

## This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

## Mass gathering risk assessment for COVID-19: addendum for sporting events

The questions below will enable sport event organizers to review the additional considerations specific to sporting events involving mass gatherings, and thus inform their risk assessment of COVID-19 associated with the event. This will help organizers to understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the sporting event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

**Die Anwesenheit wird online überprüfbar sein mittels LUCA-App. Dadurch entfällt der schriftliche Anwesenheitsnachweis.**

### Risk assessment

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to mass gathering sporting events

Additional risk of COVID-19 to the mass gathering sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community)	1	1
Will the event be held in a single venue?	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65)	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors?	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mass gathering mitigation checklist for COVID-19: addendum for sporting events

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the mass gathering contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the mass gathering be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the mass gathering.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the event organizers	Have the relevant organizers and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the organizers and staff concerned committed to following the available guidance?	2	1	2	( <a href="https://www.who.int/publications-detail/key-planning-recommendations-for-mass-gatherings-in-the-context-of-the-current-covid-19-outbreak">https://www.who.int/publications-detail/key-planning-recommendations-for-mass-gatherings-in-the-context-of-the-current-covid-19-outbreak</a> )
	Are organizers aware of <b>global and local daily situation reports</b> as provided by WHO or local public health authorities?	2	1	2	
	Do the organizers and responsible staff understand the <b>risks and transmission routes of COVID-19, the steps that event attendees can take to limit spread, the recognized best practices</b> (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the <b>travel restrictions</b> adopted by different countries that may affect the mass gathering?	2	1	2	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for this mass gathering sporting event?	2	3	6	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the mass gathering, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the organizing committee or other structure structure for the mass gathering with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or organizer requested <b>support from WHO and/or local public health authorities</b> ?	2	3	6	
	<b>Have the organizers of the mass gathering event acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the event:</b>				
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other event participants feel unwell?	2	3	6	
	Is there a protocol on <b>whom meeting organizers should contact in the host country</b> to report suspected cases and request testing and epidemiological investigations?	2	3	6	
	Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4	
	Are there <b>isolation rooms or mobile isolation units</b> available onsite?	2	2	4	
Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4		

Response plans	Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6	temperature checks can be made if there is a suspicion of a Covid-19 case
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	DX21 or other
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4	
	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the mass gathering?	2	3	6	
	If the event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the event? (If the event is for less than 14 days, please score 0)	0	3	0	event does not take longer than 14 days
	If the event is for less than 14 days, does the medical response plan include protocols for organizers to notify all participants of possible exposure to COVID-19 if the organizers are made aware of any suspected or confirmed cases that attended the event? (If the event is for 14 days or longer, please score 0)	2	3	6	
Stakeholder and partner coordination	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	2	2	4	
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4	TrueFaces Management Part of together.partners Dagmar Lühn
Command and control	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the mass gathering sporting</b> event related to the evolving COVID-19 outbreak?	2	3	6	Authorized hygiene person and event director = 1 person - Heiner Tillmann
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the sporting mass gathering?	2	2	4	
	Have the mass gathering organizers and staff <b>undergone training and exercises</b> on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
Risk communication	Is there a <b>risk communication strategy</b> for the sporting mass gathering in regard to COVID-19?	2	3	6	
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Rosalie von Landsberg-Velen
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	2	2	4	
	Has coordination been set up with major <b>official media channels and social media</b> sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from organizers (including messaging to counter fake news and rumours, and proactive messaging about the status of the mass gathering, including changes)?	2	2	4	

Public health awareness of COVID-19 before and during the event	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring?</b>	2	2	4	
Surge capacity	2				
	Do these surge arrangements include funding for mitigation measures?	2	3	6	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	2	2	4	
Specific mitigation measures	Do these surge arrangements include volunteers?	2	2	4	
	Will there be <b>daily health checks</b> of athletes/competitors?	2	2	4	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	2	2	4	no spectators allowed
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.?</b>	2	3	6	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	1	3	3	
	Will the sporting event have <b>designated seating</b> for all spectators?	0	3	0	no spectators allowed
Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	0	2	0	no spectators allowed	
Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	1	2	2		

Sum of mitigation measures	205
<b>Total mitigation score (%)</b>	<b>93</b>

205

## Mass gathering overall risk score: addendum for sporting events

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the mass gathering. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

<b>Total COVID-19 Risk Score (from "Risk Assessment" Tab)</b>	<b>2</b>
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<b>Total mitigation score (from "Mitigation Checklist" Tab)</b>	<b>93</b>
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### Risk Vs. Mitigation Matrix

<b>Total Risk Assessment Score</b>	<b>Very Prepared to Mitigate COVID-19 Impacts (76-100)</b>	<b>Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)</b>	<b>Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)</b>	<b>Very Unprepared to Mitigate COVID-19 Impacts (0-25)</b>
<b>0 - Negligible</b>	Very low	Very low	Very low	Very low
<b>1 - Very Low Risk</b>	Very low	Very low	Low	Low
<b>2 - Low Risk</b>	Low	Low	Low	Moderate
<b>3 - Moderate Risk (low-moderate)</b>	Low	Moderate	Moderate	Moderate
<b>4 - Moderate Risk (high-moderate)</b>	Moderate	Moderate	High	Very High
<b>5 - High Risk</b>	High	High	Very High	Very High
<b>6 - Very High Risk</b>	Very High	Very High	Very High	Very High

<b>KEY FOR COLOUR DETERMINATION OF OVERALL RISK</b>	
<b>VERY LOW</b>	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>very low</u> .
<b>LOW</b>	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.

MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>very high</u> .

# Infection protection concept



## **I Introduction**

## **II General**

### **1. cooperation with authorities**

### **2. mask obligation**

### **3. testing obligation**

**a. Testing by the test center of the city of Balve**

**b. Testing on site**

**c. Successful Covid-19 vaccination**

### **4. no visitors allowed**

### **5. possibilities of hand disinfection**

## **III Classification according to the local structure**

### **1. entrance and admission**

**a. Data collection and data protection**

**b. Information letter**

### **2. exhibitor mile**

**a. Beverage and snack stands**

**b. Sanitary facilities**

### **3. stables**

### **4. sanitary facilities**

## I Introduction

After increasingly rapid spread of infections with the coronavirus SARS-Covid-19, the World Health Organization first declared an international public health emergency on January 30, 2020, and finally a global pandemic situation on March 11, 2020.

The pathogen is a virus that is transmitted by droplet infection.

According to the Corona Protection Ordinance of the State of North Rhine-Westphalia of 29.03.2021, competitions in "professional leagues and professional equestrian sport...are permissible" according to §9 para. 3.

As a result of the Risk Assessment and the Mitigation Checklist of the WHO, we are of the opinion that this event can be held safely with regard to the health protection of all participants.

We, as organizers of the LONGINE BALVE OPTIMUM and thus organizers of the International German Championships in Show Jumping and Dressage, are facing up to this new challenge and are aware of our responsibility to do our part in order to contain the incidence of infection to the best of our ability and to keep it under control.

## II General

Based on the current knowledge, this infection control concept has been developed with the objective to ensure the safety and health integrity with regard to the coronavirus pandemic for organizers, participants, exhibitors.

## 1. cooperation with authorities

As in previous years, Turniergemeinschaft Balve GmbH will seek cooperation with the authorities before, during and after the event in 2021.

As in every year, the authorities have a fixed contact person who can be reached by telephone and also personally at any time for the duration of the tournament. The staff unit "Security and Organization", which has been set up for this purpose, is occupied in the Camminady office (postal address: Wocklum 4, 58802 Balve) daily from 6.00 a.m. to 11.00 p.m. for the duration of the tournament. If extraordinary events should occur and it is useful for the cause, the office will also be manned 24 hours a day.

In the event year 2021, the cooperation with the health department of the Märkischer Kreis will be intensified. In the context of the prevention of new pandemic epicenters, rules of hygiene and measures will be ordered and implemented in agreement with this authority.

## 2. compulsory wearing of masks

The general obligation to wear a medical mouth and nose protection applies on the entire event area from the time of admission.

The security service will be instructed to monitor the implementation of this measure.

Only in the VIP - areas dressage and jumping, the mouth and nose protection may be waived after taking the place.

In case of refusing persons or persons who have repeatedly acted against the rules, the organizer expressly reserves the right to exclude them from the further course of the event and to expel them from the premises.

### 3. obligation to test

All participants (organizers, helpers, athletes, caretakers) must be able to present a negative rapid test before entering the event area.

#### 3a. Testing by the test center of the city of Balve

After consultation with the operators of the test center of the city of Balve (Schulzentrum Balve, Am Krumpaul, Balve), the test center will be manned during the duration of the event, so that testing for helpers is possible without complications.

#### 3b. Testing on site

The organizer assures to set up a testing station for athletes, caretakers, helpers and organizers in front of the event site.

The sampling of nasopharyngeal swabs will be done by medical professionals in several testing lanes.

A system specially developed for this event indicates to the person tested by means of a traffic light circuit whether he or she is allowed access to the area or not.

In case of a positive rapid test, the tested person is excluded from the further course of the event and has to go into mandatory domestic quarantine.

### 3c. Covid-19 vaccination

Since after a successful Covid-19 vaccination (especially with mRNA vaccines) rapid tests can provide a positive result due to the desired immune reaction, this group of people will also be allowed access to the event site.

A successful vaccination does not exempt from the mask obligation.

### 4. no visitors allowed

According to the current regulation situation and the 2021 safety concept, the event will take place without visitors.

### 5. possibilities of hand disinfection

The organizer offers all persons in the event room the possibility of hand disinfection.

For this purpose, dispensers with disinfectant will be installed at neuralgic points that are increasingly visited due to experience (see Annex 1). The hand disinfectant to be used must be listed by the RKI.

## III Classification according to the local structure

### 1. entrance and intake

#### a. Data collection and data protection

For the identification of persons by the health authorities in the context of a possible chain of infection, all participants are requested to provide their data (surname, first name, place of residence, telephone availability) on forms, these are provided in advance as a download on the website.

In addition, the official LUCA app will be used to collect the data.

The data sheets will be collected from each day of the event, kept for three weeks and sent for destruction after this period.

In case of an epidemic infection situation related to the LONGINE BALVE OPTIMUM, they will be handed over to the health authorities.

Accreditation will also take place at the main entrance, thus ensuring that only tested persons have access to the event site.

The organizer is responsible for compliance with data protection.

b. Information letter

An information letter with the key points of this infection control concept will be handed out to each person at the entrance.

2. exhibitor mile

An exhibitor mile as in previous years is not feasible in 2021 for reasons of hygiene compliance, so there will be a maximum of ten exhibitors on the grounds.

Walk-in stands may be entered by a maximum of two persons. As a matter of principle, the required distance of 1.50 m from other persons must be observed.

This requirement will be posted at each walk-in booth, and booth operators are responsible for compliance.

a. Beverage and snack stand

The sale of beverages and food is only allowed in disposable tableware.

Stand operators are instructed to wear disposable gloves when preparing food, it is to be excluded that money is accepted with the same gloves.

The stands must have a so-called spit shield and appropriate disinfectants.

The consumption of purchased food and beverages is only possible as takeaway.

b. Sanitary facilities

The provision of sanitary facilities is coordinated with the local conditions.

Encounter traffic is to be avoided.

The cleaning service is instructed to clean the facilities regularly and to control the provision of liquid soap and disinfectant.

3. stables

Access to the stables is to be carried out in such a way as to preclude encounter traffic (one-way traffic).

The distance to other persons within the horse stalls shall be considered sufficient.

For the accuracy of the information:



Organizer

Attachments:

1) General Plan

2) Mitigation Plan







**I. DENOMINATION OF THE EVENT**

**Venue:** Balve

**Date:** 02/06/2021 - 06/06/2021

**NF:** Germany

**Indoor:**

**Outdoor:**

**EVENT CATEGORIES:**

- |                                 |                                  |   |                                   |                                   |
|---------------------------------|----------------------------------|---|-----------------------------------|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>              | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/>              | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/>              | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input checked="" type="checkbox"/>   | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input type="checkbox"/>              | CSIV-A <input type="checkbox"/>   | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>             | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/>            | CSIP <input type="checkbox"/>     |                                   |
| CSIOP <input type="checkbox"/>  |                                  | CSIYH1* <input checked="" type="checkbox"/> |                                   |                                   |
| CSIOCh <input type="checkbox"/> |                                  |   |                                   |                                   |

Championship

Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2021
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2021
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition, 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2021
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*  
 We remind you that in accordance with the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, FEI events for which the risk assessment and mitigation plan have not been communicated to the FEI within the specified deadline will be removed from the FEI calendar (art. III.1, [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)).  
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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 29/03/2021. Updated on 07/04/2021, 28/04/2021

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. 1172297932 GENERAL INFORMATION**

### **1. ORGANISER**

Name: Reiterverein Balve e.V.  
Address: Postfach 1314, D-58797 Balve  
Telephone: +49.2375.929090  
Fax: +49.2375.9290929  
Email: info@balve-optimum.de  
Website: www.balve-optimum.de

#### Contact Details Show Ground:

Address: Schloss Wocklum, Wocklum 3a, D-58802 Balve  
Telephone: will be given in the definite timetable  
GPS Coordinates: Latitude: 51.34222, Longitude: 7.88737

#### Accessibility Details:

Arrival by road: A1/A46 exit Hemer; A2/A44/A445 exit Hüsten, A45 exit Lüdenscheid  
Arrival by train: Railway station Balve  
Arrival by plane: Airport Dortmund / Airport Düsseldorf

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the Event: Rosalie von Landsberg-Velen, Matthias Camminady  
Show Secretary: Gabi Hollmann-Steinebach  
Press Officer: ./.

### **3. EVENT DIRECTOR**

Name: Rosalie von Landsberg-Velen, Matthias Camminady,  
Carsten Rotermund, Frank Rothenberger  
Address: see organiser

### **4. STABLE MANAGER**

Name: Jens Otto Fritz und Kai vom Lehn  
Telephone: +49.2375.929090  
Email: info@balve-optimum.de

### **5. ANNOUNCER**

Name: Arnaud Petit  
Email: mail@arnaud-petit.de

**V. OFFICIALS**

**Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.**

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10049003	Eckhard Hilker	GER	3	<a href="mailto:Hilker.eck.architekt@t-online.de">Hilker.eck.architekt@t-online.de</a> +49.172.5300398
		Ground Jury Member	10053642	Reinhard Wendt	GER	3	<a href="mailto:reinhard@familiewendt.com">reinhard@familiewendt.com</a> +49.171.2675969
		Ground Jury Member	10105772	Peter Schmerling	GER	2	<a href="mailto:Peter.schmerling@t-online.de">Peter.schmerling@t-online.de</a> +49.171.7436851
		Ground Jury Member	10052993	Carsten Rotermund	GER	2	<a href="mailto:rotermund@wetsfalenpferde.de">rotermund@wetsfalenpferde.de</a> +49.173.5777038
2	Foreign Judge	Foreign Judge	10059530	Laura van de Graaf	NED	3	<a href="mailto:Laura.vandegraaf@henkel.com">Laura.vandegraaf@henkel.com</a>
3	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
4	Course Designer	Course Designer	10050086	Frank Rothenberger	GER	4	<a href="mailto:frank@frank-rothenberger.de">frank@frank-rothenberger.de</a> +49.172.5188223
		Assistant Course Designer	10052089	Christian Wiegand	GER	4	
5	Chief Steward	Chief Steward	10051929	Michael Wassmann	GER	3	<a href="mailto:b.m.wassmann@t-online.de">b.m.wassmann@t-online.de</a> +49.172.4208334
7	Assistants Stewards	Assistant Steward	10052990	Simone Teeuwen	GER	3	<a href="mailto:steeuwen@fn-dokr.de">steeuwen@fn-dokr.de</a>
		Assistant Steward	10093791	Henk Korsten	NED	2	<a href="mailto:hvmcm2000@gmail.com">hvmcm2000@gmail.com</a>
		Assistant Steward	10093339	Hermann Erver	GER	3	
		Assistant Steward	10051920	Ulrich Kohaus	GER	2	
		Assistant Steward	10103205	Sandra Ernst	GER	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10048846	Dr. Hermann Josef Genn	GER		<a href="mailto:Dr.genn@pferdeklunik-muehlen.de">Dr.genn@pferdeklunik-muehlen.de</a> +49.171.6061986
9	Veterinary Service Manager (VSM) Treating Veterinarian	Veterinary Service Manager/ FEI Permitted Treating Veterinarian	10154079	Tobias Kaufhold (Pferdeklunik Sorpese)	GER		<a href="mailto:web@pferdeklunik-sorpese.de">web@pferdeklunik-sorpese.de</a> +49.2933.902190
10	Medical Doctor	Medical Doctor		DRK Balve	GER		<a href="mailto:info@drik-balve.de">info@drik-balve.de</a> +49.2375.910047
11	Farrier	Farrier		Manfred Eing	GER		+49.171.4115201
12	NF Delegate	NF Delegate		Eckhard Hilker	GER		



## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s). Horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

#### Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
<b>CSI5*</b>	60%	20%	20%
<b>CSI4*</b>	50%	25%	25%
<b>CSI3*</b>	40%	30%	30%
<b>CSI2*</b>	30%	30%	40%
<b>CSI2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
<b>CSI2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

**If an OC decides not to limit the number of Athletes, no limit can be set on the maximum number of horses and all entries will therefore automatically be accepted.**

#### Longines Rankings

The Longines Rankings number 242, established three (3) months prior to this Event will be used for the invitation of Athletes. Athletes are invited through the FEI online Invitation System for Jumping in accordance with the CSI Invitation Rules (refer to Jumping Rules Annex V)

#### CSI star level: CSI2\*

Maximum number of Athletes to be invited: 75 plus an additional number of 15 for the Medium Tour

Maximum number of Horses that may be entered: 225 plus an additional number of 45 for the Medium Tour

Maximum number of Horses per Athlete: 3

<b>Maximum number of Athletes invited</b>	<b>No. of Athletes from the Longines Ranking</b>	<b>No. of Athletes selected by the host NF</b>	<b>No. of OC Invitations</b>
75 plus an additional number of 15 for the Medium Tour	23	23	29 plus an additional number of 15 for the Medium Tour

(OCs will be permitted to invite a limited number of additional Athletes, if, at the closing of entries, the maximum number of Horses that may be entered has not been reached. For details, please see the "Implementation of the FEI Online Invitation System for Jumping Guidelines".)

**FEI Wild Cards:**

CSI5\*: 1

CSI4\*/CSI3\*: 2

**Connected Events:**

Invitation System Event: CSI2*	Connected Events: CSIYH1*
--------------------------------	---------------------------

There are no connected Events in this show

**Section 1: Compulsory Invitations**

Athletes can choose Events for which they wish to receive an information from the Monday eight weeks prior to the week of the Event until midnight GMT on the 4<sup>th</sup> Sunday prior to the Event.

**Section 2: Home Athletes selected by the host NF**

Entries for home Athletes in this section must be made through the FEI Entry System between the Monday eight weeks prior to the week of the Event until midnight GMT on the 3<sup>rd</sup> Wednesday prior to the week of the Event.

**Section 3: OC Invitations**

Entries in the OC Invitation Quota can be made in the FEI Entry System from the Monday eight weeks prior to the week of the Event up until the closing date for regular entries (the closing date for regular entries cannot be earlier than the 3<sup>rd</sup> Thursday prior to the week of the Event, and no later than four days prior to the Event) as indicated in the Schedule.

Events for which the Schedule states that overseas air transportation of Horses will be provided/organised by the OC are, for logistical reasons, authorised to establish the closing date for entries at the earliest on the 5<sup>th</sup> Sunday prior to the event.

**CSIYH1\*:**

Maximum number of Athletes to be invited: 90 (all athletes of the CSI2\*; if athletes of the CSI2\* do not have a horse for the CSIYH1\*, the OC may invite as many further athletes).

Maximum number of Horses that may be entered: 90

Maximum number of Horses per Athlete: 1

Athletes are invited by the Organiser through their National Federation.

**Participation Restrictions:**

Each horse may be started once per day.

One (1) groom per athlete.



## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

- |  |
|--|
| <ul style="list-style-type: none"><li>• German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!</li></ul> |
|--|

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 251 of the FEI Jumping Rules, 26<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2021.

#### **Deadlines for Entries:**

Nominated Entries: ./.

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Definite Entries:

**German Entry System: 11/05/2021 (only German athletes)**

**FEI Entry System: 13/05/2021**

Last date for substitutions: **02/06/2021**, 1 hour prior to the horse inspection

#### **Entry fee per horse (per category):**

**VAT excluded**

#### **Entry fee per horse:**

CSI2\*: 250,00 €

CSIYH1\*: 150,00 €

#### **Stabling fee per horse:**

CSI2\*/CSIYH1\*: 150,00 €

#### **VAT:**

Entry fee CSI2\* (0%): 0,00 €

Entry fee CSIYH1\* (0%): 0,00 €

Stabling fee (19 %): 28,50 €

#### **Total fee per horse:**

CSI2\*: 428,50 €

CSIYH1\*: 328,50 €

Entry fee and fee for power supply of German Athletes will be subject to direct debit through the German online system NeOn.



**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay:	20,00 € per bale
Straw:	15,00 € per bale (1 <sup>st</sup> bedding free)
Shavings:	15,00 € per bale
Extra box or tack box:	150,00 € per box
Credit Card fee:	5,00 %

**All aforementioned amounts are including VAT**

VAT number of the organiser: DE222264259

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged:**

CSI2*: 400,00 € per horse CSIYH1*: 300,00 € per horse
--

**VIII. TIMETABLE**

**Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

	Day	Date	Time
• Opening of stables	Wednesday	02/06/2021	12.00 noon
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	02/06/2021	04.00-07.30 p.m.
• Horse Re-Inspection	Thursday	03/06/2021	07.30 a.m.
• Opening times of exercise areas	Wednesday	02/06/2021	02.00 p.m.

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	The previous of the respective competition			////	////////
• Competition Number 24 / Opening class	Thursday	03/06/2021	08.00 a.m.	238.2.1	€ 4.000,00
• Competition Number 25 / Medium Tour	Saturday	05/06/2021	08.30 a.m.	238.2.1	€ 4.000,00
• Competition Number 26 / Medium Tour	Sunday	06/06/2021	11.30 a.m.	274.1.5.3	€ 4.000,00
• Competition Number 27 / Big Tour	Friday	04/06/2021	11.15 a.m.	238.2.1	€ 7.500,00
• Competition Number 28 / Grand Prix	Sunday	06/06/2021	03.15 p.m.	238.2.2	€ 25.500,00
•					
• Total Prize Money	€ 45.000,00				
• Prizes in Kind	./.				

Competitions CSIYH1*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	The previous of the respective competition			////	////////
• Competition Number 29 / Youngster	Friday	04/06/2021	08.30 a.m.	238.2.1	€ 1.000,00
• Competition Number 30 / Youngster	Saturday	05/06/2021	06.15 p.m.	238.2.1	€ 1.000,00
• Competition Number 31 / Youngster	Sunday	06/06/2021	08.00 a.m.	274.2.5	€ 2.000,00
* Total Prize Money	€ 4.000,00				
* Prizes in Kind	./.				

OVERALL PRIZE MONEY	€ 49.000,00
OVERALL PRIZES IN KIND	./.
<b>OVERALL VALUE</b>	<b>€ 49.000,00</b>

**Applicable government tax to be deducted from Prize Money (see XIV.8).**

**IX. COMPETITION DETAIL**

**FIRST DAY: Thursday**

**DATE: 03/06/2021**

**COMPETITION No 24 – CSI2\***

**Time: 08.00 a.m.**

**Jumping Competition acc. to Penalties and Time**

**Opening Competition**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump off)  
Speed: 350 m/Min.  
Height of Obstacles: 1,40 m  
Number of horses per athlete: 2  
Number of starters: if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: € 4.000,-  
Chart to be used: Chart 1 (25% to the winner)   
Chart 2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 20,-

\* \* \* \* \*

**SECOND DAY: Friday**

**DATE: 04/06/2021**

**COMPETITION No 29 – CSIYH1\***

**Time: 08:30 a.m.**

**Jumping Competition acc. to Penalties and Time**

**Youngster Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump off)  
Speed: 350 m/Min.  
Height of Obstacles: **1,35 m**  
Number of horses per athlete: 1, 7 years old  
Number of starters: 90  
Total prize money: € 1.000,-  
Chart to be used: Chart 1 (25% to the winner)   
Chart 2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 10,-

**COMPETITION No 27 – CSI2\***

**Time:** 11.15 a.m.

**Jumping Competition acc. to Penalties and Time**

**Big Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump off)  
Speed: 350 m/Min.  
Height of Obstacles: 1,45 m  
Number of horses per athlete: 1  
Number of starters: 75  
Total prize money: € 7.500,-  
Chart to be used: Chart 1 (25% to the winner)   
Chart 2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 35,-  
\* \* \* \* \*

**THIRD DAY: Saturday**

**Date:** 05/06/2021

**COMPETITION No 25 – CSI2\***

**Time:** 08.30 a.m.

**Jumping Competition acc. to Penalties and Time**

**Medium Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump off)  
Speed: 350 m/Min.  
Height of Obstacles: 1,40m  
Number of horses per athlete: 1  
Number of starters: 90  
Total prize money: € 4.000,-  
Chart to be used: Chart 1 (25% to the winner)   
Chart 2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 20,-  
\* \* \* \* \*

**COMPETITION No 30 – CSIYH1\***

**Time:** 06.15 p.m.

**Jumping Competition acc. to Penalties and Time**

**Youngster Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump off)  
Speed: 350 m/Min.  
Height of Obstacles: 1,35 m  
Number of horses per athlete: 1, 7 years old  
Number of starters: 90  
Total prize money: € 1.000,-  
Chart to be used: Chart 1 (25% to the winner)   
Chart 2 (33% to the winner)   
Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 10,-  
\* \* \* \* \*

**Fourth DAY: Sunday**

**DATE: 06/06/2021**

**COMPETITION No 31 – CSIH1\***

**Time: 08.00 a.m.**

**Jumping Competition in Two Phases**

**Youngster Tour**

Table: A acc. to Art. 274.2.5 (1<sup>st</sup> phase not against the clock, 2<sup>nd</sup> phase against the clock). All athletes who have completed the 1<sup>st</sup> phase to proceed to the 2<sup>nd</sup> phase. Athletes will be placed acc. to aggregate penalties from both phases and if necessary the time of the second phase.

Speed: 350 m/Min.

Height of Obstacles: 1,40m

Number of horses per athlete: 1, 7 years old

Number of starters: 90

Total prize money: € 2.000,-

Chart to be used: Chart 1 (25% to the winner)   
Chart 2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 10,-

\* \* \* \* \*

**COMPETITION No 26 - CSI2\***

**Time: 11.30 a.m.**

**Competition in Two Phases**

**Medium Tour**

Table: A acc. to Art. 274.1.5.3 (both phases against the clock)

Speed: 350 m/Min.

Height of Obstacles: 1,40m

Number of horses per athlete: 1

Number of starters: 90

Total prize money: € 4.000,-

Chart to be used: Chart 1 (25% to the winner)   
Chart 2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 20,-

\* \* \* \* \*

**COMPETITION No 28 – CSI2\***

**Time:** 03.15 p.m.

**Jumping Competition with Jump-Off**

**Big Tour**

**Grand Prix of Balve**

**The competition counts for the Longines Rankings Group D**

Admitted horses: All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of a least one competition prior to the Grand Prix. Please refer to the competitions listed under Art 261.4.4 for FEI competitions that may count for fulfilling the eligibility requirement.

Table: A acc. to Art. 238.2.2 (acc. to penalties and time, with one jump off in case of equality of penalties for the 1<sup>st</sup> place)

Speed: 375 m/Min.

Height of Obstacles: 1,45 m

Number of horses per athlete: 1

Number of starters: 75

Total prize money: € 25.500,- (Longines Ranking Group D)

Chart to be used: Chart 1 (25% to the winner)

Chart 2 (33% to the winner)

Prize money amount for each athlete placed 13<sup>th</sup> and beyond: at least € 125,-

\* \* \* \* \*



## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation:**

Hotel: Information on hotels can be obtained from Turniergesellschaft Reiterverein Balve, Tel.: +49.2375.929090, E-Mail: reiterverein-balve@t-online.de

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be provided on the show grounds from 02/06/2021 to 06/06/2021 at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation:**

Accommodation will be at the Athletes' own expense

#### **Meals**

Meals will be provided on the show grounds from 02/06/2021 to 06/06/2021 at the Athletes' expense.

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws:

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:

The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

### **2. COMPETITION ARENA(S)**

Dimensions: 110 x 60 m

Type of Footing: sand

### **3. PRACTICE ARENA(S)**

Dimensions: 70 x 25 m

Type of Footing: sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **4. STABLES**

Size of boxes 3 m x 3 m + 20 % 3 x 4 m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 02/06/2021 to 06/06/2021. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

### **5. SAFETY CUPS**

Name of Manufacturer: Riel GmbH & Co. KG, Hagenfeldstr. 11-13, 75038 Oberderdingen

### **6. TIMING DEVICE**

Name of Manufacturer: ALGE

Model: Timy PXE, PLS 1n, RED-Tx10/RX10

FEI Report number: 22020008A, 22020010B, 22020013C

### **7. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes  No

Name of the company: Hippodata

FEI Certified Service Provider ID number: GT11V808AKSCH

Contact person at Event

Name: Jens Feth

FEI ID number: 10081662

Contact email: balve@hippodata.de

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No

**9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

All Prize Giving Ceremonies must strictly follow the [Covid-19 guidelines for Prize giving protocols and media activities.](#)

**10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider: Balve Optimum

Web address to buy ticket: www.balve-optimum.de

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the Athlete.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Organiser Shuttle Service will be available.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 1  
Horse Owner: 2 accreditations per horse acc. to FEI-Passport, except if the Covid-19 local/regional/national Governmental restrictions forbid the attendance of persons not performing necessary tasks in relation to the competitions

The OC reserves the right to reduce the number of accreditations if Covid-19 regulations make it necessary.

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

-

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see ([https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/\\_texte/Pferde.html](https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html)) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):

[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)  
• German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)  
• German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)  
• German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)  
• German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)  
• etc.

#### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.



## **XIV. ADDITIONAL INFORMATION**

### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.2. ATHLETES AND OWNERS**

#### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### **2.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

N/A
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### **3. PROTESTS/APEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

### **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

### **5. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

### **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

### **8.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **8.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **8.3 FEI-PASSPORTS**

Horses entered in CIMs (CSI1\*/CSI2\*/CSIU25 A+B/CSIJY A+B/CSIAm A+B/CSIch A+B) as well as CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **8.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **8.5 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

### **8.6 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the athlete for publications.

### **8.7 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

**Age of Athletes and Horses according to the Event's Category**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO3*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSIO2*</b> Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o. *
<b>CSI1*</b> Power and Skill or Derby Grand Prix / Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSIO1*</b> Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 12th year until end of 13th year if competition height is max. 1.30 m; as of 14th year if height exceeds 1.30 m.	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.



**9. PRIZE MONEY DISTRIBUTION**

**Prize Money Distribution Chart 1:** Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters			
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*			
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400			
		%		%		%		%			
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000	25	13'300	25	16'600		
2		20	8000	20	8000	20	10'640	20	13'280		
3		15	6000	15	6000	15	7980	15	9960		
4		10	4000	10	4000	9	4788	8	5312		
5		7	2800	7	2800	6.5	3458	6	3984		
6		5.5	2200	5.5	2200	5	2660	4.5	2988		
7		4	1600	4	1600	3.5	1862	3	1992		
8		3	1200	3	1200	2.5	1330	2.5	1660		
9		3	1200	3	1200	2.5	1330	2.5	1660		
10		2.5	1000	2.5	1000	2	1064	2	1328		
11		2.5	1000	2.5	1000	2	1064	2	1328		
12		n/a	2.5	1000	2.5	1000	2	1064	2	1328	
Total	40'000	100%	40'000	100%	40'000						
13						Extra prizes for 13 <sup>th</sup> to last place*		1.5	798	1.5	996
14								1.5	798	1.5	996
15								1	532	1	664
16								1	532	1	664
Total						100%		53'200			
17						Extra prizes for 17 <sup>th</sup> to last place*				1	664
18										0.5	332
19										0.5	332
20										0.5	332
Total										100%	66'400
										Extra prizes for 21 <sup>st</sup> to last place*	

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

**Prize Money Distribution Chart 2:** Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters			
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*			
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400			
		%		%		%		%			
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200	33	17'556	33	21'912		
2		20	8000	20	8000	19.5	10'374	19.5	12'948		
3		15	6000	15	6000	14.5	7714	14.5	9628		
4		10	4000	10	4000	9.5	5054	8.5	5644		
5		6	2400	6	2400	5.5	2926	5	3320		
6		4.5	1800	4.5	1800	4	2128	3.5	2324		
7		3	1200	3	1200	2.5	1330	2.5	1660		
8		2.5	1000	2.5	1000	2	1064	2	1328		
9		2	800	2	800	2	1064	2	1328		
10		2	800	2	800	2	1064	2	1328		
11		1	400	1	400	1	532	1	664		
12		n/a	1	400	1	400	1	532	1	664	
Total	40'000	100%	40'000	100%	40'000						
13						Extra prizes for 13 <sup>th</sup> to last place*		1	532	1	664
14								1	532	1	664
15								1	532	1	664
16								0.5	266	0.5	332
Total						100%		53'200			
17						Extra prizes for 17 <sup>th</sup> to last place*				0.5	332
18										0.5	332
19										0.5	332
20										0.5	332
Total										100%	66'400
										Extra prizes for 21 <sup>st</sup> to last place*	

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0,82 % on the prize money or 5,5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

<sup>3</sup> For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.



## **11. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- **Compulsory Fee:** Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- **Discretionary Fee:** Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- **Entry Fee:** The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

*Please give also access to the Timing Provider*

**FEI ID<sup>1</sup>:** 10097016  
**Name\*:** Hollmann-Steinebach  
**First Name\*:** Gabriela  
**E-Mail\*:** turnierservice@t-online.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI2\*/CSIYH1\*

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**FEI ID<sup>1</sup>:** 10082572  
**Name\*:** Hampel  
**First Name\*:** Dietlind  
**E-Mail\*:** dhampel@fn-dokr.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI2\*/CSIYH1\*

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**FEI ID<sup>1</sup>:** 10052993  
**Name\*:** Rotermund  
**First Name\*:** Carsten  
**E-Mail\*:** rotermund@westfalenpferde.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI2\*/CSIYH1\*

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#### **Timing Provider**

**FEI ID<sup>1</sup>:** 10081662  
**Name\*:** Feth  
**First Name\*:** Jens  
**E-Mail\*:** balve@hippodata.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI2\*/CSIYH1\*

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**