

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

**Risk assessment for COVID-19: Addendum for sporting events.**

<b>Additional risk of COVID-19 to the sporting event</b>	<b>Yes (1)/No (0)</b>	<b>Score</b>
<b>Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?</b>	1	1
<b>Will the event be held in a single venue or multiple venues/cities/countries?</b> <i>(single venue = 0; multiple venues = 1)</i>	0	0
<b>Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)?</b> <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
<b>Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?</b>	0	0
<b>Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?</b>	0	0
<b>Will the event be held indoors?</b> <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

**Mitigation Checklist.**

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
<b>Understanding of the overview of the current COVID-19 situation by the event organizers</b>	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
<b>Event emergency preparedness</b>	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	2	3	6	

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<b>and response plans</b>	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	2	3	6	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>				
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	2	3	6	
	Is there a protocol on whom the OC should contact in the host country to report	2	3	6	

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suspected cases and request testing and epidemiological investigations?				
Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4	
Are there <b>isolation rooms or mobile isolation units</b> available onsite?	2	2	4	
Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4	
Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6	temperature checks can be made if there is a suspicion of a Covid-19 case
Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	DX21 or other
Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4	

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	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	2	3	6	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	event does not take longer that 14 days
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	2	2	4	
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4	TrueFaces Management Part of together.partners Dagmar Lühn
<b>Command and control</b>	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the</b> Event related to the evolving COVID-19 outbreak?	2	3	6	Authorized hygiene person and event director = 1 person - Heiner Tillmann
	Are there arrangements to activate a <b>strategic health operation centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	

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	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
<b>Risk communication</b>	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	<b>Rosalie von Landsberg-Velen</b>
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	2	2	4	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	2	2	4	
<b>Public health awareness of COVID-19 before and during the event</b>	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	

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	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring?</b>	2	2	4	
<b>Surge capacity</b>	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?)</b>				
	Do these surge arrangements include funding for mitigation measures?	2	3	6	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	2	2	4	
	Do these surge arrangements include volunteers?	2	2	4	
<b>Specific mitigation measures</b>	Will there be <b>daily health checks</b> of athletes/competitors?	2	2	4	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	2	2	4	no spectators allowed
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.?</b>	2	3	6	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	1	3	3	
	Will the Event have <b>designated seating</b> for all spectators?	0	3	0	no spectators allowed



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	Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	<b>0</b>	<b>2</b>	<b>0</b>	no spectators allowed
	Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	<b>1</b>	<b>2</b>	<b>2</b>	

<b>Sum of mitigation measures</b>	<b>205</b>
<b>Total mitigation score (%)</b>	<b>93</b>

205

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The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the mass gathering. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

<b>Total COVID-19 risk score (from "Risk Assessment" Tab)</b>	<b>2</b>
<b>Total mitigation score (from "Mitigation Checklist" Tab)</b>	<b>93</b>

## Risk Vs. Mitigation Matrix

<b>Total Risk Assessment Score</b>	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	<b>Very low</b>	<b>Very low</b>	<b>Very low</b>	<b>Very low</b>
1 - Very Low Risk	<b>Very low</b>	<b>Very low</b>	<b>Low</b>	<b>Low</b>
2 - Low Risk	<b>Low</b>	<b>Low</b>	<b>Low</b>	<b>Moderate</b>
3 - Moderate Risk (low-moderate)	<b>Low</b>	<b>Moderate</b>	<b>Moderate</b>	<b>Moderate</b>
4 - Moderate Risk (high-moderate)	<b>Moderate</b>	<b>Moderate</b>	<b>High</b>	<b>Very High</b>
5 - High Risk	<b>High</b>	<b>High</b>	<b>Very High</b>	<b>Very High</b>
6 - Very High Risk	<b>Very High</b>	<b>Very High</b>	<b>Very High</b>	<b>Very High</b>

<b>KEY FOR COLOUR DETERMINATION OF OVERALL RISK</b>	
<b>VERY LOW</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
<b>LOW</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
<b>MODERATE</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
<b>HIGH</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
<b>VERY HIGH</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .

# Infection protection concept

## **I Introduction**

## **II General**

### **1. cooperation with authorities**

### **2. mask obligation**

### **3. testing obligation**

**a. Testing by the test center of the city of Balve**

**b. Testing on site**

**c. Successful Covid-19 vaccination**

### **4. no visitors allowed**

### **5. possibilities of hand disinfection**

## **III Classification according to the local structure**

### **1. entrance and admission**

**a. Data collection and data protection**

**b. Information letter**

### **2. exhibitor mile**

**a. Beverage and snack stands**

**b. Sanitary facilities**

### **3. stables**

### **4. sanitary facilities**

## I Introduction

After increasingly rapid spread of infections with the coronavirus SARS-Covid-19, the World Health Organization first declared an international public health emergency on January 30, 2020, and finally a global pandemic situation on March 11, 2020.

The pathogen is a virus that is transmitted by droplet infection.

According to the Corona Protection Ordinance of the State of North Rhine-Westphalia of 29.03.2021, competitions in "professional leagues and professional equestrian sport...are permissible" according to §9 para. 3.

As a result of the Risk Assessment and the Mitigation Checklist of the WHO, we are of the opinion that this event can be held safely with regard to the health protection of all participants.

We, as organizers of the LONGINE BALVE OPTIMUM and thus organizers of the International German Championships in Show Jumping and Dressage, are facing up to this new challenge and are aware of our responsibility to do our part in order to contain the incidence of infection to the best of our ability and to keep it under control.

## II General

Based on the current knowledge, this infection control concept has been developed with the objective to ensure the safety and health integrity with regard to the coronavirus pandemic for organizers, participants, exhibitors.

## 1. cooperation with authorities

As in previous years, Turniergemeinschaft Balve GmbH will seek cooperation with the authorities before, during and after the event in 2021.

As in every year, the authorities have a fixed contact person who can be reached by telephone and also personally at any time for the duration of the tournament. The staff unit "Security and Organization", which has been set up for this purpose, is occupied in the Camminady office (postal address: Wocklum 4, 58802 Balve) daily from 6.00 a.m. to 11.00 p.m. for the duration of the tournament. If extraordinary events should occur and it is useful for the cause, the office will also be manned 24 hours a day.

In the event year 2021, the cooperation with the health department of the Märkischer Kreis will be intensified. In the context of the prevention of new pandemic epicenters, rules of hygiene and measures will be ordered and implemented in agreement with this authority.

## 2. compulsory wearing of masks

The general obligation to wear a medical mouth and nose protection applies on the entire event area from the time of admission.

The security service will be instructed to monitor the implementation of this measure.

Only in the VIP - areas dressage and jumping, the mouth and nose protection may be waived after taking the place.

In case of refusing persons or persons who have repeatedly acted against the rules, the organizer expressly reserves the right to exclude them from the further course of the event and to expel them from the premises.

### 3. obligation to test

All participants (organizers, helpers, athletes, caretakers) must be able to present a negative rapid test before entering the event area.

#### 3a. Testing by the test center of the city of Balve

After consultation with the operators of the test center of the city of Balve (Schulzentrum Balve, Am Krumpaul, Balve), the test center will be manned during the duration of the event, so that testing for helpers is possible without complications.

#### 3b. Testing on site

The organizer assures to set up a testing station for athletes, caretakers, helpers and organizers in front of the event site.

The sampling of nasopharyngeal swabs will be done by medical professionals in several testing lanes.

A system specially developed for this event indicates to the person tested by means of a traffic light circuit whether he or she is allowed access to the area or not.

In case of a positive rapid test, the tested person is excluded from the further course of the event and has to go into mandatory domestic quarantine.



### 3c. Covid-19 vaccination

Since after a successful Covid-19 vaccination (especially with mRNA vaccines) rapid tests can provide a positive result due to the desired immune reaction, this group of people will also be allowed access to the event site.

A successful vaccination does not exempt from the mask obligation.

### 4. no visitors allowed

According to the current regulation situation and the 2021 safety concept, the event will take place without visitors.

### 5. possibilities of hand disinfection

The organizer offers all persons in the event room the possibility of hand disinfection.

For this purpose, dispensers with disinfectant will be installed at neuralgic points that are increasingly visited due to experience (see Annex 1). The hand disinfectant to be used must be listed by the RKI.

## III Classification according to the local structure

### 1. entrance and intake

#### a. Data collection and data protection

For the identification of persons by the health authorities in the context of a possible chain of infection, all participants are requested to provide their data (surname, first name, place of residence, telephone availability) on forms, these are provided in advance as a download on the website.

In addition, the official LUCA app will be used to collect the data.

The data sheets will be collected from each day of the event, kept for three weeks and sent for destruction after this period.

In case of an epidemic infection situation related to the LONGINE BALVE OPTIMUM, they will be handed over to the health authorities.

Accreditation will also take place at the main entrance, thus ensuring that only tested persons have access to the event site.

The organizer is responsible for compliance with data protection.

b. Information letter

An information letter with the key points of this infection control concept will be handed out to each person at the entrance.

2. exhibitor mile

An exhibitor mile as in previous years is not feasible in 2021 for reasons of hygiene compliance, so there will be a maximum of ten exhibitors on the grounds.

Walk-in stands may be entered by a maximum of two persons. As a matter of principle, the required distance of 1.50 m from other persons must be observed.

This requirement will be posted at each walk-in booth, and booth operators are responsible for compliance.

a. Beverage and snack stand

The sale of beverages and food is only allowed in disposable tableware.

Stand operators are instructed to wear disposable gloves when preparing food, it is to be excluded that money is accepted with the same gloves.

The stands must have a so-called spit shield and appropriate disinfectants.

The consumption of purchased food and beverages is only possible as takeaway.

b. Sanitary facilities

The provision of sanitary facilities is coordinated with the local conditions.

Encounter traffic is to be avoided.

The cleaning service is instructed to clean the facilities regularly and to control the provision of liquid soap and disinfectant.

3. stables

Access to the stables is to be carried out in such a way as to preclude encounter traffic (one-way traffic).

The distance to other persons within the horse stalls shall be considered sufficient.

For the accuracy of the information:



Organizer

Attachments:

1) General Plan

2) Mitigation Plan



**I. DENOMINATION OF EVENT**

VENUE: Balve  
DATE: 03/06/2021 - 06/06/2021  
NF: Germany  
Indoor:  Outdoor:   
 CDI1\*  CDI2\*  CDI3\*  CDI4\*  CDI5\*  CDI-W  
 CDIO2\*  CDIO3\*  CDIO4\*  CDIO5\*  -NC  
 CDIJ  CDIY  CDIP  CDIU25  CDICH  
 CDIOJ  CDIOY  CDIOP  CDIOU25  CDIOCh  
 CDIAm  CDIYH  
 Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2021.
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2021.
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, including updates 1<sup>st</sup> January 2021) and if applicable the FEI Dressage World Cup™ Rules 2020/2021 and 2021/2022 and FEI Dressage Nations Cup™ Rules 2021.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 25/02/2021. Updated 04/03/2021.  
Updated 28/04/2021 Covid-19.



Bettina De Rham  
FEI Director Dressage & Para Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>



## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Reiterverein Balve e.V.  
Address: Postfach 1314, D-58797 Balve  
Telephone: +49.2375.929090  
Email: [info@balve-optimum.de](mailto:info@balve-optimum.de)  
Website: [www.balve-optimum.de](http://www.balve-optimum.de)

#### Contact Details Show Ground:

Address: Schloss Wocklum, Wocklum 3a, D-58802 Balve  
Telephone: will be given in the definite timetable  
GPS Coordinates: Latitude: 51.34222, Longitude: 7.88737

#### Accessibility Details:

Arrival by road: A1/A46 exit Hemer; A2/A44/A445 exit Hüsten; A45 exit Lüdenscheid  
Arrival by train: Railway station Balve  
Arrival by plane: Airport Dortmund / Airport Düsseldorf

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Rosalie von Landsberg-Velen, Matthias Camminady  
Show Secretary: Gabi Hollmann-Steinebach  
Press Officer: ./.

### **3. EVENT DIRECTOR**

Name: Rosalie von Landsberg-Velen, Matthias Camminady,  
Carsten Rotermund  
Address: see organiser

**V. OFFICIALS**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10134966	Thomas Kessler	GER	4*	<a href="mailto:Kessler.t@t-online.de">Kessler.t@t-online.de</a> +49.160.98910740
		Ground Jury Member	10023545	Henning Lehrmann	GER	5*	<a href="mailto:Henning.Lehrmann@bauking.de">Henning.Lehrmann@bauking.de</a>
		Ground Jury Member	10052562	Ulrike Nivelle	GER	4*	<a href="mailto:Ulrike.nivelle@web.de">Ulrike.nivelle@web.de</a>
		Ground Jury Member	10051974	Elke Ebert	GER	5*	<a href="mailto:Ebert.e@berlin.de">Ebert.e@berlin.de</a>
		Ground Jury Member	10053735	Dr. Evi Eisenhardt	GER	5*	<a href="mailto:Evi.eisenhardt@online.de">Evi.eisenhardt@online.de</a>
		Foreign Judge	10205913	Patricia Wolters	NED	3*	<a href="mailto:Patricia1.wolters@gmail.com">Patricia1.wolters@gmail.com</a> +31.614031570
2	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
3	Chief Steward	Chief Steward	10093339	Hermann Erver	GER	2	<a href="mailto:herrmannerver@web.de">herrmannerver@web.de</a> +49.171.5020855
4	Assistant Stewards	Assistant Steward	10050806	Dr. Christina Wallenhorst	GER	2	<a href="mailto:cwallen@t-online.de">cwallen@t-online.de</a> +49.171.7901412
		Assistant Steward	10093791	Henk Korsten	NED	NAT	<a href="mailto:hvmann2000@gmail.com">hvmann2000@gmail.com</a>
		Assistant Steward	10051929	Michael Wassmann	GER	3	<a href="mailto:b.m.wassmann@t-online.de">b.m.wassmann@t-online.de</a>
		Assistant Steward	10052990	Simone Teeuwen	GER	2	<a href="mailto:steeuwen@fn-dokr.de">steeuwen@fn-dokr.de</a>
		Assistant Steward	10103205	Sandra Ernst	GER	2	<a href="mailto:s.ernst-schilling@web.de">s.ernst-schilling@web.de</a>
5	FEI Veterinary Delegate	Veterinary Delegate	10048846	Dr. Hermann Josef Genn	GER		<a href="mailto:dr.genn@pferdeklunik-muehlen.de">dr.genn@pferdeklunik-muehlen.de</a> +49.171.6061986
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager/ Permitted Treating Veterinarian		Pferdeklunik Sorpesee Tobias Kaufhold			<a href="mailto:t.kaufhold@tierarztpraxis-sundern.de">t.kaufhold@tierarztpraxis-sundern.de</a> +49.170.1808714
7	Doctor/Medical Service	Doctor/Medical Service		DRK Balve	GER		<a href="mailto:info@drk-balve.de">info@drk-balve.de</a> +49.2375.910047
8	Farrier	Farrier		Manfred Eing	GER		+49.171.4115201
9	NF Delegate	NF Delegate		Thomas Kessler	GER		

## **VI. INVITATIONS**

### **Number of Starters (max. 24):**

- Approx. 12 foreign starting places for Athletes, who have been invited by the OC through their home NF
- Approx. 12 German starting placed for Athletes, who have been invited by the OC (German athletes acc. to a special handicap agreed upon with NF GER)
- **Admitted Athletes: only athletes (26 years or older)**
  - \* who have NO ranking in the FEI Dressage World Ranking List at the date of the definite entry.
  - \* who do not earn money for riding other people's horses, giving riding lessons, or for publicity or commercial purposes, etc. The buying and selling of Horses, as well as receiving prize money in cash, are not forbidden providing they do not constitute the Athlete's main source of income.
  - \* who have not obtained 3 results with a score of at least 73 % in international non-Amateur Grand Prix Competitions
- **Admitted Horses:**
  - \* 3 horses, however max. 2 horses per tour
  - \* Small Tour: horses of 7 years or older
  - \* Big Tour: horses of 8 years or older
  - \* Horses may only start in one tour

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event: <https://entry.fei.org>
- You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- |  |
|--|
| <ul style="list-style-type: none"><li>• German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!</li></ul> |
|--|

**1. ENTRY DATES AND FEES:**

**Deadlines for entries**

Definite Entries:

German Entry System: 10/05/2021 (only German athletes)

FEI Entry System: 13/05/2021

Last date for substitutions: 03/06/2021, at the latest two hours prior to the horse inspection.

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

**Entry fee per horse:** 450,00 €

Stabling fee per horse: 150,00 €

**VAT:**

Entry fee (0 %): 0,00 €

Stabling fee (19 %): 28,50 €

**Total fee per horse: 628,50 €**

Entry fee and fee for power supply of German Athletes will be subject to direct debit through the German online system NeOn.

Foreign Athletes are asked to transfer entry fee and fee for power supply by closing date of entries to the following account:

Account holder: Reiterverein Balve

Bank: Vereinigte Sparkasse im Märkischen Kreis

IBAN: DE36 4885 1020 0090 0017 93

BIC: WELADED1PLB

Ref.: FEI No. and name of athlete

Further compulsory fees for horses and athletes as well as further other fees - if applicable - (see below) will be invoiced in addition on site.

Contact details:

Name: Turnierservice Hollmann-Steinebach

Fax: +49.2335.739023

Email: [turnierservice@t-online.de](mailto:turnierservice@t-online.de)

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 628,50 € per horse

**3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request): 70,00 € per charge  
Manure disposal: 40,00 € per box  
Hay: 20,00 € per bale  
Straw: 15,00 € per bale (1st bedding free)  
Shavings: 15,00 €  
Extra box or tack box: 150,00 €  
Health papers: 40,00 € per horse  
Credit Card fee: 5 %

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE222264259

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.  DoD will not be used.  Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Wednesday	02/06/2021	12.00 noon
• <u>Horse Inspection</u>	Thursday	03/06/2021	09.00 – 10.00 a.m.
• <u>Declaration of Starters</u>	Thursday	03/06/2021	10.00 a.m.
• <u>Draw:</u>	Thursday	03/06/2021	10.30 a.m.

<b>Competitions CDIAm: Almased Dressage Amateurs</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition Number 32 Prix St. Georges - Small Tour	Thursday	03/06/2021	03.00 p.m.	./.
Competition Number 33 Intermediate I - Small Tour	Saturday	05/06/2021	10.30 a.m.	./.
Competition Number 34 Intermediate II - Big Tour	Thursday	03/06/2021	04.00 p.m.	./.
Competition Number 35 Grand Prix - Big Tour	Sunday	06/06/2021	09.30 a.m.	./.
<b><u>Total Prize Money</u></b>				./.
<b><u>Prizes in Kind</u></b>				./.

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – ./.  
 Best foreign athlete – ./.  
 Best home athlete – ./.  
 Team awards – ./.

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Thursday**

**DATE: 03/06/2021**

**COMPETITION No 32 - CDIAm  
Small Tour**

Test: FEI Prix St. Georges  
Number of horses per athlete: 2  
Open to: All Athletes entered  
Draw/Art: acc. to Art. 425.2 – ordinary draw  
Prize money: ./.  
Prizes: prizes to the best 25 % (however at least 5 prizes)  
\* \* \* \* \*

**COMPETITION No 34 – CDIAm  
Big Tour**

Test: FEI Intermediate II  
Number of horses per athlete: 2  
Open to: All Athletes entered  
Draw/Art: acc. to Art. 425.2 – ordinary draw  
Prize money: ./.  
Prizes: prizes to the best 25 % (however at least 5 prizes)  
\* \* \* \* \*

**SECOND DAY: Saturday**

**DATE: 05/06/2021**

**COMPETITION No 33 - CDIAm  
Small Tour**

Test: FEI Intermediate I  
Number of horses per athlete: 2  
Open to: All Athletes entered  
Draw/Art: acc. to Art. 425.2 – ordinary draw  
Prize money: ./.  
Prizes: prizes to the best 25 % (however at least 5 prizes)  
\* \* \* \* \*

**THIRD DAY: Sunday**

**DATE: 06/06/2021**

**COMPETITION No 35 – CDIAm  
Big Tour**

Test: FEI Grand Prix  
Number of horses per athlete: 2  
Open to: All Athletes entered  
Draw/Art: acc. to Art. 425.2.1.a – ordinary draw  
Prize money: ./.  
Prizes: prizes to the best 25 % (however at least 5 prizes)  
\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation**

Hotel: Information on hotels can be obtained from Turniengesellschaft  
Reiterverein Balve, Tel.: +49.2375.929090;  
E-Mail: [reiterverein-balve@t-online.de](mailto:reiterverein-balve@t-online.de)

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be provided on the show grounds from 02/06/2021 to 06/06/2021 at the Athletes' own expense.

### **2.GROOMS**

#### **Accommodation**

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be provided on the show grounds from 02/06/2021 to 06/06/2021 at the Athletes' expense.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**



## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: show office

### **2.COMPETITION ARENA(S)**

Total dimensions: 20 x 60 m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand

### **3.PRACTICE ARENA(S)**

Total dimensions: 20 x 60 m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand

### **4.STABLES**

Size of boxes: 3 m x 3 m + 20% 3m x 4m

Horses will be stabled (incl. 1<sup>st</sup> bedding - straw) on the show grounds from 02/06/2021 to 06/06/2021. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

### **5.PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

### **6.SCORING PROVIDER / TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Hippodata  
FEI Certified Service  
Provider ID number: GT21V808AKSCH  
Contact person at Event:  
Name: Jens Feth  
FEI ID number: 10081662  
Contact email: balve@hippodata.de

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7.AVERAGE SCORE / OPEN SCORING**

Average Score and Open Scoring: Yes  No

**8.OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

No

**9.PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 6.

All prize giving ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

**10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised  not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

**11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: Balve Optimum

Web address to buy ticket: [www.balve-optimum.de](http://www.balve-optimum.de)

**12. BETTING**

Betting will be authorised by the Organiser. Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the Athlete.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Organiser Shuttle Service will be available.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI Passport

Number of accreditation may alter if Covid-19 regulations will make it necessary.

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.

Quarantine period: ./.

Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see ([https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/\\_texte/Pferde.html](https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html))) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3.NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4.PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**

**8.1 SAMPLING. FEI Veterinary Regulations Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,



3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **2.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **2.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2 ATHLETES AND OWNERS**

### **2.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2 Additional Liability Information**

<p>The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.</p>
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### **2.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

### **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

### **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

### **6. ADDITIONAL INFORMATION FROM THE ORGANISER**

#### **6.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

#### **6.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

#### **6.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAm/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

#### **6.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

#### **6.5 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

#### **6.6. DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

#### **6.7 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs):

<https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

**Age of Athletes and Horses according to the Event's Category:**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B</b>	As of 16 <sup>th</sup> year	Min 8 y.o.
<b>Prix St. Georges/Intermediate I/ Intermediate I Freestyle</b>	As of 16 <sup>th</sup> year	Min. 7 y.o.
<b>CH-Y/CDIY/CDIOY</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J/CDIJ/CDIOJ</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CH-P/CDIP/CDIOP</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Ch/CDICh/CDIOCh</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CH-U25/CDIU25/CDIOU25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
<b>CDIAm</b>	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
<b>CDIYH</b>	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
<b>CH-M-YH-D</b>	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.  
If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10097016  
**Name\*:** Hollmann-Steinebach  
**First Name\*:** Gabriela  
**E-Mail\*:** turnierservice@t-online.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10082572  
**Name\*:** Hampel  
**First Name\*:** Dietlind  
**E-Mail\*:** dhampel@fn-dokr.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10052993  
**Name\*:** Rotermund  
**First Name\*:** Carsten  
**E-Mail\*:** rotermund@westfalenpferde.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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#### **Scoring/Timing Provider**

**FEI ID<sup>1</sup>:** 10081662  
**Name\*:** Feth  
**First Name\*:** Jens  
**E-Mail\*:** balve@hippodata.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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1) If already have an FEI user account.

2) Provide you the required access to manage entries and substitutions and download entries/lists.

3) You are just able to consult and download the entries/lists.

\*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.