP
Athletes may only opt out of lorry parking and/or hook-up if the OC has been informed by closing date of entries that the Athletes does not arrive with a lorry.

7.6 DOGS
All dogs must be leashed and affixed to a human or stationary object. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18th year	Min 9 y.o.
Continental Championships Senior	As of 18th year	Min 8 y.o.
Regional Championships/Games	As of 18th year As of 16th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18th year	Min. 9 y.o.
Nations Cup Final	As of 18th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	 As of 18th year As of 16th year with permission of their NF As of 14th year " " As of 12th year " "	 Min. 7 y.o. Min. 7 y.o. Min. 7 y.o Min. 7 y.o
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	 As of 18th year As of 16th year with permission of their NF As of 14th year " " As of 12th year " "	 Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	 As of 18th year As of 16th year As of 14th year with permission of their NF As of 12th year " "	 Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	 As of 18th year As of 14th year with permission of their NF As of 12th year " "	 Min. 6 y.o.
CH-Y	As of 16th year to end 21st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16th year to end 21st year	Min. 7 y.o.
CH-J	As of 14th year to end 18th year	Min. 7 y.o.
CSI/CSIO-J	As of 14th year to end 18th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12th year to end 14th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12th year to end 16th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16th year to end 25th year As of 14th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45th year	Min. 6 y.o.
CSI Am	CSI Am B: As of 12th year until end of 13th year if competition height is max. 1.30 m; as of 14th year if height exceeds 1.30 m. CSI Am A: As of 14th year	CSI Am B : Min. 6 y.o. CSI Am A: Min. 7 y.o.
CSIYH	per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18th year or 16th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

8. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13th to last*		First 16 acc. to percentages below; extra prizes for 17th to last*		First 20 acc. to percentages below; extra prizes for 21st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in descending order starting again with the 1st placed athlete until there are no more prizes to be distributed. See examples below.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6	**5 athletes**: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.	5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11	**10 athletes**: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.	2.5	1000	2.5	1000	2	1064	2	1328
12	n/a	2.5	1000	2.5	1000	2	1064	2	1328
Total	40'000	100%	40'000	100%	40'000				
13				Extra prizes for 13th to last place*		1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17						Extra prizes for 17th to last place*		1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21st to last place*	
	* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.								

Prize Money Distribution Chart 2: Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13th to last*		First 16 acc. to percentages below; extra prizes for 17th to last*		First 20 acc. to percentages below; extra prizes for 21st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in descending order starting again with the 1st placed athlete until there are no more prizes to be distributed. See examples below.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6	**5 athletes**: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.	4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11	**10 athletes**: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.	1	400	1	400	1	532	1	664
12	n/a	1	400	1	400	1	532	1	664
Total	40'000	100%	40'000	100%	40'000				
13				Extra prizes for 13th to last place*		1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17						Extra prizes for 17th to last place*		0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21st to last place*	
	* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.								

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Distribution of Prizes and Indemnities
All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.
Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0,82 % on the prize money or 5,5 % on the amount of tax deduction) on amounts above 250 EUR.Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG.
The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.
If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

9. MAXIMUM NUMBER OF STARTERS PER COMPETITION

*Annex VI FEI Jumping Rules:

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the oerall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

[3] For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

10. GLOSSARY

*Glossary FEI Jumping Rules:

Fees:

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
    - NF fee if applicable
    - NF medication control programme fee if applicable
    - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
    - Fee for health/customs-related documents for Horses if applicable
    - Fee for manure disposal (maximum € 40 per horse per Event)
    - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
    - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
    - VIP or premium parking
    - VIP table
    - Extra box for tack or for non-competing Horse
    - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
    - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
    - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
    - Use of all facilities at the Event (no infrastructure fees may be charged)
    - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
    - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID[1]:	10122930	
Name*:	Schlömer	
First Name*:	Falk	
E-Mail*:	info@turnierorg.de	
Access Rights*:	☒ Admin[2]	☐ Consult[3]
Events[4]:	CSIJ B/CSICh B	

[1] If already have an FEI user account.
[2] Provides you the required access to manage entries and substitutions and download entries/lists.
[3] You are just able to consult and download the entries/lists.
[4] Leave the field blank if the user deals with the entries of all events in the show.
*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.
All relevant information, file format and tutorial can be found on this page:

http://inside.fei.org/fei/your-role/organisers/xml-format

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.
Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

http://inside.fei.org/fei/your-role/organisers/jumping/results-forms

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST