

## This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

## Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

**Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events**

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	2	3	6	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	2	3	6	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>				
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	2	3	6	

	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	
	Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4	
	Are there <b>isolation rooms or mobile isolation units</b> available onsite?	2	2	4	
	Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4	
	Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	0	3	0	temperature checks can be made if there is a suspicion of a COVID-19 case
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4	
	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	1	3	3	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	2	2	4	
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	1	2	2	
<b>Command and control</b>	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the Event</b> related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	hospital close by
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	1	3	3	
	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	

Risk communication	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Sylvia Sanchez
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	1	2	2	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	1	2	2	
Public health awareness of COVID-19 before and during the event	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring</b> ?	2	2	4	no people with any illness symptoms are allowed to enter the showground
Surge capacity	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?</b>				
	Do these surge arrangements include funding for mitigation measures?	0	3	0	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	0	3	0	
	Do these surge arrangements include training of extra staff?	0	2	0	
	Do these surge arrangements include volunteers?	0	2	0	
Specific mitigation measures	Will there be <b>daily health checks</b> of athletes/competitors?	0	2	0	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	2	2	4	
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.</b> ?	2	3	6	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	0	3	0	
	Will the Event have <b>designated seating</b> for all spectators?	2	3	6	no normal spectators allowed - seating places for all VIP guests
	Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	2	2	4	
	Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

Sum of mitigation measures	168
<b>Total mitigation score (%)</b>	<b>76</b>

168

## Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	76
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## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .



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# Mitigation Plan OWL Challenge 2020

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For  
OWL Challenge 2020  
Schützenplatz Paderborn  
10.-13.09.2020

Organiser:  
EN GARDE Marketing GmbH  
Ellhornstr. 17  
27628 Hagen im Bremischen  
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Tel.: 04296-748740

&

Turniergemeinschaft Paderborn & Region  
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Hygiene officer:  
Conny Reuss, Lisa Bergmann, Volker Wulff  
Ellhornstraße 17  
27628 Hagen im Bremischen  
Email: [info@engarde.de](mailto:info@engarde.de)  
Tel.: 04296-748740



## **Dear Participants,**

We are very pleased to welcome you to this year's edition of the OWL-Challenge, which will take place at the Schützenplatz Paderborn from September 10-13, 2020.

The event is equipped with hygiene and safety precautions to prevent the spread of the coronavirus. We kindly ask you to strictly follow the rules to ensure a smooth course of the event.

### **General behavior:**

- Stick to the hygiene concept. You will receive the detailed version in advance by e-mail
- Minimum distance to other persons (1,5m)
- Wash your hands
- Use available disinfection stations for the hands
- The organizer reserves the right to expel persons who do not follow the rules from the tournament site and to exclude them from the event

### **The following persons are not allowed to enter the tournament ground**

- Persons in quarantine
- Persons who have entered the country from a risk-area in the last 14 days (unless you have been exempted)
- Individuals with symptoms characteristic of Covid-19
- Persons who have been in contact with a person tested positive for the SARS-CoV-2 virus within the past 14 days

### **Arrival & Accreditation**

- On our homepage [www.owl-challenge.de](http://www.owl-challenge.de) you will find a form "proof of attendance". It must be signed by each rider and companion before entering the show ground. A start is not possible without filling out this form.
- On our homepage [www.owl-challenge.de](http://www.owl-challenge.de) you will find detailed information about the accreditation system. You will receive an e-mail with all information before the start of the event.
- All persons entering the show ground will receive a QR code which is scanned upon entering and leaving the show ground and automatically registers their presence on the grounds with arrival and departure times.
- A mouth-nose-protection must be brought by all persons.

### **Mouth-Nose-Protection**

It is necessary to wear mouth-nose-protection in the following areas / on the following occasions:

- At the access areas to the event site / accreditation
- When entering the interior of the event site (e.g. sanitary rooms)
- When entering the show office, the press office and the catering area
- In the judges' tower if the required minimum distance (1,5m) cannot be maintained
- In the stable area when the required minimum distance (1,5m) cannot be maintained
- On the competition area when walking the course





- In the outdoor area (e.g. at the catering stands) if the required minimum distance (1,5m) cannot be maintained
- During a medication check (anti-doping), if the required minimum distance (1,5m) cannot be maintained (e.g. when taking blood when holding the horse)
- During the VET check if the required minimum distance (1,5m) cannot be maintained
- For human or veterinary care

### **Accompanying persons**

- For 1 horse (1 rider & 1 accompanying person)
- For 2 & 3 horses (1 rider & 2 accompanying persons)
- For 4 & more horses (1 rider & 3 accompanying persons)
- Other accompanying persons or spectators are prohibited

### **Show Office**

- Please keep contact with staff of the show office / OC office as low as possible
- Please make your entries by mail, WhatsApp or phone (+49 151 40 20 80 10)
- Starter lists under [www.owl-challenge.de](http://www.owl-challenge.de)
- Prize money will be transferred after the show. The invoice will be sent by e-mail. Please keep the time in the show office to double check your accounts and to hand over your bank details and email address as short as possible

### **Warm-up arena**

- One accompanying person per rider is allowed at the warm-up arena
- During the building of the jumps at the warm-up area disposable gloves and mouth and nose protector must be worn.
- The participants must leave the warm-up arena as soon as possible after their performance
- Only 15 horses may enter the warm-up arena at the same time

### **Prize Giving Ceremony**

- Only the 3-best rider-horse-combinations are obliged to enter for the award ceremony. Further Rankings aren't allowed in the award ceremonies.
- Rosettes and special prizes can be pick up in the show office

### **Catering**

- No alcohol will be served on the event site
- Participants of the CSIAm receive their catering to fixed times in the VIP-Catering Area
- Grooms of the CSIAm-riders receive food vouchers that they can redeem at the groom catering to fixed times
- For all other riders there will be some Food and Beverage stands at the tournament grounds



## Attendance Confirmation

For the tournament ground (Schützenplatz Paderborn) under the provisions of §6-12 IfSG (Infektionsschutzgesetz – Infection protection Law) for the occasion of Corona / COVID-19

This form must be filled out to gain access to the tournament grounds.

**First name, surname:** .....

**Street:** .....

**Postal code & City:** .....

**Function:** .....

**Email address:** .....

**Mobile number:** .....

I only give permission to forward and save my data to the responsible health authority in order to be able to retrace possibly occurring infections.

The transmission to a third party is not permitted.

I hereby agree to comply with all published and signed disinfection and hygiene rules, social distance rules and regulations for mouth-nose masks.

Schützenplatz Paderborn



10. – 13. September 2020

Signature

Date, Place

## I. DENOMINATION OF THE EVENT

**Venue:** Paderborn

**Date:** 09.09.2020 - 13.09.2020

**NF:** Germany

**Indoor:**

**Outdoor:**

### EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input checked="" type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input checked="" type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIOPI <input type="checkbox"/>		CSIYH1* <input checked="" type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship

Games

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2020
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition, updates effective 1 January 2020
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020
- <https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020
- <https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1<sup>st</sup> January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 06/08/2020. Updated on 11/08/2020, 12/08/2020, 20/08/2020.

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Turnierygemeinschaft Paderborn und Region e.V.  
in cooperation with: EN GARDE Marketing GmbH  
Address: EllhornstraÙe 17, D-27628 Uthlede  
Telephone: +49-4296-748740  
Fax: +49-4296-7487444  
Email: info@engarde.de  
Website: www.engarde.de

#### Contact Details Show Ground:

Address: Schuetzenplatz Paderborn, Schuetzenweg 54, D-33100 Paderborn  
Telephone: +49-4296-748740  
GPS Coordinates: Latitude: 51.7302, Longitude: 8.74909

#### Accessibility Details:

Arrival by road: A33 exit Bad Lippspringe, then B1  
Arrival by train: Railway Station Paderborn  
Arrival by plane: Airport Paderborn

### **2. ORGANISING COMMITTEE**

President of the Event: Volker Wulff, Meinolf Päschr  
Show Secretary: Cornelia Reuss  
Press Officer: Kirsten Meier

### **3. EVENT DIRECTOR**

Name: Volker Wulff  
Address: EllhornstraÙe 17, D-27628 Uthlede  
Telephone: +49-4296-748740  
Fax: +49-4296-7487444  
Email: info@engarde.de

### **4. STABLE MANAGER**

Name: Stephen Schumacher  
Mobile: +49-177-8835328  
Email: reuss@engarde.de

### **5. ANNOUNCER**

Name: Michael Bolte  
Mobile: +49-170-8371707  
Email: m.bolte@heinzmaennchen-verl.de

## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10048844	Joachim Geilfus	GER	4	jg@geilfus-gmbh.de +49.172-5637690
		Ground Jury Member	10051282	Franz-Peter Bockholt	GER	2	franzpeterbockholt@gmx.net +49.171-4133588
		Ground Jury Member	10048982	Stephan Hellwig	GER	3	stephan@sthellwig.de +49.172-5325327
2	Foreign Judge	Foreign Judge	10049967	Jan Posluszny	POL	3	jan.posluszny@gmail.com +48-510 304 077
3	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
4	Course Designer	Course Designer	10052089	Christian Wiegand	GER	4	c.wiegand@t-online.de +49.172-9354172
		Assistant Course Designer	10056175	Ralf Stehr	GER	2	ralf.stehr@t-online.de
5	Chief Steward	Chief Steward	10051914	Diana Münnich	GER	2	+49.171.3466600 dmuennich@fn-dokr.de
6	Foreign Steward	Foreign Steward		N/A			
7	Assistants Stewards	Assistant Steward	10052995	Wilfried Schormann	GER	1	+49.171.7321002 schormann@t-online.de
		Assistant Steward	10093350	Carsten Lenz	GER	1	+49.173.5367568 lenz@westfalenpferde.de
		Assistant Steward	10076672	Michael Krieger	GER	1	mkrieger1@web.de +49.160-2822031
		Assistant Steward	10195594	Martin Ahaus	GER	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10053043	Malte Harland	GER		+49.170.3240536 Harland@pferdepraxis- muehlen.de
	Veterinary Service Manager (VSM) / FEI Permitted Treating Veterinarian	Veterinary Service Manager / FEI Permitted Treating Veterinarian	10111027	Hayo Tongers	GER		info@pferdepraxis-delbrueck.de +49170-7349745
10	Medical Doctor	Medical Doctor		Malteser Hilfsdienst	GER		Dirk.hesse@malteser.org +49 5251 77 74 60
11	Farrier	Farrier		Dietmar Schmidt	GER		erbseschmidt@web.de +49 171 9322438
12	NF Delegate	NF Delegate		Joachim Geilfus	GER		



## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s). Horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

**CSI Invitation Rules as per 2020 JRs Annex V apply to CSI3\*/CSI4\*/CSI5\***

***NB: Pursuant to FEI Board resolution of 08/04/2020, the CSI Invitation Rules do not apply to 2020 CSI2\* events taking place as of week 24 (08.06.2020 – 14.06.2020).***

#### 1.1 CSI2\* (comp. 1-7)

NF's invited:	all NFs affiliated to the FEI in accordance with the regulations of the Federal State Government of Lower Saxony ("§8 & §9 Coronaschutzverordnung des Landes Nordrhein Westfalen" (§8&9 Corona Protection Ordinance of North Rhine-Westphalia))
Total number of athletes:	75
Number of home athletes:	approx. 40 (German athletes acc. to a special handicap agreed upon with NF GER)
Number of foreign athletes:	approx. 35 (max. 50%)
Number of horses per athlete:	CSI2*: 3 (6 years or older)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

#### **Participation Restrictions:**

Each horse may be started twice per day.

#### 1.2 CSIYH1\* (comp. 8-13)

NF's invited:	all NFs affiliated to the FEI in accordance with the regulations of the Federal State Government of Lower Saxony ("§8 & §9 Coronaschutzverordnung des Landes Nordrhein Westfalen" (§8&9 Corona Protection Ordinance of North Rhine-Westphalia))
Total number of athletes:	75
Number of home athletes:	approx. 40 (German athletes acc. to a special handicap agreed upon with NF GER)
Number of foreign athletes:	approx. 35 (max. 50%)
Number of horses per athlete:	1 (7 or 8 years)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

#### **Participation Restrictions:**

Each horse may be started once per day.

**1.3 CSI Am A**

Admitted Athletes (max 100):

1. Approx. 20 foreign Athletes, who have been invited by the OC through their home NF
2. Approx. 80 German Athletes, who have been invited by the OC.
3. All Athletes:
  - Number of horses per Athlete: 3 horses, however, max. 2 horses per competition.
  - The Athlete must be the owner of the Horse(s) with which he competes. Ownership may be extended to the immediate family members.
  - The Athlete must possess a valid license granted by his NF.
  - An "Amateur Owner's" license will only be granted by NFs to an Athlete who has formally signed a statement that he does not earn money for riding other people's Horses, giving riding lessons, riding sponsored Horses, or for publicity or commercial purposes, etc. The buying and selling of Horses, as well as receiving prize money in cash, are not forbidden providing they do not constitute the Athlete's only source of income.
  - Athletes are only admitted to CSIAm competitions and are excluded from international competitions at this event.
  - The "Amateur Owner" status limits participation in other Competitions and Championships. Athletes having obtained or renewed the "Amateur Owner" license, will not be allowed to continue participating as an Amateur during the current calendar year if they have taken part in international or national Competitions in which the height of obstacles in the initial round is 1.50 m or greater.
  - An Athlete may apply to his NF to reinstate his Amateur Owner license after a waiting period according to the regulations of the NF but under no circumstances during the same calendar year.
  - For further information please get in contact with:  
Conny Reuss, Tel: +49-(0)4296-7487426, Fax: +49-(0)4296-7487444, Email:  
reuss@engarde.de

One (1) groom per athlete.

**Participation Restrictions/Information:**

- Each horse can be started once a day, in total each horse may be started three times during the event.
- Within the tours an athlete may change, i. e. he/she may ride in a Small Tour competition (1.15 m) on two days and in a Medium Tour competition (1.25 m) the third day. However, it is not allowed to start a horse in a Small Tour competition (1,15 m) and Large Tour competition (1,40 m) or vice versa.
- The first, second and third competition of each tour has the same track and will be started per day immediately one after another. The prize giving ceremony will take place after the third competition of the day.

## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn!  
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, updates effective 1 January 2020

#### Deadlines for Entries:

Definite Entries: **01/09/2020**

Last date for substitutions: **10/09/2020, one hour prior to the horse inspection**

#### Entry fee per horse (per category):

##### VAT excluded

##### Entry fee per horse:

CSI2*:	€ 260,00 (VAT excluded)
CSIYH*:	€ 160,00 (VAT excluded)
CSIAm A – 1st horse:	€ 1260,00 (VAT excluded)
CSIAm A – 2nd horse:	€ 1140,00 (VAT excluded)
CSIAm A – 3rd horse:	€ 900,00 (VAT excluded)

##### Stabling fee per horse:

CSI2*:	€ 140,00 (VAT excluded)
CSIYH1*:	€ 140,00 (VAT excluded)
CSIAm A – 1st horse:	incl. in the entry fee
CSIAm A – 2nd horse:	incl. in the entry fee
CSIAm A – 3rd horse:	incl. in the entry fee

##### VAT entry fee (5%):

CSI2*:	€ 13,00
CSIYH1*:	€ 8,00

##### VAT entry fee (16%):

CSIAm A – 1st horse:	€ 201,60
CSIAm A – 2nd horse:	€ 182,40
CSIAm A – 3rd horse:	€ 144,00

##### VAT stabling fee (16%):

CSI2*:	€ 22,40
CSIYH1*:	€ 22,40

**Total fee per horse:**

CSI2*:	€ 435,40 (VAT included)
CSIYH1*:	€ 330,40 (VAT included)
CSIAm A – 1st horse:	€ 1461,60 (VAT included)
CSIAm A – 2nd horse:	€ 1322,40 (VAT included)
CSIAm A – 3rd horse:	€ 1044,00 (VAT included)

Entry fee and fee for power supply

- of German Athletes will be subject to direct credit through the German online system NeOn.

- of Foreign Athletes will be due on site at the latest.

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see below) will be invoiced in addition on site.

Contact details:

Name: EN GARDE Marketing GmbH

Telephone: +49 (0)4296-7487426

Fax: +49 (0)4296-7487444

Email: reuss@engarde.de

**VAT (in %) :** see above

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th edition, updates effective 1 January 2020, that is copied in Section XIV point 10.

**Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee  -  
Not included in entry fee  -  
CSI2\*/CSIYH1\*/CSIAm A
- Lower Level Events (CIMs) CHF 18 per horse per event
- Higher Level Events CHF 25 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal € 40,00 per horse
- Fee for health/customs-related documents for Horses (only if requested) € 40,00 per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** € 40,00 plus EADCMP fee plus € 40,00 for health/customs-related documents if requested

**Compulsory fees per athlete:**

- NF fee N/A
- NF medication control programme fee N/A
- Fee for lorry parking € 20,00 per lorry/caravan
- Fee for electric hook-up for lorry € 80,00 per hook-up

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** € 100,00 (incl. one parking site and one hook-up)

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay:	€ 10,00 per bale
Straw:	€ 10,00 per bale
Shavings:	€ 15,00 per bale
CSI2*/CSIYH1*/CSIAmA: 1 <sup>st</sup> bedding free (only shavings)	
additional box/tack box:	€ 250,00 per box
Hygiene Requirements:	€ 10,00 per athlete

**All aforementioned amounts are including VAT**

VAT number of the organiser: DE151408961

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged:**

250,00 EUR incl. VAT per horse plus possible costs for hotels etc.
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## VIII. TIMETABLE

**Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

	Day	Date	Time
• Opening of stables	Thursday	10/09/2020	10:00 hrs
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>			
• CSI2*/CSIYH1*	Thursday	10/09/2020	16 – 18.00 hrs
• CSIAm A	Thursday	10/09/2020	15 – 16:00 hrs
• Horse Re-Inspection			
• CSI2*	Friday	11/09/2020	07:30 hrs
• CSIYH1*	Friday	11/09/2020	07:30 hrs
• CSIAm A	Friday	11/09/2020	07:30 hrs
• Opening times of exercise areas	Daily approx. 45 minutes before the begin of the 1 <sup>st</sup> competition.		

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters close	Previous evening		06:00 p.m.	////////	////////////////////
• Comp. 1: Medium Tour - against the clock	Friday	11/09/2020	2:20 p.m.	238.2.1	€ 2.000
• Comp. 2: Medium Tour – accumulator	Saturday	12/09/2020	11:30 a.m.	269.1,2,3,5 and 215.3	€ 3.000
• Comp. 3: Medium Tour – Six Bars	Saturday	12/09/2020	09:00 p.m.	262.3	€ 1.500
• Comp. 4: Medium Tour – 2 Phases	Sunday	13/09/2020	11:45 a.m.	274.1.5.3	€ 8.000
• Comp. 5: Large Tour – against the clock	Friday	11/09/2020	6:40 p.m.	238.2.1	€ 5.000
• Comp. 6: Large Tour – against the clock	Saturday	12/09/2020	6:30 p.m.	238.2.1	€ 7.000
• Comp. 7: Large Tour – jump off	Sunday	13/09/2020	2:30 p.m.	238.2.2	€ 25.400
• Total Prize Money	€ 51.900				
• Prizes in Kind	./.				

Competitions CSIYH1*:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters close comp. 8&11	Thursday	10/09/2020	12:30 p.m.	////////	////////////////////
• Declaration of Starters close comp. all further competitions	Thursday	10/09/2020	06:00 p.m.	////////	////////////////////
• Comp. 8: against the clock	Friday	11/09/2020	8:00 a.m.	238.2.1	€ 1.000
• Comp. 9: against the clock	Saturday	12/09/2020	2:00 p.m.	238.2.1	€ 1.000
• Comp. 10: two phases	Sunday	13/09/2020	10:00a.m.	274.1.5.3	€ 1.500
• Comp. 11: against the clock	Friday	11/09/2020	9:15 a.m.	238.2.1	€ 1.000
• Comp. 12: against the clock	Saturday	12/09/2020	3:15 p.m.	238.2.1	€ 1.000
• Comp. 13: two phases	Sunday	13/09/2020	10:35p.m.	274.1.5.3	€ 1.500
• Total Prize Money	€ 7.000				

**FEI APPROVED SCHEDULE**  
**Paderborn 09-13 September 2020**

• Prizes in Kind	./.
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Competitions CSIAmA:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters close comp. 14/17/20	Thursday	10/09/2020	4:00 p.m.	///////	////////////////////
• Declaration of Starters close comp. all further competitions	Thursday	10/09/2020	06:00 p.m.	///////	////////////////////
• Comp. 14: against the clock	Thursday	10/09/2020	6:15 p.m.	238.2.1	€ 1.000
• Comp. 17: against the clock	Thursday	10/09/2020	following	238.2.1	€ 1.200
• Comp. 20: against the clock	Thursday	10/09/2020	following	238.2.1	€ 1.600
• Comp. 15: against the clock	Friday	11/09/2020	10:45a.m.	238.2.1	€ 1.000
• Comp. 18: against the clock	Friday	11/09/2020	following	238.2.1	€ 1.200
• Comp. 21: against the clock	Friday	11/09/2020	following	238.2.1	€ 1.600
• Comp. 16: two phases	Saturday	12/09/2020	8:00 a.m.	274.1.5.3	€ 1.000
• Comp. 19: two phases	Saturday	12/09/2020	following	274.1.5.3	€ 1.200
• Comp. 22: two phases	Saturday	12/09/2020	following	274.1.5.3	€ 1.600
• Total Prize Money	€ 11.400				
• Prizes in Kind	./.				

<b>OVERALL PRIZE MONEY</b>	€ 70.300
<b>OVERALL PRIZES IN KIND</b>	./.

**Applicable government tax to be deducted from Prize Money (see XIV.8).**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – ./.  
 Best foreign athlete - ./.  
 Best home athlete – ./.  
 Team awards – ./.

**PRIZE – CLASSIFICATION:**

./.

## IX. COMPETITION DETAIL

### 1. CSI2\*/CSIYH1\*

**First Day: Friday**

**Date: 11/09/2020**

#### **COMPETITION No 8 – CSIYH1\***

**Time: 8:00 a.m.**

**Jumping Competition acc. to Penalties and Time - international**

**Fundis Youngster Tour**

**1<sup>st</sup> Qualifier for 7 year old horses for Competition 10 (Final for up and coming horses)**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350m/min

Height of obstacles: 1,35 m

Number of horses per athlete: 1

Number of starters: 75

Total prize money: € 1000

Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

#### **COMPETITION No 11 – CSIYH1\***

**Time: 9:15 a.m.**

**Jumping Competition acc. to Penalties and Time - international**

**Fundis Youngster Tour**

**1<sup>st</sup> Qualifier for 8 year old horses for Competition 13 (Final for up and coming horses)**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350m/min

Height of obstacles: 1,40 m

Number of horses per athlete: 1

Number of starters: 75

Total prize money: € 1000

Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*



**COMPETITION No 1 – Medium Tour CSI 2\***

**Time:** 2:20 p.m.

**Jumping Competition acc. to Penalties and Time - international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350m/min

Height of obstacles: 1,35 m

Number of horses per athlete: 1

Number of starters: 75

Total prize money: € 2000

Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 5 – Large Tour CSI 2\***

**Time:** 6:40 p.m.

**Jumping Competition acc. to Penalties and Time - international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350m/min

Height of obstacles: 1,40 m

Number of horses per athlete: 1

Number of starters: 75

Total prize money: € 5000

Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 25€

\* \* \* \* \*

**SECOND DAY: Saturday**

**DATE: 12/09/2020**

**COMPETITION No 2 – Medium Tour CSI 2\***

**Time:** 11:30 a.m.

**Accumulator Jumping Competition - international**

Table: A acc. to Article 269.1,2,3,5 und 215.3 with 1 joker, against the clock, without jump-off. The Joker carries double points, if the Joker is knocked down, these points must be deducted from the total points obtained so far by the Athlete

Speed: 350m/min

Height of obstacles: 1,35 m

Number of horses per athlete: 1

Number of starters: 75

Total prize money: € 3000

Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 15€

\* \* \* \* \*

**COMPETITION No 9 – CSIYH1\***

**Time:** 2:00 p.m.

**Jumping Competition acc. to Penalties and Time - international**  
**Fundis Youngster Tour**

**2<sup>nd</sup> Qualifier for 7 year old horses for Competition 10 (Final for up and coming horses)**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,35 m  
Number of horses per athlete: 1  
Number of starters: 75  
Total prize money: € 1000  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 12 – CSIYH1\***

**Time:** 3:15 p.m.

**Jumping Competition acc. to Penalties and Time - international**  
**Fundis Youngster Tour**

**2<sup>nd</sup> Qualifier for 8 year old horses for Competition 13 (Final for up and coming horses)**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,40 m  
Number of horses per athlete: 1  
Number of starters: 75  
Total prize money: € 1000  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 6 – Large Tour CSI2\***

**Time:** 6:30 p.m.

**Jumping Competition acc. to Penalties and Time - international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,45 m  
Number of horses per athlete: 1  
Number of starters: 75  
Total prize money: € 7000  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 35€

\* \* \* \* \*

**COMPETITION No 3 - Medium Tour CSI 2\***

**Time:** 9:00 p.m.

**Six Bars Jumping Competition – International**

Table:	A acc. to Art. 262.3 (without time allowed).
Height of obstacles 1 <sup>st</sup> round:	1+2: 1,40 m, 3+4: 1,50 m, 5+6: 1,60 m
Number of horses per athlete:	1
Number of starters:	75
Total prize money:	€ 1.500
Chart to be used:	Chart 1 (25% to the winner)
Prize money amount for each athlete placed 13 <sup>th</sup> and beyond:	at least € 10

\* \* \* \* \*

**THIRD DAY: Sunday**

**DATE: 13/09/2020**

**COMPETITION No 10 – CSIYH1\***

**Time:** 10:00 a.m.

**Jumping Competition in Two Phases - international**  
**Fundis Youngster Tour**  
**Final for 7 year old up and coming horses**

Open to:	the best 15 athletes with their horses of comp. 8 and 9. The athlete/horse combinations qualify from competition 8 and 9 acc. to the following system: 1 <sup>st</sup> place= number of starters in comp. 8+1 point 2 <sup>nd</sup> place= number of starters in comp. 8-1 point 3 <sup>rd</sup> place= number of starters in comp. 8-2 points etc. The points from comp. 8 and 9 are added. In case there are athlete/horse combinations ex aequo on the 15 <sup>th</sup> place, they are also allowed to participate. Athletes who have not finished a competition will not receive any points for this competition. In case of negation of a qualified athlete the next placed athlete/horse combination moves up.
Table:	A acc. to Art. 274.1.5.3 (both phases against the clock)
Speed:	350m/min
Height of obstacles:	1,40 m
Number of horses per athlete:	1
Number of starters:	15 (plus those ex aequo on the 15 <sup>th</sup> place)
Total prize money:	€ 1500
Chart to be used:	1 (25% to the winner) <input checked="" type="checkbox"/> 2 (33% to the winner) <input type="checkbox"/>

\* \* \* \* \*

**COMPETITION No 13 – CSIYH1\***

**Time:** 10:35 a.m.

**Jumping Competition in Two Phases - international**  
**Fundis Youngster Tour**  
**Final for 8 year old up and coming horses**

Open to:	the best 15 athletes with their horses of comp. 11 and 12. The athlete/horse combinations qualify from competition 11 and 12 acc. to the following system: 1 <sup>st</sup> place= number of starters in comp. 11+1 point 2 <sup>nd</sup> place= number of starters in comp. 11-1 point 3 <sup>rd</sup> place= number of starters in comp. 11-2 points etc. The points from comp. 11 and 12 are added. In case there are
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athlete/horse combinations ex aequo on the 15<sup>th</sup> place, they are also allowed to participate. Athletes who have not finished a competition will not receive any points for this competition. In case of negation of a qualified athlete the next placed athlete/horse combination moves up.

Table: A acc. to Art. 274.1.5.3 (both phases against the clock)  
Speed: 350m/min  
Height of obstacles: 1,45 m  
Number of horses per athlete: 1  
Number of starters: 15 (plus those ex aequo on the 15<sup>th</sup> place)  
Total prize money: € 1500  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

\* \* \* \* \*

**COMPETITION No 4 – Final Medium Tour CSI2\***

**Time:** 11:45 a.m.

**Jumping Competition in Two Phases - international**

Table: A acc. to Art. 274.1.5.3 (both phases against the clock)  
Speed: 375m/min  
Height of obstacles: 1,40 m  
Number of horses per athlete: 1  
Number of starters: 75  
Total prize money: € 8000  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: €40

\* \* \* \* \*

**COMPETITION No 7 – Final Large Tour CSI2\***

**Time:** 2:30 p.m.

**Grand Prix of Paderborn**

**Jumping Competition with Jump Off – international**

**Counts for the Longines Rankings Group D**

Admitted horses: All Athletes taking part in a Grand Prix at a CSIO or a CSI (including those pre-qualified) must have completed, with their Grand Prix Horse, the initial round of at least one competition prior to the Grand Prix. Please refer to the competitions listed under Art 261.4.4 for FEI competitions that may count for fulfilling the eligibility requirement.

Table: A acc. to Art. 238.2.2 (acc. to penalties and time, with jump- off in case of equality of penalties for the first place)  
Speed: 375m/min  
Height of obstacles: 1,45 m  
Number of horses per athlete: 1  
Number of starters: 75  
Total prize money: € 25400 (Longines Rankings Group D)  
Chart to be used: 1 (25% to the winner)

2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: €250

\* \* \* \* \*

**CSIAmA**

**FIRST DAY: Thursday**

**DATE: 10/09/2020**

**COMPETITION No 14**

**Time: 6:15 p.m.**

**SPOOKS-Amateur Trophy Small Tour**  
**Jumping Competition acc. to Penalties and Time – international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,15 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1000  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 17**

**Time: directly after comp. 14**

**SPOOKS-Amateur Trophy Medium Tour**  
**Jumping Competition acc. to Penalties and Time – international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,25 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1200  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 20**

**Time: directly after comp. 17**

**SPOOKS-Amateur Trophy Large Tour**  
**Jumping Competition acc. to Penalties and Time – international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,40 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1600  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20€

\* \* \* \* \*

**SECOND DAY: Friday**

**DATE: 11/09/2020**

**COMPETITION No 15**

**Time: 10:45 a.m.**

**SPOOKS-Amateur Trophy Small Tour  
Jumping Competition acc. to Penalties and Time – international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,15 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1000  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 18**

**Time: directly after comp. 15**

**SPOOKS-Amateur Trophy Medium Tour  
Jumping Competition acc. to Penalties and Time – international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,25 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1200  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 21**

**Time: directly after comp. 18**

**SPOOKS-Amateur Trophy Large Tour  
Jumping Competition acc. to Penalties and Time – international**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350m/min  
Height of obstacles: 1,40 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1600  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20€

\* \* \* \* \*

**THIRD DAY: Saturday**

**DATE: 12/09/2020**

**COMPETITION No 16**

**Time: 8:00 a.m.**

**SPOOKS-Amateur Trophy Small Tour**  
**Jumping Competition in Two Phases – international**

Table: A acc. to Art. 274.1.5.3 (both phases against the clock)  
Speed: 350m/min  
Height of obstacles: 1,15 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1000  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 19**

**Time: directly after comp. 16**

**SPOOKS-Amateur Trophy Medium Tour**  
**Jumping Competition in Two Phases – international**

Table: A acc. to Art. 274.1.5.3 (both phases against the clock)  
Speed: 350m/min  
Height of obstacles: 1,25 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1200  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10€

\* \* \* \* \*

**COMPETITION No 22**

**Time: directly after comp. 19**

**SPOOKS-Amateur Trophy Large Tour**  
**Jumping Competition in Two Phases – international**

Table: A acc. to Art. 274.1.5.3 (both phases against the clock)  
Speed: 350m/min  
Height of obstacles: 1,40 m  
Number of horses per athlete: 2  
Maximum Number of starters: If more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 1600  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20€

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Accommodation will be at the Athletes own expense.

Hotel suggestion: Welcome Hotel, Fürstenweg 13, 33102 Paderborn, -  
Tel.: +49-52512880577

#### Meals

Meals will be at the athletes own expense. Depending on the hygiene requirements the OC will try to offer food on site

For CSIAm athletes the OC will offer food on site.

### 2. GROOMS

#### Accommodation.

Accommodation will be at the Athletes' expense.

Hotel suggestion: Welcome Hotel, Fürstenweg 13, 33102 Paderborn,  
Tel.: +49-5251-2880577

#### Meals.

Meals will be at the athletes' expense. Depending on the hygiene requirements the OC will try to offer food on site

For grooms of CSIAm-athletes the OC will offer food on site.

**NB:** Depending on the hygiene requirements the OC will provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.



## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws:

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:

The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

### 2. COMPETITION ARENA(S)

Dimensions: 80x40m

Type of Footing: sand

### 3. PRACTICE ARENA(S)

Dimensions: 20x60m

Type of Footing: sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes: 3 m x 3 m +20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 10/09/2020 to 13/09/2020. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse or respectively horse slot entered. Only the assigned stables may be used.

### 5. SAFETY CUPS

Name of Manufacturer: Isi trade, Eickumer Str. 21, D-32051 Herford

### 6. TIMING DEVICE

Name of Manufacturer: Alge

Model: Timer: TIMY PXE / Photocells: RLS 1n / Wireless transmitters: TED- TX10/RX10

FEI Report number: Timer: 22020008A / Photocells: 22020010B / Wireless transmitters: 22020013C

## **7. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: Hippo Data  
FEI Certified Service Provider ID number: GT11V808AKSCH  
Contact person at Event  
Name: Mario Cron  
FEI ID number: 10175009  
Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

## **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No

## **9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6 for the CSI2\* or respectively 3 best athletes for the CSIYH1\* and CSIAM A. No prize money will be paid to an athlete who does not take part in the prize giving ceremony and/or press conferences without being excused by the Ground jury or the OC..

## **10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider: EN GARDE Marketing GmbH

Web address to buy ticket: only on site

## **12. BETTING**

Betting will be authorised by the Organiser: Yes  No

## **13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the Athlete.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

A shuttle service will be made available from 12.09.2019 noon – 15.09.2019 between the official show hotel and the show ground. Airport (Paderborn) or railway station (Paderborn) services can only be made if cars are available. Possible requests have to be made 2 days before arrival.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 1  
Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Johannsmann Transportservice GmbH  
Address: Hagenort 6, D-33803 Steinfurt Telephone: +49.5402-890111  
Fax: +49.5402-890222  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: will be given in the show office

Customs and veterinary fees will not be taken over.

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see ([https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/\\_texte/Pferde.html](https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html)) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## XIV. ADDITIONAL INFORMATION

### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.



## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.2. ATHLETES AND OWNERS**

#### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### **2.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements. Furthermore before the first use of the event area, before the first training resp. before the start of the competition, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on

the event area, the event ground as according to the rules and to the contract and she/he refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

N/A

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **5. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.

- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

### **8.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **8.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **8.3 FEI-PASSPORTS**

Horses entered in CIMs (CSI1\*/CSI2\*/CSIU25 A+B/CSIJY A+B/CSIAm A+B/CSIch A+B) as well as CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **8.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **8.5 OPTING OUT OF LORRY PARKING AND/OR HOOK-UP**

Athletes may only opt out of lorry parking and/or hook-up if the OC has been informed by closing date of entries that the athletes does not arrive with a lorry

### **8.6 ADDITIONAL LIABILITY INFORMATION**

Furthermore before the first use of the event area, before the first training resp. before the start of the competition, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area, the participant accepts the conditions of the event ground as according to the rules and to the contract and she/he refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **8.7 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

### **8.8 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the athlete for publications.

**8.9 DATA PROTECTION BASIC REGULATION**

Usually, all athletes receive their prize money by bank transfer.

Therefore the athlete has to issue a corresponding invoice to the organizer:

**EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen**  
**eMail:reuss@engarde.de**

**The bank transfer will be made ONLY if this invoice has been received.**

**On request of the participant, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses**

**8.10 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

**8.11 Cancellation clause**

Should the event become impossible or fail due to force majeure or other unforeseeable weighty circumstances such as an official order or regulation, the organizer assumes no liability for any incurred costs resp. loss of earnings which might arise for the rider. Furthermore, the rider waives claims to recourse against the organizer in case of cancellation of the event due to force majeure or other unforeseeable important circumstances such as an official order or regulation.

# FEI APPROVED SCHEDULE

## Paderborn 09-13 September 2020

### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO3*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSIO2*</b> Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o. *
<b>CSI1*</b> Power and Skill or Derby Grand Prix / Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSIO1*</b> Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-P/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b> Competitions if height max. 1.40m	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b> Competitions if height max. 1.30m	As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year with permission of their NF	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with 25% of prize money for the winner updated 30.01.2019

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. 10 athletes: winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6		5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12		n/a	2.5	1000	2.5	1000	2	1064	2
Total	40'000	100%	40'000	100%	40'000				
13						1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17								1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 <sup>st</sup> to last place*

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

Prize Money Distribution Chart 2: Prize money distribution with 33% of prize money for the winner updated 30.01.2019

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. 10 athletes: winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6		4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11		1	400	1	400	1	532	1	664
12		n/a	1	400	1	400	1	532	1
Total	40'000	100%	40'000	100%	40'000				
13						1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17								0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 <sup>st</sup> to last place*

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0,82 % on the prize money or 5,5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

## **10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

### **\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

<sup>3</sup> For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.



## 11. GLOSSARY

### \*Glossary FEI Jumping Rules:

#### **Fees:**

- **Compulsory Fee:** Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- **Discretionary Fee:** Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- **Entry Fee:** The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10097053  
**Name\*:** Reuss  
**First Name\*:** Conny  
**E-Mail\*:** reuss@engarde.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI2\*/CSIYH1\*/CSIAm A

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSI0s/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**