

## **I. DENOMINATION OF EVENT**

VENUE: München

DATE: 22.-25.11.2018

NF: Germany

Indoor: ☒ Outdoor: ☐

- |                                       |                                 |                                 |   |                                 |
|---------------------------------------|---------------------------------|---------------------------------|---|---------------------------------|
| <input type="checkbox"/> CDI1*        | <input type="checkbox"/> CDI2*  | <input type="checkbox"/> CDI3*  | <input checked="" type="checkbox"/> CDI4* | <input type="checkbox"/> CDI5*  |
| <input type="checkbox"/> CDI-W        |                                 |                                 |   |                                 |
| <input type="checkbox"/> CDIO2*       | <input type="checkbox"/> CDIO3* | <input type="checkbox"/> CDIO4* | <input type="checkbox"/> CDIO5*           |                                 |
| <input type="checkbox"/> CDIJ         | <input type="checkbox"/> CDIY   | <input type="checkbox"/> CDIP   | <input type="checkbox"/> CDIU25           | <input type="checkbox"/> CDIOCh |
| <input type="checkbox"/> CDIOJ        | <input type="checkbox"/> CDIOY  | <input type="checkbox"/> CDIOIP | <input type="checkbox"/> CDIOU25          | <input type="checkbox"/> CDIOCh |
| <input type="checkbox"/> CDIAm        |                                 |                                 |   |                                 |
| <input type="checkbox"/> Young Horses |                                 |                                 |   |                                 |
| <input type="checkbox"/> Championship | <input type="checkbox"/> Games  |                                 |   |                                 |

## **II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29<sup>th</sup> April 2015
- FEI General Regulations, 23<sup>rd</sup> edition, 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2018
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, updates 1<sup>st</sup> January 2018) and if applicable the FEI Dressage World Cup™ Rules and FEI Dressage Nations Cup™ Rules**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 30.08.2018.

Bettina De Rham  
FEI Director  
Dressage & Para-Equestrian Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: RFTG München e.V.  
in cooperation with EN GARDE Marketing GmbH  
Address: Ellhornstraße 17, D-27628 Hagen im Bremischen  
Telephone: +49-4296-748740  
Email: info@engarde.de  
Website: www.engarde.de

#### Contact Details Show Ground:

Address: Olympiahalle München, Spiridon-Louis-Ring 21, D-80809 München  
Telephone: +49-4296-748740  
GPS Coordinates: Latitude: 48.17393 / Longitude: 11.55301

#### Accessibility Details:

Arrival by road: - onto motorway A9 from Berlin/Nürnberg  
- onto motorway A92 from Deggendorf  
- onto motorway A94 from Passau  
- onto motorway A8 from Salzburg/Innsbruck  
- onto motorway A95 from Garmisch-Partenkirchen  
- onto motorway A96 from Lindau  
- onto motorway A8 from Stuttgart  
for more information: <http://www.olympiapark-muenchen.de.php?anfahrtsplan0>

Arrival by train: main station Munich

Arrival by plane: airport Hamburg

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Volker Wulff  
Show Secretary: Conny Reuss  
Press Officer: Kirsten Maier

### **3. EVENT DIRECTOR**

Name: Volker Wulff  
Address: Ellhornstr. 17, D-27628 Hagen im Bremischen  
Telephone: +49-4296-748740  
Mobile: ./.  
Email: info@engarde.de

# FEI APPROVED SCHEDULE MÜNCHEN (GER) 22-25 November 2018

## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
<b>1</b>	Ground Jury	Ground Jury President	10050583	Katrina Wuest	GER	5*	Katrina.wuest@t-online.de +49.171-3727326
		Ground Jury Member	10053735	Dr. Evi Eisenhardt	GER	5*	
		Ground Jury Member	10049287	Elizabeth Max-Theurer	AUT	4*	
		Ground Jury Member	10135389	Alice Schwab	AUT	4*	
		Ground Jury Member	10053125	Hans Christian Matthiesen	DEN	5*	
		Foreign Judge	10053127	Irina Maknami	RUS	5*	imcnamee@yandex.ru
<b>2</b>	Foreign Technical Delegate	Foreign Technical Delegate		./.			
<b>3</b>	Appeal Committee	Appeal Committee President		./.			
<b>4</b>	Chief Steward	Chief Steward	10049967	Jan Posluszny	POL	3*	jan.posluszny@gmail.com +48 510 304077
<b>5</b>	Assistant Stewards	Assistant Steward	10052898	Katarzyna Widalska	POL	2*	
		Assistant Steward	10053088	Ursula Veith	GER	2*	
		Assistant Steward	10093350	Carsten Lenz	GER	1*	
		Assistant Steward	10076672	Michael Krieger	GER	1*	
		Assistant Steward	10050806	Christina Wallenhorst	GER	2*	
<b>6</b>	FEI Veterinary Delegate	Veterinary Delegate	10051357	Rüdiger Brems	GER		bremspferdeklunik@t-online.de +49.170-7723277
<b>7</b>	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager/ Permitted Treating Veterinarian	10051557	Nils Adolphsen	GER		Nilsado1@aol.com +49.170-4142951
<b>8</b>	Doctor/Medical Service	Doctor/Medical Service		Bayrisches Rotes Kreuz	GER		info@brk-muenchen.de +49.89-23731
<b>9</b>	Farrier	Farrier		Georg Fischer	GER		+49.170-8028283
<b>10</b>	NF Delegate	NF Delegate		Katrina Wuest	GER		

## **VI. INVITATIONS**

Number of NFs invited :	6
State which NFs are invited:	AUT, GBR, LUX, NED, USA, GER
Reserve NFs:	all further NFs on request
Total Number of athletes:	approx. 20
Number of home athletes:	approx. 10 (acc. to a special handicap agreed upon with NF GER)
Number of athletes per NF:	2
Number of horses per athlete:	2 – one horse per tour
Number of FEI Wild Cards:	1
Number of OC Wild Cards:	2

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

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## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event:  
<https://entry.fei.org>
- You will find additional documentation on:  
<https://inside.fei.org/fei/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- |  |
|--|
| <ul style="list-style-type: none"><li>• German Athletes have to enter through the German Entry System NeOn!<br/>Entries of German Athletes will then be uploaded into the FEI Online Entry System!</li></ul> |
|--|

**1.ENTRY DATES AND FEES:**

**Deadlines for entries**

Definite Entries: 29.10.2018

Last date for substitutions: see Article 424.2 of the Dressage Rules

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

**Entry fee per horse:** € 310,00

Stabling fee per horse: € 140,00

**VAT:**

CDI: € 21,70 (7%)

Stabling: €26,60 (19%)

**Total fee per horse:** € 498,30

Entry fee and fee for power supply

- of German Athletes will be subject to direct credit through the German online system NeOn.

- of Foreign Athletes will be due on site at the latest.

EADCMP fee, manure disposal , costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

**Contact details:**

Name: EN GARDE Marketing, Conny Reuss

Address: Ellhornstraße 17, 27628 Hagen im Bremischen

Telephone: +49.4296-74874 26

Fax: +49.4296-74874 44

Email: reuss@engarde.de



**2.NO-SHOWS/LATE WITHDRAWALS:**

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: € 250,00 per horse

**3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee ☐

Not included in compulsory entry fee ☒

Lower Level Events (CIMs) CHF 18 per horse per event

(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event

(All other events not defined as CIM)

Electricity: €70,00 (Athletes may opt out of this fee only if they do not have a lorry at the Event)

Manure disposal: € 40,00 per horse

Hay: € 10,00 per bale

Straw: € 10,00 per bale

Shavings: € 15,00 per bale

Other (please specify):

additional box for non competing horses: € 200,00 per box

Tackbox: € 200,00 per box

health papers: € 40,00 per document issued

sites for lorries/caravans etc. incl. one electricity charge: € 90,00 per lorry/caravan

sites for lorries/caravans/cars etc. without electricity: € 20,00 per parking site

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE151408961

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

☐ DoD will be used.

☒ DoD will not be used.

☐ Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

☐ the horse inspection.

☐ the draw of the Grand Prix.

## VIII. TIMETABLE

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

	Day	Date	Time
• <u>Opening of stables:</u>	Wednesday	21.11.2018	15:00 hrs
• <u>Horse Inspection:</u>			
Freestyle Tour	Thursday	22.11.2018	08:30-09:00 hrs
Special Tour	Thursday	22.11.2018	17:30-18:00 hrs
• <u>Declaration of Starters</u>			
Freestyle Tour	Thursday	22.11.2018	09:00 hrs
Special Tour	Thursday	22.11.2018	18:00 hrs
• <u>Draw:</u>			
Competition 23 (GP Freestyle Tour)	Thursday	22.11.2018	09:15 hrs
Competition 25 (GP Special Tour)	Thursday	22.11.2018	18:15 hrs
Further competitions	Previous evening		2 hours after closing time of declarations

Competitions:	Day	Date	Time	Prize Money
Comp. 23: Grand Prix-Freestyle Tour	Thursday	22.11.2018	13:00 hrs	€ 8.000,00
Comp. 25: Grand Prix-Special Tour	Friday	23.11.2018	08:00 hrs	€ 8.000,00
Comp. 24: GP Freestyle	Saturday	24.11.2018	20:00 hrs	€ 10.000,00
Comp. 26: GP Special	Sunday	25.11.2018	09:40 hrs	€ 10.000,00
<b><u>Total Prize Money</u></b>				€ 36.000,00
<b><u>Prizes in Kind</u></b>				./.

### GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award - ./.  
 Best foreign athlete - ./.  
 Best home athlete - ./.  
 Team awards - ./.

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Thursday**

**DATE: 22.11.2018**

**COMPETITION No 23 – CDI4\***

**FEI Grand Prix**

**Qualifier for competition 24 (GP Freestyle)**

Test: FEI Grand Prix (Edition 2009, revision 2014) update 2018  
– to be ridden from memory  
Open to: all athlete/horse combinations entered for the CDI4\*  
Number of horses per Athlete: 1  
Starting order: by draw acc. to Art. 425.2.1a  
Total prize money: EUR 8.000  
Breakdown of prize-money: 2.300/1.700/1.300/1.000/800/500/2x200  
If more Athletes are placed the next receive: € 90 each.

\* \* \* \* \*

**SECOND DAY: Friday**

**DATE: 23.11.2018**

**COMPETITION No 25**

**FEI Grand Prix**

**Qualifier for competition 26 (GP Special)**

Test: FEI Grand Prix (Edition 2009, revision 2014) update 2018  
– to be ridden from memory  
Number of horses per Athlete: 1  
Open to: all athlete/horse combinations entered for the CDI4\*  
Starting order: by draw acc. to Art. 425.2.1a  
Total prize money: EUR 8.000  
Breakdown of prize-money: 2.300/1.700/1.300/1.000/800/500/2x200  
If more Athletes are placed the next receive: € 90 each.

\* \* \* \* \*

**THIRD DAY: Saturday**

**DATE: 24.11.2018**

**COMPETITION No 24  
FEI Grand Prix Freestyle**

Test: FEI Grand Prix Freestyle to Music (Edition 1999, revision 2009) update 2017  
Sound carrier: CD/DVD/MP3 (2 copies) has to be handed in the evening before the competition in the show office  
Number of horses per Athlete: 1  
Open to and compulsory for: the best 8 Athlete/horse combinations of comp. 23, incl. those ex aequo on the 8<sup>th</sup> place  
Starting order: by draw in groups of five acc. to Art. 425.5.  
Total prize money: EUR 10.000  
Breakdown of prize-money: 2.600/2.000/1.750/1.250/1.000/700/500/200

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**FORTH DAY: Sunday**

**DATE: 25.11.2018**

**COMPETITION No 26  
FEI Grand Prix Special**

Test: FEI Grand Prix Special (Edition 2009, revision 2014) update 2018 – to be ridden from memory  
Number of horses per Athlete: 1  
Open to and compulsory for: the best 8 Athlete/horse combinations of comp. 25, incl. those ex aequo on the 8<sup>th</sup> place  
Starting order: by draw in groups of five acc. to Art. 425.4.  
Total prize money: EUR 10.000  
Breakdown of prize-money: 2.600/2.000/1.750/1.250/1.000/700/500/200

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## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation**

Hotel: Marriott  
Address: Berliner Str. 93, D-80805 München  
Telephone: +49-89

Accommodation will be at Athletes' own expense (single room: € 162 per night / double room: € 177 per night). This conditions can only be granted, if the reservation has been sent to EN GARDE together with the entries. Hotel rooms for the athletes will be settled in the show office. For further inquiry please mail to: [reuss@engarde.de](mailto:reuss@engarde.de)

#### **Meals**

Meals will be provided in the staffs catering from Thursday, 22.11.2018 (breakfast) to Sunday, 25.11.2018 (lunch) - (VIP from Friday, 26.11.2018) - will be at the OC's expense.

### **2.GROOMS**

#### **Accommodation**

No special accommodations available  
Accommodation will be at the Athletes' expense.

#### **Meals**

Meals provided from Thursday, 22.11.2018 (breakfast) to Sunday, 25.11.2018 (lunch) in the catering at the Organiser's expense. In the show office, each groom (one groom per athlete) will receive meal vouchers for each day of the show which can be used in the staff catering.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: show office

### **2.COMPETITION ARENA(S)**

Total dimensions : 35x70m

Type of Footing: sand

(Competition arena - dimensions: 20 x 60 m)

### **3.PRACTICE ARENA(S)**

#### Arena 1

Dimensions : 35 x 55 m, indoor

Type of Footing: sand-fleece

#### Arena 2

Dimensions: 25 x 40m, tent

Type of footing: sand-fleece

### **4.STABLES**

Size of boxes 3 m x 3 m + 20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 21.11.2018 to 25.11.2018. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

### **5.SCORING PROVIDER / TIMING PROVIDER**

Name contact person: Hippo Data GmbH

Contact email: jf@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **6.AVERAGE SCORE / OPEN SCORING**

Average Score and Open Scoring: Yes ☐ No ☒

### **7.PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6

**8. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised ☒ not authorised ☐ to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

**9. TICKETING**

Are you selling ticket for spectator to attend your event: Yes ☒ No ☐

Name of your ticketing provider: EN GARDE Marketing GmbH

Web address to buy ticket: [www.engarde.de](http://www.engarde.de)

**10. BETTING**

Betting will be authorised by the Organiser. Yes ☐ No ☒

**11. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the athletes.

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

A shuttle will be available from 22.11.2018 between the official show hotels and the show ground. Airport or railway station services can only be made if cars are available. Possible requests have to be made 2 days before arrival ([info@engarde.de](mailto:info@engarde.de))

**14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI Passport

**15. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transportservice GmbH  
Address: Hagenort 6, D-33803 Steinhagen  
Telephone: +49-5204-890111  
Fax: +49-5204-890222  
Email: info@johannsmann-pferdetransport.de  
Opening hours: times are given in the show office

Customs and veterinary fees will not be taken over.
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### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:
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a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <a href="http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&amp;from=DE">http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&amp;from=DE</a> ) of the currently valid version will be necessary.
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b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see <a href="https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigung/en/_texte/Pferde.html">https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigung/en/_texte/Pferde.html</a> ) of the decision of the commission 92/260/EG of the currently valid version will be necessary.
--

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.
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The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.
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In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.
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Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.
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### **3.NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4.PONIES**

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter V**

**8.1 SAMPLING. FEI Veterinary Regulations Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1. INSURANCES AND NATIONAL REQUIREMENTS**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

##### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

###### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

###### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

###### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements. Furthermore before the first use of the event area, before the first training resp. before the start of the competition, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and he/she refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5.ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIJ/CDIY/CDICH/CDIP/CDIU25/CDIAM/CDIYH) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **5.5. PRIZE MONEY – RIDERS ACCOUNTING**

Usually, all participants receive their prize money by bank transfer. Therefore the participant has to issue a corresponding invoice to the organizer:

**EN GARDE Markting GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen**

**eMail:reuss@engarde.de**

**The bank transfer will be made ONLY if this invoice has been received. On request of the participant, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.**

### **5.6 DOGS**

**No** Dogs allowed in the Olympic Hall!

### **5.7. DATA PROTECTION BASIC REGULATION 2018**

With the entry declaration the participant agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the participant for publications.

## **Age of Athletes and Horses according to the Event's Category:**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B</b>	As of 16 <sup>th</sup> year	Min 8 y.o.
<b>Prix St. Georges/Intermediate I/ Intermediate I Freestyle</b>	As of 16 <sup>th</sup> year	Min. 7 y.o.
<b>CH-Y/CDIY/CDIOY</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J/CDIJ/CDIOJ</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CH-P/CDIP/CDIOP</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Ch/CDICH/CDIOCh</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CH-U25/CDIU25/CDIOU25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
<b>CDIAM</b>	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
<b>CDIYH</b>	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
<b>CH-M-YH-D</b>	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. As a rule the following income tax will be due, taking into account the prize money or prizes in kind rewarded instead of prize money per day: no taxes up to 250 EUR, 15 % exceeding 250 EUR; plus solidarity fee (at present 5,5 % on the amount of the tax deduction). Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits. If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.



## **XV. ANNEXES**

### **1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10097053  
**Name\*:** Reuss  
**First Name\*:** Conny  
**E-Mail\*:** reuss@engarde.de  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:** ☐ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:** ☐ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

**Events<sup>4</sup>:**

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- <sup>1</sup>) If already have an FEI user account.  
<sup>2</sup>) Provide you the required access to manage entries and substitutions and download entries/lists.  
<sup>3</sup>) You are just able to consult and download the entries/lists.  
<sup>4</sup>) Leave the field blank if the user deals with the entries of all events in the show.  
\*) Mandatory Fields



## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO  
OTHERS UPON REQUEST**